

(Agenda of meeting was posted in the Administration Building Lobby on February 24, 2005 at 4:22 p.m.)

MINUTES
Monday, February 28, 2005

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Robert N. Dick, Chairman; Wilbert E. Collins, Sr., Member; Randi Miller, Member; and Earlene Wilson, Tulsa County Clerk.

Robert N. Dick, Chairman, presiding, called the meeting to order at 9:30 a.m., and the following business was transacted:

Moved by Collins, seconded by Miller, to approve to approve the minutes of the Management Conference meeting held February 14, 2005, the minutes of the Board of County Commissioners meeting held February 22, 2005 and Special meeting held February 23, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Moved by Collins, seconded by Miller, to approve and authorize execution, as needed, the following reports:

1. Treasurer - Summary of Daily Analysis for 1/05. (Clerk's Misc. File No. 196554)

Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Paperstock For Printing were received and opened. The bidders being two (2) in number are as follow:

1. Tayloe Paper Company by item (Clerk's Misc. File No. 196555)
2. Xpedx by item (Clerk's Misc. File No. 196556)

Moved by Collins, seconded by Miller, to refer the bid to Administrative Services and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Sealed bids for Air Handler Filters were received and opened. The bidders being three (3) in number are as follow:

1. W. W. Grainger by item (Clerk's Misc. File No. 196557)
2. OK Filter Co., Inc. by item (Clerk's Misc. File No. 196558)
3. Redbud Air Filters by item (Clerk's Misc. File No. 196559)

Moved by Collins, seconded by Miller, to refer the bid to Building Operations and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Sealed bids for Repair Parts and Kits for Sloan and Delaney Fixtures were received and opened. The bidders being five (5) in number are as follow:

1. Best Plumbing Specialties by item (Clerk's Misc. File No. 196560)
2. Empire Plumbing Supply, Inc. by item (Clerk's Misc. File No. 196561)
3. Hajoca Corp. by item (Clerk's Misc. File No. 196562)
4. Plumbmaster, Inc. by item (Clerk's Misc. File No. 196563)
5. Robertson Plumbing Supply by item (Clerk's Misc. File No. 196564)

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Moved by Collins, seconded by Miller, to refer the bid to Building Operations and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Sealed bids for Black Top Soil were received and opened. The bidder being one (1) in number is as follows:

1. Watkins Sand Co., Inc. by item (Clerk's Misc. File No. 196565)

Moved by Collins, seconded by Miller, to refer the bid to Parks and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Sealed bids for Par Aide and Standard Golf Accessories Products were received and opened. The bidders being three (3) in number are as follow:

1. Gail's Flags & Golf Course Accessories, Inc. par aide - list less % - 0
terms of pmt - 0% - Net 30 days
standard - list less % - 0
terms of pmt - 0% - Net 30 days
(Clerk's Misc. File No. 196566)
2. Jesco Products pair aide - list less % - 0
terms of pmt- 0%- Net 30 days
\$500 to \$990 - less 5%
\$1000 and up - less 8%
standard - list less - 0%
terms of pmt - 0% - Net 30 days
\$500 to \$990 - less 5%
\$1000 and up - less 10%
(Clerk's Misc. File No. 196567)
3. Lesco par aide - list less % - 15
terms of pmt - 0% - Net 30 days
no bid - standard
(Clerk's Misc. File No. 196568)

Moved by Collins, seconded by Miller, to refer the bid to Parks and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Sealed bids for Commercial Flat Glass were received and opened. The bidders being two (2) in number are as follow:

1. Horner Glass Corp. by item (Clerk's Misc. File No. 196569)
2. Glass Doctor by item (Clerk's Misc. File No. 196570)

Moved by Collins, seconded by Miller, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Sealed bids for Lumber and Building Materials were received and opened. The bidder being one (1) in number is as follows:

1. Economy Lumber Company, Inc. by item (Clerk's Misc. File No. 196571)

Moved by Collins, seconded by Miller, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

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Sealed bids for Office Supplies were received and opened. The bidder being five (5) in number is as follows:

- | | |
|---------------------------|---|
| 1. Copy Express | by item (Clerk's Misc. File No. 196572) |
| 2. Corporate Express | by item (Clerk's Misc. File No. 196573) |
| 3. Officemax | by item (Clerk's Misc. File No. 196574) |
| 4. Palace Office Products | no bid (Clerk's Misc. File No. 196575) |
| 5. S & S Worldwide | by item (Clerk's Misc. File No. 196576) |

Moved by Collins, seconded by Miller, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Sealed bids for Safety Supplies were received and opened. The bidders being nine (9) in number are as follow:

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|---|---|----|
| 1. Fisher Scientific Company, LLC | by item (Clerk's Misc. File No. 196577) | |
| 2. George & George Safety and Glove | by item (Clerk's Misc. File No. 196578) | |
| 3. W. W. Grainger | by item (Clerk's Misc. File No. 196579) | 4. |
| International Safety, LLC | by item (Clerk's Misc. File No. 196580) | |
| 5. Magid Glove and Safety Mfg. Co., LLC | by item (Clerk's Misc. File No. 196581) | |
| 6. Medsafe | by item (Clerk's Misc. File No. 196582) | |
| 7. Oklahoma Safety, LLC | by item (Clerk's Misc. File No. 196583) | |
| 8. Wayest Safety, Inc. | by item (Clerk's Misc. File No. 196584) | |
| 9. Xpedx | by item (Clerk's Misc. File No. 196585) | |

Moved by Collins, seconded by Miller, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Sealed bids for Tire, Tubes, Balancing, Alignment Service and Repair were received and opened. The bidder being two (2) in number is as follows:

- | | |
|------------------------------|---|
| 1. Richard's Wholesale Tires | by item (Clerk's Misc. File No. 196586) |
| 2. Mileage Masters, Inc | by item (Clerk's Misc. File No. 196587) |

Moved by Collins, seconded by Miller, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Sealed bids for Automotive Batteries were received and opened. The bidder being six (6) in number is as follows:

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|--|---|
| 1. Affordable Batteries, Inc | by item (Clerk's Misc. File No. 196588) |
| 2. Battery Outfitters | by item (Clerk's Misc. File No. 196589) |
| 3. B & C Truck Electric Services, Inc. | by item (Clerk's Misc. File No. 196590) |
| 4. Continental Batteries Company | by item (Clerk's Misc. File No. 196591) |
| 5. Interstate Batteries | by item (Clerk's Misc. File No. 196592) |
| 6. O'Reilly Auto Parts | by item (Clerk's Misc. File No. 196593) |

Moved by Collins, seconded by Miller, to refer the bid to TC Maintenance Garages and Purchasing for analysis, report and recommendation on March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Moved by Collins, seconded by Miller, to approve the following Bid Recommendations and Awards:

1. Board of County Commissioners - Construction of Morton Health Care Center, Vision 2025 Project - Following your determination of responsive bids, the Construction Manager, Manhattan Construction Co., and PMg reviewed the bids opened on February 15, 2005, and have conferred with the Architects and Engineers. The Morton Board has approved the

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updated budget as well as selected the desired bid alternates. The sum of the bids received and the commitments to date, plus the estimated sums for the rebid and unbid portions of the project are within the available funds for this allocation as will be supplemented by Morton Comprehensive Health Services. We recommend award of the Base Bid and Alternates 1, 3, 6, 8, 9, 11, 16, 18, 20, and 21 to lowest acceptable bidder for each package as noted. Defer consideration of bid package 48 (Mechanical) pending further review. Please note that the apparent low bidder is noted. The proposals received for Bid packages 29 (Terrazzo) and 57 (Structured Communications, Data Network and Telephone Communication System) were identified as non-responsive and incomplete. We recommend re-bidding packages 29 and 57 at a later date. Bids received for packages 5, 9, 10, 15, 44 (none received), and 50 were also non-responsive, but due to the low dollar value of each (less than \$25,000), we recommend the utilization of County's quote procedure to obtain proposals for packages 5, 9, 10, 15, and 44.

