

(Agenda of meeting was posted in the Courthouse Administration Lobby at 2:25 p.m. on Tuesday, March 17, 1998)

MANAGEMENT CONFERENCE
March 19, 1998

The Board of County Commissioners of Tulsa County met at 9:30 a.m., with the following members present: John Selph, Chairman, Robert N. Dick, Lewis Harris. Members absent: none. Others present: Jim Helm, Robert Mackechney, Fred Morgan, Dick Blakeley, Don Wilson, Linda Webber, Chad Higgins, Buck Rudd, Wayne Carr, Janelle Steltzen, Clayton Edwards, and Melody Bishop.

Chairman called the meeting to order at 9:30 a.m., and the following business was transacted:

Helm stated the average jail population as of today is 900 inmates and this is not a problem caused by the Department of Corrections. It is the result of more arrests occurring. Wilson stated that arrests have been averaging 120/day.

Moved by Dick, seconded by Selph, to approve the mandatory advisory board for the Local Law Enforcement Block Grant as requested by the Sheriffs Office. This board would be authorized to make only non-binding recommendations for the use of funds and would be required to hold at least one public hearing. The Sheriffs Office will organize and facilitate those activities. Upon roll call, Harris, yes; Dick, yes; Selph, yes. Motion carried.

Mackechney asked for clarification on the format to be used for the jailss FY 98-99 budget. Chairman deferred to Harris, as Chairman of the Tulsa County Criminal Justice Authoritys Budget and Finance Committee, who stated that the same format should be used as has been previously used.

Morgan presented information about the shortage of space in the District Attorneys (D.A) Office and proposed a solution for consideration. He and Blakeley have looked at 5,000 square feet in each of two commercial properties near the courthouse and found that space is available at 201 West Fifth Street at an escalating per square foot rental of \$10.50 for the first year (@ \$53,000), \$11.00 for the second year (@ \$55,400) and \$11.25 for the third year (@ \$56,700). Blakeley stated that this cost could possibly be negotiated to a flat rate of \$10.50/square foot for all three years. The Denver Building, located at 7th Street and Denver Avenue, would cost \$9.00/square foot for three years. The leasing manager of the 201 West Fifth Street building is willing to provide \$10,000 in tenant build-out costs to allow for 22 employees and provide eight guest parking spaces; the owner of the Denver Building has offered to paint walls, replace some carpet, and install a window for the D.A.s Bogus Check department. Chairman asked about moving expenses; Morgan will check on this and report back to the Board. The D.A.s staff hope to move during the July 4th weekend. The D. A.s office is to draft a Letter of Intent for the Board to sign at its March 23 meeting.

The Board discussed Higgins memorandum of 3-5-98, requesting approval to purchase a new copier for the Commissioners area. Moved by Harris, seconded by Dick to approve the purchase of a Xerox 5855 copier at a monthly lease payment of \$625.91 (includes supplies, maintenance and the first 25,000 copies each month), to replace the Toshiba 9240 copier. Upon roll call, Harris, yes; Dick, yes; Selph, yes. Motion carried. Chairman asked Higgins to get back with him after he has researched whether we would relocate the Toshiba 9240 to another department or sell it to an outside vendor.

Meeting adjourned at 10:15 a.m.

BOARD OF COUNTY COMMISSIONERS

John Selph, Chairman

ATTEST:

Joan Hastings, County Clerk

(DETAILS OF THE ABOVE ARE AVAILABLE IN THE OFFICE OF THE COUNTY CLERK)