

February 13, 1992, MANAGEMENT CONFERENCE

Courthouse effective 3-1-92. Upon roll call, Dick, yes; Harris, yes; Selph, yes. Motion carried.

The Board discussed Dick's memo of 1-28-92 regarding Tulsa City-County Library. Moved by Harris, seconded by Selph, to approve Dick's memo as outlined regarding the City-County Library reimbursing the County for services received, such as striping and cleaning parking lots, landscaping, etc., effective 7-1-92. Chairman to write a letter to Pat Woodrum advising her of these changes. Upon roll call, Dick, yes; Harris, yes; Selph, yes. Motion carried.

The Board discussed Dick's memo of 1-22-92 regarding Metropolitan Tulsa Substance Abuse Service. Moved by Selph, seconded by Dick, to approve charging MTSAS \$150/month rent to help pay utilities and maintenance costs, effective 7-1-92. Upon roll call, Dick, yes; Harris, yes; Selph, yes. Motion carried.

The Board discussed Bales' memo of 2-5-92 regarding Work Schedule and Overtime Policy. Moved by Selph, seconded by Dick, to establish a policy for exempt non-management employees who work 41- 50 hours per week to receive one hour of compensated time for every one hour worked within this range. Any non-management employee working more than 50 hours per week would receive one and one-half hours of compensatory time for each hour worked above 50, effective 3-1-92. Upon roll call, Dick, yes; Harris, yes; Selph, yes. Motion carried. Chairman will send letter to BOCC division directors notifying them of this new policy.

The Board discussed Bales' memo of 1-30-92 regarding Temporary Employee Pay Raise Request. Moved by Dick, seconded by Selph, to approve the 1992 Temporary Pay Scale as requested by Bales, effective 3-1-92. Upon roll call, Dick, yes; Harris, yes; Selph, yes. Motion carried.

Moved by Selph, seconded by Dick, to approve the request, on behalf of Social Services to upgrade the pharmacy computer hardware and software and the installation of two personal computers; the cost is not to exceed \$9,000. Upon roll call, Dick, yes; Harris, yes; Selph, yes. Motion carried. (Clerk's Misc. File No. 142998)

The Board discussed Higgins' memo regarding Proposal for Purchase of Printing Press to Produce Newly Designed Ballot for New Statewide Voting System. The cost to purchase this machine is \$175,000 (used). The Board believes the County does not have the money at this time to purchase this equipment. Chairman suggested Higgins work on a lease/purchase proposal. Higgins will research such an option and present his findings to the Board.

The Board discussed Carr's memo of 1-22-92 regarding Mowing Charges for Resale Properties. Jordan stated in the past the tax resale deeds for property were reviewed by the Engineering division which would arrange for mowing by contractors. The Treasurer's office paid those bills from the Tax Resale Property Fund. About 1 year ago, a good source of the contracting for those services died; we began to use the City of Tulsa Code Enforcement's contractors. Code Enforcement is still clearing and mowing the properties and bills are going to Carr. Harris asked why it reflects in Jordan's memo that the Treasurer's office is no longer paying the bills for clearing and mowing. Carr said it was stopped by a previous Treasurer's office employee who thought these costs would be passed on to the buyers of the resale lots. The Board agreed the Chairman should speak directly with John Cantrell to ensure that the Tax Resale Property Fund pays the bills for the clearing and mowing on these resale properties.

Moved by Dick, seconded by Selph, to adopt a protocol for testing mobile source emission control products. Vendors are to contact INCOG and pursue this testing procedure at their expense. Upon roll call, Dick, yes; Selph, yes; Harris, yes. Motion carried.

The meeting adjourned at 11:45 a.m.

BOARD OF COUNTY COMMISSIONERS

John Selph, Chairman

ATTEST:

Joan Hastings
Joan Hastings, County Clerk

(DETAILS OF ABOVE ARE AVAILABLE IN THE OFFICE OF THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS)