

(Agenda of meeting was posted in the central and outside lobby of the Tulsa County Administration Building on May 29, 2009 at 8:44 a.m.)

MINUTES
Monday, June 1, 2009

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: John Smaligo, Chairman; Karen Keith, Member, Fred R. Perry, Member; and Earlene Wilson, Tulsa County Clerk.

John Smaligo, Chairman presiding, called the meeting to order at 9:30 a.m., and the following business was transacted:

Mark Liotta led the Pledge of Allegiance.

Proclamation from Board of County Commissioners proclaiming June 6, 2009, as The Upper Room Volunteers as Good Samaritan and Humanitarians Day, in Tulsa County – STRICKEN.

Moved by Keith, seconded by Perry, to approve the minutes for the Management Conference Meeting of May 14, 2009; and the Board of County Commissioners Meeting of May 26, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution as needed, the report from Employees' Retirement System of Tulsa County for the Executive Summary for the first quarter, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 214732)

NOTICE: A complete listing of all information relating to the following bids/proposals is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bid for Paperstock for Printing Voter Ballots, was received and opened. The bidder being one (1) in number is as follows:

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|----------|---------|---------------------------------|
| 1. Xpedx | by item | (Clerk's Misc. File No. 214779) |
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Moved by Perry, seconded by Keith, to refer the bid to Administrative Services and Purchasing for analysis, report and recommendation on June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Emergency Generator Repair, were received and opened. The bidders being three (3) in number are as follow:

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|---|---------|--|
| 1. Emergency Power Systems Inc. | by item | (Clerk's Misc. File No. 214780) |
| 2. Power Pro-Tech Services, Inc. | | Affidavit of Non-Collusion Not Included
(Clerk's Misc. File No. 214781) |
| 3. Service and Equipment
International, Inc. | by item | (Clerk's Misc. File No. 214782) |

Moved by, Keith seconded by Perry, to refer the bids to Building Operations and Purchasing for analysis, report and recommendation on June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Computer Hardware and Software were received and opened. The bidders being four (4) in number are as follow:

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|-------------------------|---------|---------------------------------|
| 1. CDW Government, Inc. | by item | (Clerk's Misc. File No. 214783) |
| 2. CompUSA B2B | by item | (Clerk's Misc. File No. 214784) |

Monday, June 1, 2009 - Continued

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|--|---------|---------------------------------|
| 3. Global Government Education Solutions, Inc. | no bid | (Clerk's Misc. File No. 214785) |
| 4. OfficeMax, Inc. | by item | (Clerk's Misc. File No. 214786) |

Moved by Perry, seconded by Keith, to refer the bid to Information Technology and Purchasing for analysis, report and recommendation on June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Individual Title Search Report, were received and opened. The bidders being two (2) in number are as follow:

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|--------------------------------|---------|---------------------------------|
| 1. Buffalo Land Abstract Co. | by item | (Clerk's Misc. File No. 214797) |
| 2. Midwest Title Service, Inc. | by item | (Clerk's Misc. File No. 214798) |

Moved by Keith, seconded by Perry, to refer the bids to Treasurer and Purchasing for analysis, report and recommendation on June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Ford Automotive Repair, were received and opened. The bidders being two (2) in number are as follow:

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|-----------------------|---------|---------------------------------|
| 1. Jim Norton Ford | by item | (Clerk's Misc. File No. 214787) |
| 2. Speedway Chevrolet | by item | (Clerk's Misc. File No. 214788) |

Moved by Perry, seconded by Keith, to refer the bids to TC Central Garage and Purchasing for analysis, report and recommendation on June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Fire Protection Equipment, Maintenance and Repair, were received and opened. The bidders being two (2) in number are as follow:

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|-------------------------------|---------|---------------------------------|
| 1. FireCo of Oklahoma, Inc. | by item | (Clerk's Misc. File No. 214789) |
| 2. Oklahoma Fire & Safety Co. | by item | (Clerk's Misc. File No. 214790) |

Moved by Keith, seconded by Perry, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for First Aid Kits, were received and opened. The bidders being two (2) in number are as follow:

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|-----------------------------------|---------|---------------------------------|
| 1. George & George Safety & Glove | by item | (Clerk's Misc. File No. 214791) |
| 2. Wayest Safety, Inc. | by item | (Clerk's Misc. File No. 214792) |

