

(Agenda of meeting was posted in the Courthouse Administration Lobby at 3:38 p.m., on Tuesday, November 17, 1998)

MANAGEMENT CONFERENCE  
NOVEMBER 19, 1998

The Board of County Commissioners of Tulsa County met at 9:30 a.m., with the following members present: John Selph, Chairman; Robert N. Dick, Lewis Harris. Members absent: none. Others present: Bill Thompson, Buck Rudd, Howard Lee, Wayne Carr, Linda Webber, Terry Tallent, Don Wilson, Scott Swindell, Dave Hill, Marshall Stewart, Roger Flud, Tim Hoover, Ray Jordan, and Melody Bishop.

Chairman called the meeting to order at 9:30 a.m., and the following business was transacted:

Thompson stated the jail population as of today is 1069. The average for the month of October was 1092. Bookings into the jail are on an average of 104 per day for the month of October and we were releasing 101 per day.

Flud (Control Systems International) and Rudd gave a presentation and status report regarding Energy Efficiency Improvements to the Courthouse, Administration Building and the Annex Building. This proposal includes a lighting retrofit designed to solve specific problems and to generate savings which could be used to solve problems as outlined in the Executive Summary. The project as proposed has a total installation cost of \$976,599. CSI guarantees that the county will save \$143,163 in utility costs each year. After discussing a couple of changes to the contract such as requiring a performance bond and changing the set temperatures, the Chairman asked Edwards, Rudd, Jordan and Webber to review the CSI Energy Services Contract and place it on a future BOCC agenda.

The Board discussed Rudds memo dated 10-28-98 and Jordans memo dated 11-17-98 regarding the need to replace the emergency generator on top of the Courthouse. The generator is used to provide emergency power to the jail and Sheriffs dispatch office. The Board agreed that Jordan and Rudd would discuss this further and report back to the Board at a later date.

Swindell was present to discuss his memo dated 10-27-98 regarding payment of unused personal leave when employees retire under the Tulsa County Retirement System. Dick suggested that this be considered countywide and asked Tallent to review this request and present a resolution to a future Budget Board meeting for approval.

Moved by Dick, seconded by Harris, to approve the appointments of Bruce Ford, Charles Burris, and Homer Paul to the Tulsa County Criminal Justice Sales Tax Overview Committee. Their terms will expire on December 7, 2001. Upon roll call, Harris, yes; Dick, yes; Selph, yes. Motion carried.

Tallent was present to discuss his memo dated 11-16-98 regarding a receptionist/secretary position for the 3<sup>rd</sup> floor Commissioners area. Moved by Dick, seconded by Harris, to approve the creation of a secretary II position to be as reception and perform other duties to be outlined by Tallent and Edwards. Upon roll call, Harris, yes; Dick, yes; Selph, yes. Motion carried.

Meeting adjourned at 10:55 a.m.

BOARD OF COUNTY COMMISSIONERS

John Selph, Chairman

ATTEST:

Joan Hastings, County Clerk

(DETAILS OF THE ABOVE ARE AVAILABLE IN THE OFFICE OF THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS)