

MONDAY, DECEMBER 9, 1996 CONTINUED

Moved by Harris, seconded by Dick, to refer bids to Assessor and Purchasing for analysis, report and recommendation on December 16, 1996. Upon roll call, Harris, yes; Dick, yes. Motion carried.

Sealed bids for One (1) New IBM Wheelwriter 2500 Typewriter or Equivalent and Four (4) New IBM Wheelwriter 1500 Typewriters or Equivalent were received and opened. The bidder being one in number is as follows:

1. Adair Typewriter Co.
One (1) New IBM Wheelwriter \$1,025.00 total
- One (1) 1500 Typewriter w/Sheetfeed \$1,270.00 and Three (3)
w/PC Printer P.F.F. & S.H. \$926.00 ea.; \$4,048.00 total

Moved by Harris, seconded by Dick, to refer the bid to Parks and Purchasing for analysis, report and recommendation on December 16, 1996. Upon roll call, Harris, yes; Dick, yes. Motion carried.

Sealed bids for Printshop Supplies were received and opened. The bidders being three in number are as follow:

1. A.B. Dick Products Co. of Tulsa by item
2. Zellerbach by item
3. Western Paper Co. by item

Moved by Harris, seconded by Dick, to refer bids to Administrative Services and Purchasing for analysis, report and recommendation on December 16, 1996. Upon roll call, Harris, yes; Dick, yes. Motion carried.

Sealed bids for Office Supplies were received and opened. The bidders being four in number are as follow:

1. Eagle Office Systems no bid
2. Tulsa Office Supply no bid
3. Fields Downs Randolph Co. by item
4. Corporate Express by item

Moved by Harris, seconded by Dick, to refer bids to Purchasing for analysis, report and recommendation on December 16, 1996. Upon roll call, Harris, yes; Dick, yes. Motion carried.

Moved by Harris, seconded by Dick, to award the following bids as recommended:

1. For Data Processing Supplies to Buckeye Business Products, Corporate Express, Fields-Downs Randolph and Quantum Forms Corporation; lowest and best bids received respectively. This bid award is for a six (6) month period beginning December 10, 1996. (Clerk's Misc. File No. 162216)
2. For Film Processing to Tulsa Photo Lab Company; lowest and best bid received. This bid award is for a one (1) year period beginning December 7, 1996. (Clerk's Misc. File No. 162217)

Upon roll call, Harris, yes; Dick, yes. Motion carried.

Moved by Harris, seconded by Dick, to approve the gasoline and diesel fuel quotes for week ending December 16, 1996. Upon roll call, Harris, yes; Dick, yes. Motion carried. (Clerk's Misc. File No. 162218)

Moved by Harris, seconded by Dick, to approve the following Resolutions on Disposition of Funds/Cash Fund Estimate of Needs:

1. General (Designated Revenue) Fund in the total amount of \$376.25 (Payroll Claim) (Clerk's Misc. File No. 162219)
2. General (Designated Revenue) Fund in the total amount of \$101.00 (November Deposits) (Clerk's Misc. File No. 162220)
3. General (Designated Revenue) Fund in the total amount of \$1,591.22 (November Deposits) (Clerk's Misc. File No. 162221)
4. General (Restricted) Fund in the total amount of \$1,939.33 (COBRA