

THURSDAY, FEBRUARY 28, 1985, CONTINUED

County Engineer Ray Jordan reviewed the Board on complaints received from the City of Tulsa Code Enforcement Division, and Board instruction was for him to contact Jerry Forbes, Treasurer's office, in reference to seeking bids on tax resale properties collectively, and to contact the Assessor's office in reference to reappraisal of all existing tax resale properties.

Break: 9:20 am Reconvened: 9:35 am

Administrative Services Director Chad Higgins reviewed the Board on his analysis and recommendations for standardization of electronic typewriters in Tulsa County. Board instruction was for Clay Edwards to place the above subject on Budget Board agenda for presentation to the other County officials, and for Chad Higgins to be present at the meeting, make the presentation and be available to answer questions.

Civil Defense Director Tom Lester reviewed the Board on his recommendation that Joint Resolution #2695 be changed from Tulsa City-County Civil Defense Administration to Tulsa Area Emergency Management Agency. Board instruction was for Tom Lester to proceed with resolution change and report back to Board.

Social Services Director Norma Arnold reviewed the Board on a proposal received from Native American Coalition of Tulsa on the possibility of placing a Native American service analyst in her department for one year at their expense.

Social Services Director Norma Arnold reviewed the Board in reference to the probable need for supplemental funding by April 1, 1985. Clay Edwards and Norma Arnold will keep the Board informed on these needs.

Personnel Director Terry Tallent reviewed the Board on the Employee Safety Training Seminar. All arrangements have been made, funds are in place, and there will be a total of six seminars in five different places.

Personnel Director Terry Tallent reviewed the Board on status of election workers. Chairman Harris is to request a legal opinion from the District Attorney on what constitutes a County employee and whether or not they could be considered contract labor.

Personnel Director Terry Tallent reviewed the Board on proposed amendments to leave policies and the following was discussed. (1) Creation of a reserve account for persons who have accumulated 90 days of personal leave and to pay them the first of each year on the same basis they are currently being paid. (2) That employees be allowed to supplement their weekly Workers' Compensation payments with leave pay. All Board members concurred with the recommendations and Board instruction was for Clay Edwards to put this item on the Budget Board agenda for presentation.

Personnel Director Terry Tallent reviewed the Board on the education tuition reimbursement policy and recommended that the Board approve a change of policy to make payments on a quarterly basis where payment of tuition is greater than salary to the extent the County could not recover the tuition in the event of termination, and that a cap be placed on the level of hourly tuition reimbursement not to exceed the cost of State or public institutions. Board instruction was for Tallent to proceed with recommendations and place on Board of County Commissioners agenda.

Tallent reviewed the Board on job reclassifications for division directors and stated that Buck Rudd and Richard Bales should also be reconsidered. Chairman Harris requested a review of Purchasing Director Judy Stokes. Tallent recommended that classification be changed whether or not salaries were increased. Commissioner Rice moved to change classifications with no salary increases. Selph, yes; Harris, yes. Motion carried. Board instruction was for Tallent to put item on Board of County Commissioners agenda, and to draft a letter for Harris to inform directors of the change.

Meeting adjourned at 11:40 am.

ATTEST:

*Joan Hastings*  
Joan Hastings, County Clerk

*Lewis Harris*  
Lewis Harris, Chairman