

TUESDAY, OCTOBER 9, 1984

Moved by Harris, seconded by Rice, to approve the following request to advertise for bids:

1. Administrative Services - Microfilm Supplies
 2. Administrative Services - Printshop Supplies
 3. Administrative Services - Paperstock for Printing
 4. Main. Garages - Tires, Tubes, Balancing, Alignment, Service and Repair
 5. Building Operations - Solid Core Birch Doors
 6. Building Operations - Coving Base
- (above bids to be opened 10-22-84 at 2:00 p.m.)

Upon roll call, Harris, yes; Rice, yes. Motion carried. (Clerks Misc. File No. 108133-138)

Moved by Harris, seconded by Rice, on behalf of Parks, to approve and authorize execution by the Chairman, an Inventory Transaction transferring a 1975 Ford Truck F350 to Building Operations. Upon roll call, Harris, yes; Rice, yes. Motion carried. (Clerks Misc. File No. 108139)

Moved by Harris, seconded by Rice, on behalf of Health, to approve the following travel/training requests:

1. Registration fee of \$9. ~~Shawnee~~ 9 employees to attend meeting in Shawnee, Ok on Oct. 18, 1984.
2. Gilbert Linscott to attend meeting in Dallas, Texas on October 15-19, 1984 cost not to exceed \$1,216.
3. Leslie Bialas, and Holly Martin to attend meeting in Oklahoma City on October 29 and 30, 1984, total cost not to exceed \$124.
4. Gary Woodruff, Joe Carpenter, and Gilbert Linscott to attend meeting in Stillwater, Okla. on November 12 - 14, 1984, total cost not to exceed \$345.
5. Dr. Edgar M. Cleaver to attend meeting in Dallas, Texas on October 24, 1984, cost not to exceed \$143.
6. Mark Fleming to attend meeting in Shawnee, Okla. on October 18 and 19, 1984, cost not to exceed \$67.
7. Gary Cox to attend seminar in Tulsa October 18, 1984; cost not to exceed \$95.

Upon roll call, Harris, yes; Rice, yes. Motion carried. (Clerks Misc. File No. 108140)

Moved by Harris, seconded by Rice, to approve the following Personnel Actions:

Health: Reinstatement from reduction of force lay off: Jacqueline Bailey, effective October 1, 1984-\$919. Regular Appointment: Teresa Keuchel, effective October 1, 1984-\$866. (Clerks Misc. File No. 108141)

Election Board: Part-time Appt: (Correct personnel action approved on 9-24-84), Betty Samuels, effective September 1, 1984-\$5.81 hr. Regular Appointment: Phillip James Guerra, effective October 1, 1984-\$869. Re-Classification: Barbara L. Rossetti, effective October 1, 1984-\$2,312. (Clerks Misc. File No. 108142)

Highway Construction: Performance Increase: (All effective October 1, 1984) Billie Duncan-\$1,274.; Otis Ellis-\$1,338.; Billy Smith-\$1,100. Salary Adjustment: Sammy Ellis-\$1,203.; effective October 1, 1984 (for 1 month only). Resignation: Dennis Greer, effective September 28, 1984. Discharge: Richard J. Hughes, effective September 21, 1984. (Clerks Misc. File No. 108143)

Highway Maintenance: Leave without pay workman's comp.: Kenneth Hardison, effective October 1, 1984. (Clerks Misc. File No. 108144)