

MANAGEMENT CONFERENCE, November 18, 1993, Continued

Chairman asked Carr and Rudd to work together to come up with accurate figures regarding utility expenses. Rudd said his present budget would pay operational costs in his division only until March.

Other budget concerns discussed briefly were the need for more money in the County Clerk's budget and in the workers' compensation account. Carr mentioned more money had already been spent in the workers' compensation account during the first five months of this fiscal year than had been spent during the entire 1992-93 fiscal year. He also advised that the Sheriff will need additional money next year due to the opening of the new wing of the Adult Detention Center.

Carr discussed Tom Lester's November 10 request for Local Emergency Planning Committee funding, stating that this is a federal mandate budgeted for and paid each year. Motion was made by Harris, seconded by Dick, to approve the request presented in Lester's November 10 memorandum for \$1,435.46 to fund the Local Emergency Planning Committee. Upon roll call: Harris, yes; Dick, yes. Motion carried (CMF# 150794).

Bales discussed closing the LaFortune Tennis Center during the winter months and allow free play during those months. Motion was made by Harris, seconded by Dick, to approve the suggestions contained in Bales' November 15 memorandum. Upon roll call: Harris, yes; Dick, yes. Motion carried. Chairman asked Bales to notify the Park Board and others interested parties of this decision.

Webber discussed standardization and bulk storage of office supplies. Gary Reed, CEO of Fields Downs Randolph, reviewed the savings the County could anticipate (\$50,000 a year) by standardizing office supplies, buying in bulk, and having a central supply storeroom. Higgins discussed the need to move his typewriter repair office to the third floor of the Annex building so that these supplies could be stored near their forms storage area for easy access by his distribution staff. Motion was made by Dick, seconded by Harris, to authorize standardization and central storage of office supplies for board divisions, as outlined in Webber's November 17 memorandum. Upon roll call: Harris, yes; Dick, yes. Motion carried. Chairman directed Webber to also place this subject on the November 22 Budget Board agenda for discussion.

Johnie O'Neal was present to discuss his need for temporary office space on the third floor of the Annex building for three of his investigators. He said he would be responsible for his own furniture, etc., and realized it was only a temporary solution. Motion was made by Dick, seconded by Harris, to authorize the Public Defender's office to temporarily occupy space in the Annex building as presented in Clay Edwards' November 8 memorandum. Upon roll call: Harris, yes; Dick, yes. Motion carried.

Johnston discussed her November 8 letter to Marilyn Smalley, Department of Human Services (DHS). She advised there was an annual computer adjustment which