1.	Earthwork	Carter Excavating, Inc.	\$207,000	
2.	Site Utilities	Carter Excavating, Inc.	\$202,000	
3.	Site Concrete	Carter Excavating, Inc.	\$113,333	
4.	Asphalt Paving	Ellsworth Paving	\$132,591	
6.	Pavement Markings and Precast Parking Bumpers	Ellsworth Paving	\$3,659	
7.	Landscaping	Maple Lee Tree Service/Landscape	\$64,500	
8.	Irrigation	Northeastern Irrigation & Landscape, Inc.	\$52,900	
11.	Cast-In-Place Concrete.	Lithko Contracting, Inc.	\$361,400	
12.	Masonry	Brazeal Masonry, Inc.	\$288,000	
13.	Steel Package	Bennett Steel, Inc.	\$1,315,475	
14.	Architectural Woodwork and Casework	Heartland Casework, Inc.	\$174,465	
16.	Membrane Roofing	Standard Roofing Company, Inc.	\$226,500	
17.	Standing Seam Roofing	Standard Roofing Company, Inc.	\$95,500	
18.	Roof Hatches (Material)	Murray Womble, Inc.	\$4,032	
19.	Steel Doors and Frames (Material)	Murray Womble, Inc.	\$23,025	
20.	Flush Wood Doors (Material)	Wood Systems, Inc.	\$33,351	
21.	Overhead Doors	Murray Womble, Inc.	\$4,224	
22.	Glass Systems	Advantage Glass, Inc.	\$557,900	
23.	Door Hardware (Material)	Scovil & Sides Hardware Company	\$42,187	
24.	Door and Hardware Installation	Builders Supply, Inc.	\$23,500	
25.	Gypsum Board Assemblies	Green Country Interiors, Inc.	\$547,700	
26.	Acoustical Panel Ceilings	Green Country Interiors, Inc.	\$81,400	
27.	Acoustical Wall Panels	Green Country Interiors, Inc.	\$4,370	
28.	FRP Panels	Green Country Interiors, Inc.	\$1,700	
30.	Ceramic Tile	Commercial Window Coverings, Inc.	\$28,800	
31.	Carpet and Resilient Tile	Wood Systems, Inc.	\$178,736	
32.	Painting and Wall Coverings	Bob Turner Painting	\$145,650	
33.	Visual Display Boards (Material)-Alternate	Murray Womble, Inc.	\$5,838	
34.	Toilet Partitions (Material)	Builders Supply, Inc.	\$3,000	
35.	Impact Resistant Wall Protection (Material)	Construction Specialties, Inc. c/o Dave Maher & Associates, Inc.	\$2,562	
36.	Identification Devices	J & B Graphics, Inc.	\$92,832	
37.	Lockers and Benches	Murray Womble, Inc.	\$10,042	
38.	Fire Protection Specialties (Material)	Fire Co. of Oklahoma, Inc.	\$2,139	
39.	Cubicle Curtain & Track	Builders Supply, Inc.	\$2,600	
40.	Toilet & Bath Accessories (Material)	Wood Systems, Inc.	\$12,550	
41.	Installation of Specialties	REKAB Builders, LTD	\$38,100	
42.	Operable Partitions	Architectural Materials Co.	\$21,400	
43.	Food Service Equipment - Alternate	Amundsen Food Equipment	\$31,967	
45.	Window Treatments	Contract Drapery & Blind, Inc.	\$6,662	
46.	Elevators	Otis Elevator Company	\$87,424	
47.	Fire Protection (Sprinkler) System	Mac Systems, Inc.	\$81,198	
51.	Periodic Building Clean-up	Kingdom Alarms LLC	Hourly	
52.	Periodic Site Maintenance and Clean-up	Kingdom Alarms LLC	Hourly	
53.	Wood Blocking/Backing for Medical Equipment and Furniture	REKAB	Builders, LTD Hourly	
54.	Portland Cement Plaster (Stucco)	Green Country Interiors, Inc.	\$4,770	
55.	Security System	Kingdom Alarms LLC	\$89,460	
56.	Clock System	High Tech Tronics	\$10,826	
58.	Audio/Video System	High Tech Tronics	\$9,670	
59.	Intercom System	High Tech Tronics	\$15,625	
60.	Fire Alarm System	Endex Inc. of Tulsa	\$41,150	
61.	Cable Television System	High Tech Tronics	\$5,510	
62.	Electrical	Marrs Electric, Inc.	\$806,942	
	SUB-TOTAL		\$6,296,165	

Consider deferring award of the following bid package pending further review:

48.	Mechanical Package	Palmer Plumbing, Heating, and Air Conditioning Co., Inc.	\$2,314,950
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Responsive bids were not received for the following and re-bid at a later date is recommended:

29.	Terrazzo	
57.	Structured Communications, Data Network and Telephone Communication	System

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Responsive bids were not received for the following, and we recommend utilization of the County's quote procedure.

