

THURSDAY, SEPTEMBER 9, 1993 MANAGEMENT CONFERENCE CONTINUED

Hastings said if her office had visual imaging they would not need a new \$150,000 - \$200,000 copy machine to handle their workload. Consensus of the Board was to proceed with the study of visual imaging system so cost of such a system may be determined.

Jones discussed computerization of purchase orders which will eliminate signatures and redundant data entry. He stated this method will save time and be more cost efficient. Webber said SA&I will work with the County to ensure that what we implement will satisfy their requirements. Hastings mentioned Smith would be project manager for automation of purchase orders, working with Webber, Carr, and Jones. Chairman advised he would have this discussion item put on the September 13 Budget Board meeting agenda.

Hastings said the County Clerk's payroll office was prepared to put a direct deposit system into place. Dick advised this subject was already on the September 13 Budget Board meeting agenda.

Tallent discussed the funding needed for a safety officer and support personnel. He emphasized the increasing Workers' Compensation cases. Carr assured the Board he had identified funds that could be utilized for this purpose. Tallent said the safety officer would be doing training sessions, reviewing injury and accident claims as they are received, and spot checking work being done to determine if proper safety procedures are being followed. The Board discussed the safety officer's need for a vehicle, as mentioned in Tallent's request. Rudd said the Sheriff plans to purchase 20 vehicles so some of the older vehicles in that office may be reassigned. Motion was made by Selph, seconded by Harris, to approve the request for a safety officer and support personnel, as outlined in Tallent's proposal of August 2, 1993. No action was taken on Tallent's vehicle request. Upon roll call: Harris, yes; Selph, yes; Dick, yes. Motion carried.

Jackie Bubenik was present to discuss his July 27 request for labor to resurface River Parks trails on the west bank of the Arkansas River from 11th Street bridge to approximately 25th Street. He advised that the City of Tulsa had agreed to purchase the materials needed. At the request of the Board, Bubenik agreed to have the management of the Westport Apartments mark, protect, or remove the sprinkler heads near the trail so they would not be damaged. Jordan mentioned this project would be very labor intensive and time consuming because there is limited access to the area. Motion was made by Dick, seconded by Selph, to approve the request by River Parks Authority to assist with resurfacing the trails on the west bank of the Arkansas River, as outlined in Bubenik's July 27 letter. Such work is to be completed between now and June 30, 1994. Upon roll call: Harris, yes; Selph, yes; Dick, yes. Motion carried.

Bales presented revised contracts for LaFortune and South Lakes Golf Shop operation. Following discussion, a motion was made by Selph, seconded by Harris, to approve and authorize execution of the contracts for LaFortune Golf Shop operations (CMF #149903) and South Lakes Golf Shop operations (CMF #149904), subject to District Attorney's approval as to form. Upon roll call: