

(Agenda of meeting was posted in the central and outside lobby of the Tulsa County Administration Building on February 18, 2010 at 4:12 p.m.)

AMENDED 4/12/10

MINUTES

Monday, February 22, 2010

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman, Fred R. Perry, Member, represented by Richard Bales, and Earlene Wilson, Tulsa County Clerk. John Smaligo, Member, was absent.

Karen Keith, Chairman, presiding, called the meeting to order at 9:30 a.m., and the following business was transacted:

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion and the departments advised there were no comments or discussion needed.

Moved by Bales, seconded by Keith, to approve the minutes of the Board of County Commissioners Meeting on February 16, 2010. Upon roll call, Bales, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids/proposals is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Par Aide and Standard Golf Accessories, were received and opened. The bidders being three (3) in number are as follows:

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|--------------------------------|---------|---------------------------------|
| 1. Agra Turf | no bid | (Clerk's Misc. File No. 217013) |
| 2. Jesco Products, Inc. | by item | (Clerk's Misc. File No. 217014) |
| 3. John Deere Landscapes, Inc. | by item | (Clerk's Misc. File No. 217015) |

Moved by Bales, seconded by Keith, to refer the bids to Parks and Purchasing for analysis, report and recommendation on March 1, 2010. Upon roll call, Bales, yes; Keith, yes. Motion carried.

Sealed bids for Sandy Loam Top Soil and Sandy Loam Fill Soil were received and opened. The bidders being four (4) in number are as follows:

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| 1. Gem Dirt, LLC | by item | (Clerk's Misc. File No. 217016) |
| 2. K. Ross Trucking Co. | by item | (Clerk's Misc. File No. 217017) |
| 3. Watkins Sand Co., Inc. | by item | (Clerk's Misc. File No. 217018) |
| 4. Yocham Trucking Inc. | by item | (Clerk's Misc. File No. 217019) |

Moved by Bales, seconded by Keith, to refer the bids to Parks and Purchasing for analysis, report and recommendation on March 1, 2010. Upon roll call, Bales, yes; Keith, yes. Motion carried.

Sealed proposals for Natural Gas Procurement, were received and opened. The bidders being four (4) in number are as follows:

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|-----------------------------------|---------|---------------------------------|
| 1. Oklahoma Energy Services, Inc. | by item | (Clerk's Misc. File No. 217020) |
| 2. Panoak Natural Gas, LP | by item | (Clerk's Misc. File No. 217021) |
| 3. Seminole Energy Services, LLC | by item | (Clerk's Misc. File No. 217022) |
| 4. United Energy Trading, LLC | by item | (Clerk's Misc. File No. 217023) |

Moved by Bales, seconded by Keith, to refer the proposals to TC Departments and Purchasing for analysis, report and recommendation on March 1, 2010. Upon roll call, Bales, yes; Keith, yes. Motion carried.

Moved by Bales, seconded by Keith, to approve the following Bid/Proposal Awards and Recommendations:

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1. Board of County Commissioners/Parks - O'Brien Park Improvements, a 4 to Fix II Project - **DEFERRED**.
2. Court Services/Public Defender's Office - Case Management System for the Court Services and Public Defender's Office - **DEFERRED**.
3. Highways - Lease/Purchase of One (1) New or Used Wheel Loader, to Kirby-Smith Machinery, Inc., in the total amount of \$144,000.00, the lowest bid received. (Clerk's Misc. File No. 216977)
4. TC Departments - Paper Products - **DEFERRED**

Upon roll call, Bales, yes; Keith, yes. Motion carried.

Moved by Bales, seconded by Keith, to approve and authorize execution by the Chairman, Amendment #1 from Purchasing, to the agreement with Alaback Design Associates, Inc., for Architectural Services for the Football Field and Baseball Fields improvements at O'Brien Park, 4 to Fix II, (CMF #214672). This amendment will provide additional A/E services at the Football Field, which consists of LED lighting for the proposed sidewalks and adjacent parking lot. The cost will increase by \$1,700, with a total project fee of \$4,400. Upon roll call, Bales, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 216978)

Moved by Bales, seconded by Keith, to approve the gasoline and diesel fuel quotes for the week ending March 1, 2010. Upon roll call, Bales, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 216979)

Moved by Bales, seconded by Keith, to approve and authorize execution by the Chairman, Documents for Sale of County Property from Treasurer, for parcel 44225-02-12-09580 Lt 11 Blk 36, Valley View Acres Second Addn, to R & B Guhl Investments, Inc., for the sum of \$200.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$125.38, total paid \$325.38. Upon roll call, Bales, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 216980)

Moved by Bales, seconded by Keith, to approve and authorize execution by the Chairman, a Grant Application from the Sheriff, for 2010 Recovery Act Justice Assistance, for Multi-jurisdictional Drug Task Force, in the amount of \$160,737.00 in federal funds. These funds will be used to pay the salaries of three officers from area agencies; Bixby; Sand Springs; and Skiatook. Upon roll call, Bales, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 216981)

Moved by Bales, seconded by Keith, to approve the following requests from the Sheriff:

1. Transfer of two (2) armored personnel carriers (APC's) to Okmulgee Police Department. (Clerk's Misc. File No. 216982)
2. Joe M. Bohannon, to retain Peace Officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554. Retirement effective 1/13/10. (Clerk's Misc. File No. 216983)
3. Stephen D. Brown, to retain Peace Officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554. Retirement effective 1/25/10. (Clerk's Misc. File No. 216984)

Upon roll call, Bales, yes; Keith, yes. Motion carried.

Moved by Bales, seconded by Keith, to approve and authorize execution by the Chairman, the following resolutions:

1. CC Health - to designate replacement Receiving Officer, naming Ronna Fryhover to replace Barbara Clark. (Clerk's Misc. File No. 216985)
2. Engineers - to lower the speed limit on the following roads to 30 mph; 143rd Street N. from 81st E. Ave. to 86th E. Ave; 86th E. Ave. from 143rd Street N. to 137th Street N.; 88th E. Ave. from 140th Street N. to 136th Street N.; 140th Street N. from 86th E. Ave. to 88th E. Ave; 137th Street N. from 86th E. Ave. to 88th E. Ave. (Clerk's Misc. File No. 216986)

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Upon roll call, Bales, yes; Keith, yes. Motion carried.

Moved by Bales, seconded by Keith, to approve the recommendation from the District Attorney, for Tort Claim, TC-2010-06, Claimant: Bill Rossiter c/o Ryan Bisher Ryan Law Firm, to deny the claim with reference to the incident on 1/21/09. Upon roll call, Bales, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 216987)

Moved by Bales, seconded by Keith, to approve and authorize execution as needed, the following Agreements:

1. County Clerk - Aptitude Solutions, for maintenance of OnCore System. (Clerk's Misc. File No. 216988)
2. IT - Charles S. Latimer, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 216989)
3. IT - MidFirst Bank, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 216990)
4. IT - Payne Surveying Service, P.C., for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 216993)
5. IT - Bryce Realty, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 216994)
6. IT - Shelter Mortgage Company, LLC, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 216995)
7. IT - Vector Securities Corp., for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 216996)

Upon roll call, Bales, yes; Keith, yes. Motion carried.

Moved by Bales, seconded by Keith, to approve the following Requests to Advertise for Bids:

1. Building Operations - Air Handler Filters. (Clerk's Misc. File No. 216997)
 2. CC Health - Clinical Supplies. (Clerk's Misc. File No. 216998)
 3. Parks - Black Top Soil. (Clerk's Misc. File No. 216999)
 4. TC Central Garage - Dodge and Chrysler Car and Truck Repair. (Clerk's Misc. File No. 217000)
 5. TC Departments - Restaurant, Kitchen and Concessionary Supplies. (Clerk's Misc. File No. 217001)
 6. TC Maintenance Garages - Automotive Batteries. (Clerk's Misc. File No. 217002)
- Bids to open on 3/8/10 at 9:30 a.m.

Upon roll call, Bales, yes; Keith, yes. Motion carried.

Moved by Bales, seconded by Keith, to approve and authorize execution by the Chairman, an Inventory Resolution from the County Clerk, for transfer to IT; Dell computer, SN 8G62N21, purch. 4/10/03 for \$2,642. Upon roll call, Bales, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 217003)

Moved by Bales, seconded by Keith, to approve and authorize execution by the Chairman, a Sole Source from Administrative Services, for Advantage Graphics, Inc., for maintenance, parts, supplies and service for the Standard Horizon finishing equipment, Graphics Whizard numbering machine, Accel equipment, and, INX International printing inks. Upon roll call, Bales, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 217004)

Moved by Bales, seconded by Keith, to approve and authorize execution by the Chairman, the Travel/Training from Court Services, for Michael Cupp and John Washbourne to Narcotics Training Conference from 3/22-24/10; cost of \$200.00

