

(Agenda of meeting was posted in the Courthouse Administration Lobby at 11:05 a.m on Tuesday, July 13, 1999.)

MANAGEMENT CONFERENCE
July 15, 1999

The Board of County Commissioners of Tulsa County met at 9:30 a.m., with the following members present: Robert N. Dick, Chairman, Wilbert E. Collins, Sr., Member, and John Selph, Member. Members absent: none. Others present: Sheriff Stanley Glanz, Bill Thompson, Clay Edwards, Wayne Carr, Jim Helm, Terry Tallent, Don Wilson, Buck Rudd, Jim Fissel, Jonie Firestone, Steve Rines, David Tillotson, Marshall Stewart, and Pam Hayes.

Chairman called the meeting to order at 9:35 a.m., and the following business was transacted:

Glanz distributed the jail population report and stated there were 976 prisoners in jail this morning. He reminded the Board about the impending retirement of Chief Bob Mackechney who has been chairing the Jail Overcrowding Committee. He added that the Courts, Court Clerks Office and District Attorneys office have been involved with this committee to help control the jail population. Glanz said the Board would need to find someone else to chair it. Dick suggested changing the name of the committee to the Jail Population Control Committee since there will not be an overcrowding problem when the inmates are moved into The David L. Moss Criminal Justice Center. Dick asked that a brief overview be presented during a future meeting of the Tulsa County Criminal Justice Planning and Policy Council (formerly the Tulsa County Community Sentencing Planning Council) to get the members thoughts on who would be a good leader for the committee. Glanz mentioned the possibility of purchasing another bus for transporting inmates. Chairman requested the Sheriffs office draw up a proposal for consideration by the Board and the Tulsa County Criminal Justice Authority (TCCJA).

Glanz and Tillotson discussed two Internet grant applications being considered by the Sheriffs office. The first grant is for the Bulletproof Vest Partnership Program which will pay up to 50% of the cost of bulletproof vests purchased over the next three years. Glanz said some vests need to be replaced and that there are lighter, more flexible vests now available. They had budgeted for some vests to be replaced during Fiscal Year 1999-2000, so this grant would save the County money. The second grant is for a Local Law Enforcement Block Grant which provides money to the jurisdiction based upon the amount of crime in the jurisdiction (UCR codes). Both grants would require the Chairman of the Board to apply for the funding or to appoint someone to act on his behalf. The Board asked that future Internet grant applications be submitted in printed form if the application lends itself to being printed; otherwise, a summary of the grant proposal could be prepared by the Sheriffs office for Board consideration. Following its approval, the Board may wish to designate someone in the Sheriffs office to actually submit the application online. Dick said any grant proposal summary would need to include what the grant is to be used for, who will be affected (what population), total cost, and how much of the total cost will be the responsibility of Tulsa County. Glanz agreed to have a summary page developed to include the requested information. Motion was made by Selph, seconded by Dick, to approve the request by the Sheriffs office to submit Internet grant applications for the Bulletproof Vest Partnership Program and for the Local Law Enforcement Block Grant, and to designate the Sheriffs Office to act on behalf of the Board in submitting these two Internet applications. Upon roll call: Selph, yes; Collins, yes; Dick, yes. Motion carried.

Glanz discussed the desire of his office to rename the former P.S.O. building at 300 West 1st Street the Dave T. Faulkner Building. Edwards presented the resolution to rename the building. Motion was made by Selph, seconded by Dick, to approve the resolution and authorize execution by the Chairman. Upon roll call: Selph, yes; Collins, yes; Dick, yes. Motion carried. Chairman directed Edwards to coordinate with the Sheriffs office the preparation of a proper marker for the building and a formal ceremony of dedication for the renamed building at the appropriate time.

Edwards updated the Board regarding hiring a receptionist/secretary II for the Boards receptionist area. He said he had not taken an aggressive approach due to his understanding that Marcia Trew would be able to continue for several months to take minutes for the TCCJA. Tallent and Firestone agreed the Personnel Division had not understood the urgency in filling this position. In addition, they had been occupied with numerous employee benefits meetings and had been shorthanded due to the extended illness of one of their employees. Selph said that taking minutes for TCCJA is only part of the duties for this position and he was concerned about the lack of continuity with different people filling in at the front desk which sometimes creates problems. He asked if the salary was competitive. Firestone said she believes the salary offered for this position is competitive with current local market trends. She added that the shorthand requirement had been relaxed due to the TCCJA meetings being tape recorded. This has helped the Personnel Division identify additional applicants who would be able to meet the minimum qualifications for the position. They are searching for someone with a professional demeanor who can transcribe minutes from a taped recording and who possesses good grammar skills. Edwards added they need to be able to work with elected officials, news media, and the public. He and Firestone both said they had talked with applicants who simply did not call back