5. Chain Link Fence
 9. Termite Treatment
 10. Site Furnishings - Alternate #14
 15. Waterproofing and Caulking
 44. Residential Appliances
 50. Final Cleaning
(Clerk's Misc. File No. 196594)
2. CC Health - X-Ray Maintenance and Repair Services to Merry X-Ray Corporation, the lowest and best bid received. This award is for 1 year beginning 3/8/05. (Clerk's Misc. File No. 196595)
 3. Highways - Ford Tractor Parts to Enlow Ford Tractors, the lowest and best bid received. This award is for 1 year beginning 2/28/05. (Clerk's Misc. File No. 196596)
 4. Parks - Agricultural Supplies - **DEFERRED**
 5. Parks - Swimming Pool Supplies - **DEFERRED**
 6. TC Central Garage - Automotive Air Conditioning Parts and Supplies to O'Reilly Auto Parts, the lowest overall bid received. This award is for 1 year beginning 2/28/05. (Clerk's Misc. File No. 196597)
 7. TC Central Garage - Chevrolet and GMC Automotive Repair to Keystone Chevrolet, Inc., the lowest and best bid received. This award is for 1 year beginning 2/28/05. (Clerk's Misc. File No. 196598)
 8. TC Central Garage - Chevrolet and GMC Truck and Auto Parts to Keystone Chevrolet, Inc., the lowest and best bid received. This award is for 1 year beginning 2/28/05. (Clerk's Misc. File No. 196599)
 9. TC Maintenance Garages - Miscellaneous Automotive Parts and Supplies to O'Reilly Auto Parts, the lowest overall bid received. This award is for 1 year beginning 2/28/05. (Clerk's Misc. File No. 196600)
 10. TC Maintenance Garages - Rebuilt Transmissions to AAMCO Transmissions, dba/Ken Sutton, there were 2 bids received, the bid from Transmissions by Martha had an incomplete affidavit. The award is for 1 year beginning 2/28/05. (Clerk's Misc. File No. 196601)
- Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Moved by Collins, seconded by Miller, to approve by the Chair, Addendum #1 from Purchasing to bid for New Restroom & Concession Building at O'Brien Park, Vision 2025 Project. which forms a part of the Contract Documents and adds, deletes, or modifies items, as described in complete documents available through the Purchasing Department. Upon roll call, Miller yes; Collins, yes; Dick, yes. Motion carried. (Clerk's Misc. File No. 196602)

Moved by Collins, seconded by Miller, to approve and authorize execution by the Commission, Amendment from Engineers to Tulsa County Road System, these streets have been constructed to Tulsa County standards, and have been accepted, subject to applicable maintenance bonds as follows:

DISTRICT ONE

Tail Wheel Addition

1. North 73rd E. Ave. running South from E 126th St. N. for approx. 2675' (0.507 mi.)
2. East 123rd St. North running between 70th E. Ave & 73rd E. Ave. approx. 845' (0.160 mi.)
3. North 70th E. Ave. running South from 123rd St. N. approx. 730' & North from 123rd St. N. approx. 450' (0.223 mi.)

Overland Park Phase I

1. North 59th E. Ave. running between 146th St. N. & 147th St. N. approx. 320' (0.061 mi.)
2. East 147th St. N. running between 58th E. Ave. & 60th E. Ave. approx. 590' (0.112 mi.)
3. North 58th E. Ave. running North from 147th St. N. for approx. 857' (0.162 mi.)
4. North 60th E. Ave. running North from 147th St. N. for approx. 857' (0.162 mi.)

DISTRICT TWO

Glendale Acres

1. South 9th W. Ave. running North from 171st St. S. for approx. 2780' (0.526 mi.)
2. West 170th St. S. running East from 9th W. Ave. for approx. 227' (0.043 mi.)
3. West 169th St. S. running West from 9th W. Ave. for approx. 264' (0.050 mi.)

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South Ranch Addition

1. South 27th E. Ave. running between 181st St. S & 177th St. S approx. 2000' (0.379 mi.)
2. East 177th St. S. running between 25th E Ave. & 27th E Ave. approx. 1000' (0.189 mi.)
3. East 179th St. S. running between 25th E Ave. & 27th E Ave. approx. 1310' (0.248 mi.)
4. South 25th E. Ave. running South from 177th St. S. for approx. 1845' (0.349 mi.)

Twilight Hills Estates

1. West 35th St. S. beginning 1614' West of 177th W. Ave. running west for approx. 415' (0.079 mi.)

Pleasant Oaks III, Block V Resubdivision

1. South 167th W. Ave. running North from 61st St. S. for approx. 885' (0.168 mi.)

DISTRICT THREE

Village at Sparta

1. South 72nd E. Ave. running North from 181st St. S. for approx. 1000' (0.189 mi.)
2. South 71st E. Ave. running North from 181st St. S for approx. 2680' (0.508 mi.)
3. East 179th St. S. running between 71st St. S & 72nd St. S approx. 500' (0.095 mi.)
4. East 177th St. S. running East & West from 71st E. Ave. for approx. 1320' (0.250 mi.)

Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried. (Clerk's Misc. File No. 196603)

Moved by Collins, seconded by Miller, to approve by the Chair, Amendment from Purchasing to rescind the bid award for Waxes and Polishes to Amsan Eve Supply (CMF #196000) for SC Johnson Wax brand products. XPEDX is now authorized to sell SC Johnson Wax brand products and XPEDX was originally the lowest bid price. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried. (Clerk's Misc. File No. 196604)

Moved by Miller, seconded by Collins, to approve gasoline and diesel fuel quotes for the week ending March 7, 2005. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried. (Clerk's Misc. File No. 196605)

Moved by Miller, seconded by Collins, to approve and authorize execution by the Chairman, Grant Application from Sheriff to Oklahoma Highway Safety Office to target traffic safety issues, including speed enforcement and DUI enforcement, throughout the unincorporated portions of the County by paying overtime to Deputies requesting Federal funds of \$120,702.68 with no required match. Upon roll call, Miller, yes; Collins, yes; Dick, yes. Motion carried. (Clerk's Misc. File No. 196553)

Moved by Miller, seconded by Collins, to approve and authorize execution as needed, the following Agreements:

1. CC Health - Community Service Council of Greater Tulsa, Inc. (CSC) on Behalf of Tulsa Metropolitan Human Services - TCCHD will join with City of Tulsa, Oklahoma Department of Human Services, Tulsa Public Schools and Tulsa Area United Way to enhance policy development and resource allocation as these pertain to children's issues and TCCHD effective date 1/1/05 to 12/31/05 for cost of \$23,000.00. (Clerk's Misc. File No. 196606)
2. *Court Services - Isecuretrac (iSt) for ankle monitors demonstration units, at no charge. (Clerk's Misc. File No. 196607)
3. MIS - Mills & Benedict, Attorney's at Law, PLLP for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 196608)
4. MIS - Oklahoma Department of Environmental Quality, Land Protection Division (DEQ-LPD) for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 196609)
* District Attorney has not approved contract as to form.

Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

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Moved by Miller, seconded by Collins, to approve the following Requests to Advertise for

Bids/Proposals:

1. Building Operations - Emergency Generator Repair (Clerk's Misc. File No. 196610)
2. CC Health - Clinical Supplies (Clerk's Misc. File No. 196611)
3. CC Health - Surveillance System Installation, Maintenance and Repai (Clerk's Misc. File No. 196612)
4. CC Health - Trend Micro Antivirus For Exchange and Clients Software (Clerk's Misc. File No. 196613)
5. Engineers - Construct the Osage Prairie Trail Vision 2025 Project, located in Tulsa & Osage Counties (Clerk's Misc. File No. 196614)
6. Highways - Hydro-Mulching Services (Clerk's Misc. File No. 196615)
7. Highways - Rental of Construction Signs, Lites and Barricades (Clerk's Misc. File No. 196616)
8. Highways - Stihl Chain Saw and Weed Eater Parts (Clerk's Misc. File No. 196617)
9. Parks - 3000 Dozen New Driving Range Golf Balls (Clerk's Misc. File No. 196618)
10. TC Departments - Welding Supplies (Clerk's Misc. File No. 196619)
11. TC Maintenance Garages - Industrial Drivetrain Parts Supplies (Clerk's Misc. File No. 196620)
12. TC Maintenance Garages - Replacement Oil, Fuel and Air Filters (Clerk's Misc. File No. 196621)

Bids #1 thru #4 & #6 thru #12 to open 3/14/05 at 9:30 a.m. , bid #5 to open 3/21/05 at 9:30 a.m.

Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Moved by Miller, seconded by Collins, to approve and authorize execution by the Chairman, the following Inventory Resolutions:

1. Building Operations - declare as surplus 1998 Ford 12 passenger van VIN #1FBNE31LXWHB39892 Tag #2-19542 purch 5/11/98 for \$20,058. (Clerk's Misc. File No. 196622)
2. District Attorney - junked IBM typewriter SN 6724152 purch 6/06/80 for \$864.00. (Clerk's Misc. File No. 196623)
3. Highways Construction District - junked Xerox 5328 copier SN #0DG110190 purch 1/14/99 for \$400. (Clerk's Misc. File No. 196624)

Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Moved by Miller, seconded by Collins, to approve and authorize execution by the Chairman, the following Utility Permits:

1. City of Sand Springs to cross S. 220th W. Ave. ±¼mi. south of Wekiwa Rd & 220th W. Ave. & further described as 1,320' south of NW/C of Sec. 10, T19, R10E, by boring for 3/4" water line. (Clerk's Misc. File No. 196625)
2. SBC to parallel E. 131st ±½mi. east of S. Elwood. & further described as 3400' east of SW/C of Sec. 1, T17N, R12E, by trenching for 1" telephone cable. (Clerk's Misc. File No. 196626)

Upon roll call, Miller, yes; Collins, yes; Dick, yes. Motion carried.

Moved by Miller, seconded by Collins, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations:</u>			
Robinson, Betty	RtnfromFMLA	\$1,357	2/15/05
Torday, Charles James	RtnfromFMLA	\$3,522	2/22/05
Dunn, Royce M.	CorrectAct.Sheet 2/7/05	\$1,182	2/1/05
(Clerk's Misc. File No. 196627)			
<u>Highways:</u>			
Adams, Charles Melvin	Reg.toProvis.	\$1,370	3/1/05
Donaldson, Justin Wayne	Reg.toProvis.	\$1,370	3/1/05
(Clerk's Misc. File No. 196628)			
<u>MIS</u>			
Strate, Steve A.	FMLA	\$4,189	2/25/05
(Clerk's Misc. File No. 196629)			

Parks:

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Aguilera, Jesus Daniel	Provis.	1370.00	3/1/05
Garcia, Martin	Temp.	\$7.00/hr	3/1/05
Ledbetter, Corey M	Pttime	\$6.25/hr	3/1/05
Martinez, Ariel	Temp.	\$7.00/hr	3/1/05
Nichols, Jordan A	Pttime	\$6.25/hr	3/1/05
Sehorn II, Lindsey	FMLAw/Pay		2/10/05
Wright, Jesse	Pttime	\$6.25/hr	3/8/05
Folsom, Carrie Ann	Temp.	\$7.00/hr	3/1/05

(Clerk's Misc. File No. 196630)

Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Moved by Miller, seconded by Collins, to accept & file the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>JUVENILE BUREAU:</u>			
Kent, Charmaine	CorrectAct.Sheet 1/24/05Lv.w/oPay		1/31/05
Simms, Deborah	Resign.		2/28/05
Simpson, Anita	Resign.		2/28/05
Sipe, Janet	WorkCompFMLA		2/22/05

(Clerk's Misc. File No. 196631)

Moved by Miller, seconded by Collins, to accept and file the following CC Health

Documents:

TRAVEL/TRAINING:

a) Nancy Nelson to *Oklahoma Public Health Association Convention* in OKC, OK on 3/10-11/05; cost not to exceed \$250. b) Vicki Lentz to *2005 National Conference on Tobacco or Health* in Chicago, IL on 5/4-6/05; cost not to exceed \$1,620.60. c) *Kathy M. Sims to take the course, *Principles of Team Management/Leadership*, at St. Gregory's University, 2/14/05-3/14/05; cost not to exceed \$208.35. d) *Donya Sorrels to take the courses: *Computer Concepts and Applications; Intro to Psychology*, at TCC, Spring 2005; cost not to exceed \$342.90.
(Clerk's Misc. File No. 196638)

Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Moved by Miller, seconded by Collins, to approve and authorize execution by the Commission, the following claims that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Moved by Miller, seconded by Collins, to approve and authorize execution by the Commission, blanket encumbrances. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.

Moved by Dick, seconded by Collins, that this meeting be adjourned. Upon roll call, Miller, yes; Collins, yes; Dick yes. Motion carried.