

(Agenda of meeting was posted in the Tulsa County Administration Building Lobby at 10:19 a.m. on Tuesday, February 11, 2003.)

MANAGEMENT CONFERENCE
THURSDAY, FEBRUARY 13, 2003

The Board of County Commissioners for Tulsa County met at 9:30 a.m. with the following members present: Wilbert E. Collins, Sr., Chairman, Randi Miller, member, and Robert N. Dick, member. Members absent: none. Others present: Richard Bales, Wayne Carr, Kevin Francis, Linda Johnston, Leroy Jones, Ray Jordan, Pat Key, Buck Rudd, Conley Tunnell, Paul Wilkening, Kirby Crowe, Mark Knowlton, Pat McCrate, Susan Hylton and Marsha Thompson.

Chairman called the meeting to order at 9:30 a.m. and the following business was transacted:

Wilkening reported that Commissioner Dick signed papers for the Warehouse Space on December 31, 2002. Closing has not occurred yet due to some problems the seller has with the lien holder which does not impact the County. The lot split on the frontage has gone through INCOG and there are no title problems. Closing is scheduled for February 21, 2003. Rudd reported that we have access and keys. Roof repairs have been made and inspections will be made today. Wilkening reported that shelving is being looked at with the bulk of it required by the County Court Clerk who will make the purchase. The shelving in the Franklin Building will be delved out to others who need it. Commissioner Dick suggested that bids be let so that the building will be ready for occupancy as soon as possible. Rudd reported that decisions on the shelving should be made at meeting scheduled for February 14, 2003 and bids should be out next week. Rudd also stated that all utilities at the site will be separated. Wilkening also said that a decision needed to be made on what the building will be named and that signage would be provided by Engineering.

Crowe reported that of the original purchases authorized by the BOCC under the O'Brien Park Acquisition Project, all but three have been closed. Those will be closed by March 1, 2003. Three parcels are on the waiting list and the owners are interested in participating in the program. The closings are taking more time than expected due to title issues and building of abstracts. Commissioner Collins questioned how quiet titles would be initiated on troubled properties, if the need exists. Commissioner Dick stated that a precedence has been set of the County running quiet titles through the District Attorney's Office at no cost to the seller.

Crowe reported that work is underway at the Bixby Community Center. The projected completion date for the construction contract is early April 2003 which is 20 days behind the original schedule. A change order in the amount of \$26,000 has been processed for a series of bulletins issued by the architect for changes identified following demolition and some omitted items mainly related to the mechanical system. No more than an additional \$10,000 in construction related changes will be needed. The alley reopening is scheduled to appear on a Bixby City Council agenda later this month.

Francis reported that on September 30, 2002, the County was awarded a three year mental health jail diversion grant of \$300,000 per year. A part of the grant supports the creation of two job positions, one at Family and Children's Services and one at the County. The position under Court Services will assist mental health cases at the point of arrest go through the court system. His request is for the creation of a grade 60 position of Mental Health Jail Diversion Court Liaison with salary and benefits of approximately \$2,157 per month guaranteed by the Substance Abuse and Mental Health Services Administration. He stated that this three-year position will not be posted until the money under the grant is where it needs to be. Johnston reported that she will be attending a training program under the grant the week of February 16 and will be making a presentation of our Jail Diversion Plan which she is learning is one of the oldest in the United States. Moved by Dick, and seconded by Miller, to authorize the creation of a new position of Mental Health Jail Diversion Court Liaison in Court Services under the SAMHSA grant. Upon roll call: Dick, yes; Miller, yes; Collins, yes. Motion carried.

Jones presented a request to seek proposals for providing a customized training program to upgrade the programming skills of 16 MIS, Treasurer and Assessor programmer/analysts. He reported that in the ever-changing mainframe environment and interfacing of projects on the servers that we are at a decision point to either expand staff knowledge or continue to seek costly solutions from outside resources. It is anticipated that the training will take place over a six to eight week timeframe in half day segments with the possibility of some training taking place on Saturday. Jones stated that he has advised all Elected Officials of this proposal and that MIS will strive to minimize any negative effects upon the user community. It is estimated that the training, software and books will be at the one time cost of \$30,000 to \$35,000 and funds are available in the MIS contingency fund. Moved by Miller, and seconded by Dick, to approve the request to seek proposals for customized training to upgrade the programming skills of programmer/analysts. Upon roll call: Dick, yes; Miller, yes; Collins, yes. Motion carried. (Clerk' Misc. File No. 187926)