

(Agenda of meeting was posted in the Tulsa County Administration Building Lobby at 4:44 p.m. on Tuesday, July 18, 2000.)


MANAGEMENT CONFERENCE
July 20, 2000

The Tulsa County Board of County Commissioners met at 9:30 a.m., Thursday, July 20, 2000 in Room 315 of the Tulsa County Administration Building. Members present: Wilbert E. Collins, Sr., Robert N. Dick and John Selph. Members Absent: None. Others Present: Wayne Carr, Chief Jim Helm, Buck Rudd, Conley Tunnell, Linda Webber and Marsha Thompson.


Linda Webber presented the RFP for Janitorial Services. She stated that she called this a bid rather than an RFP because it was written with specifics regarding tasks and frequency of services to be performed and what products and equipments are to be used. She pointed out that is most important to note that the intent of the bid is not to be perceived as a commitment on the part of the BOCC to outsource custodial services but rather as a management tool to assist in making that decision. Thus the BOCC would not have to award a bid if solicitation were made to bid. Webber stated that she worked with the cities of Tulsa, Omaha and St. Louis in developing the specifications contained in the proposed bid. These jurisdictions have been outsourcing janitorial services for quite sometime. Further, she stated that she had worked very closely with Buck Rudd to determine what services are being performed now and what services probably should be performed. She pointed out that Attachment C contained the expected task and frequency schedule which is probably more rigid than what is being done in-house now. After much discussion centered around the County's janitorial staff, budget and the use of community service workers, the consensus of the Board was for Buck Rudd to consider reorganization of the County's janitorial staff, its staffing level, services provided, equipment and supplies used and additional services needed and to present a plan including cost data to the Board for consideration prior to soliciting bids. Consensus approval was given for Rudd and Webber to jointly develop an RFP to engage the services of a consultant to assist in developing a proposed plan to address the County's janitorial services, if necessary.

The meeting adjourned at 10:05 a.m.

BOARD OF COUNTY COMMISSIONERS


Wilbert E. Collins, Sr., Chairman

ATTEST:


Joan Hastings, County Clerk
(DETAILS OF THE ABOVE ARE AVAILABLE IN THE OFFICE OF THE COUNTY CLERK.)