Upon roll call, Bales, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 217005)

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Moved by Bales, seconded by Keith, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations</u>			
Willard, Jeffrey	Retire.		2/28/10
Bowers, Valerie	FMLA	\$1,653.15	2/5/10
Bettencout, Jamie M.	Provis.	\$1,494.90	2/16/10
(Clerk's Misc. File No. 217006)			
<u>Highways</u>			
Bomar, John O., Jr.	Rtn. from FMLA w/pay	\$4,883.23	12/14/09
Garell, Kenneth W.	Workers Comp. w/pay	\$1,733.60	2/9/10
Garell, Kenneth W.	FMLA w/pay	\$1,733.60	2/9/10
Garell, Kenneth W.	Begin Workers		
	Comp. w/o pay		2/11/10
Garell, Kenneth W.	Begin FMLA w/o pay		2/11/10
Denton, Ted Z.	End FMLA w/pay;	\$2,866.49	2/11/10
Denton, Ted Z.	Begin FMLA w/o pay		2/11/10
(Clerk's Misc. File No. 217007)			
<u>Parks</u>			
Colvin, Mark	FMLA Exhausted		
	No Pay Status		2/15/10
Colvin, Mark	Med. Lve. No Pay Status		2/15/10
Taylor, Michael	Pvertime.	\$7.25/hr.	2/23/10
(Clerk's Misc. File No. 217008)			

Upon roll call, Bales, yes; Keith, yes. Motion carried.

Moved by Bales, seconded by Keith, to accept and file the following CC Health Documents:

1. Personnel Actions

A. Name	B. Action	C. Salary	D. Eff. Date
Grammer, John	Temp./Hourly	\$50.00/hr.	1/1/10
McBee, Lana	Sal. Adj.	\$3,741.00	2/1/10
Jennings, Beverly	Reg. FullTime	\$3,526.00	2/16/10
Gonzalez, Anabel	Rtn. from FMLA LWOP		2/24/10
Benford, Karla	Sal. Adj.	\$2,995.00	2/1/10
(Clerk's Misc. File No. 217011)			

2. Travel/Training:

a) Karri Geisinger attended "Conversations in Ethics" in Tulsa, OK on 2/9/10; cost not to exceed \$30. b) Sarah Castaneda to "2010 Childhood Obesity Conference" in Tulsa, OK on 2/26/10; cost not to exceed \$35. c) Melinda Holmes to "National Healthy Start Association 11TH Annual Spring Conference" in Washington, DC on 3/14-17/10; cost not to exceed \$2,395.22. d) Laura Wood, Ronda Mireles, Rachel Kasika, Gloria Whittaker to "Breastfeeding Educator Course" in Norman, OK from 3/24-26/10; cost not to exceed \$1,473.44. e) Kristi Ring to "Lactation Management Course" in Norman, OK from 4/19-23/10; cost not to exceed \$698. f) Donna Durant-Macon & Janice Sheehan to "APIC 37th Annual Educational Conference" in New Orleans, LA on 7/10-16/10; cost not to exceed \$4,629.74. (Clerk's Misc. File No. 217012)

Upon roll call, Bales, yes; Keith, yes. Motion carried.

Moved by Bales, seconded by Keith, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 2/8-12/10), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Bales, yes; Keith, yes. Motion carried.

Moved by Bales, seconded by Keith, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 2/16-19/10. Upon roll call, Bales, yes; Keith, yes. Motion carried.

Request for Executive Session from District Attorney, requested by requested by David Iski, pursuant to 25 O.S. § 307 (B) (4) this matter be discussed in Executive Session between the Board and its attorneys for the purpose of confidential communications concerning possible official action

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regarding a pending litigation, disclosure of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest, to wit: for the purpose of discussing the following case: Northern District of Oklahoma Case No. 08-CV-81 CVE-FHM.

Moved by Bales, seconded by Keith, to go into Executive Session. Upon roll call, Bales, yes; Keith, yes. Motion carried.

Executive Session commenced at 9:40 a.m.

Moved by Bales, seconded by Keith, that Executive Session end. Upon roll call, Bales, yes; Keith, yes. Motion carried.

The regular meeting reconvened at 9:52 a.m.

No action was needed.

Moved by Bales, seconded by Keith, that this meeting be adjourned. Upon roll call, Bales, yes; Keith, yes. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Earlene Wilson, County Clerk
(DETAILS OF THE ABOVE ARE AVAILABLE IN THE OFFICE OF THE COUNTY CLERK.)