Moved by Keith, seconded by Perry, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Property and Content Insurance, were received and opened. The bidders being two (2) in number are as follow:

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|---|---------|---------------------------------|
| 1. Arthur J. Gallagher Risk Management Services, Inc. | by item | (Clerk's Misc. File No. 214793) |
| 2. Tedford Insurance | by item | (Clerk's Misc. File No. 214794) |

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Moved by Perry, seconded by Keith, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Tire, Tubes, Balancing, Alignment Service and Repair, were received and opened. The bidders being two (2) in number are as follow:

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|-----------------------|---------|---------------------------------|
| 1. Southern Tire Mart | by item | (Clerk's Misc. File No. 214795) |
| 2. Tire Centers LLC | by item | (Clerk's Misc. File No. 214796) |

Moved by Keith, seconded by Perry, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve the following Bid Awards and Recommendations:

1. CC Health - Breast & Cervical Cancer Prevention Qualitative Study, to Littlefield, Inc., the best proposal received meeting all criteria.(Clerk's Misc. File No. 214733)
2. CC Health - Permethrin Based Mosquito Pesticide, to B & G Chemical & Equipment Company, Inc., the lowest and best overall bid meeting specifications. This award is for 1 year beginning 6/1/09. (Clerk's Misc. File No. 214734)
3. Engineers - Haikey Creek Levee Tie Wall Replacement, to Keystone Services, Inc., the only bid received in the amount of \$110,000.00 (Clerk's Misc. File No. 214735)
4. Liberty Area Fire Association - Tanker Body – **DEFERRED**
5. Parks - Rental Rates for Champ Model #538 Uni-Lift, to Hertz Equipment Rental Corporation, only bid received, however they meet the specifications and are within budgetary expectations. This award is for 1 year beginning 6/1/09. (Clerk's Misc. File No. 214736)
6. Sheriff - Color Coated Handcuffs - **DEFERRED**
7. TC Departments - Rental of Uniforms, Shop Towels and Misc. Items, to Unifirst Holdings LP. (Clerk's Misc. File No. 214737)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Chairman, Amendment # 2 from Purchasing, to the contract with Kinslow Keith & Todd, Inc., for LaFortune Park Golf Clubhouse and Cartbarn, a 4 to Fix II Project. This amendment is for additional engineering work north of the Cartbarn, requiring additional surveying for the design of the drainage and connection to existing drainage structure. In addition, relocating the primary electrical transformer to the outside service area, requiring revision to the grading, screen wall and fencing. Additional cost will increase the contract by \$3,742.50. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 214738)

Moved by Keith, seconded by Perry, to approve the gasoline and diesel fuel quotes for the week ending June 8, 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 214739)

Moved by Keith, seconded by Perry, to approve an appointment from the Board of County Commissioners for Mark Liotta, Board of County Commissioners Chief Deputy, to Tulsa Metropolitan Area Planning Commission (TMAPC), for the remainder of 2009. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 214740)

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Moved by Perry, seconded by Keith, to approve and authorize execution by the Chairman,
Grant Applications.

1. INCOG - for Substantial Amendment to the FY2008 Action Plan for CDBG-R Funds and authorize the Chairman to execute the appropriate application documents, including certifications. The County will receive \$341,131.00. (Clerk's Misc. File No. 214741)
2. Sheriff - Recovery Act: STOP Violence Against Women for \$123,903.00 in federal funds, with no required match. These funds will be used to provide one deputy to serve on the Domestic Violence Task Force. (Clerk's Misc. File No. 214742)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve requests from the Sheriff's Office:

1. Accept donation of one (1) vehicle, 2009 Dodge Charger, VIN #2B3KA43T19H626167, from Robert C. Bates (Clerk's Misc. File No. 214743)
2. Jerry Bagby, to retain Peace Officer status and be designated as a Peace Officer, Retired under Title 19 O.S. §§553 & 554. Retirement effective 5/31/09. (Clerk's Misc. File No. 214744)
3. Vickey Lynn Darby, to retain Peace Officer status and be designated as a Peace Officer, Retired under Title 19 O.S. §§553 & 554. Retirement effective 4/1/09. (Clerk's Misc. File No. 214745)
4. Morris Mauney, to retain Peace Officer status and be designated as a Peace Officer, Retired under Title 19 O.S. §§553 & 554. Retirement effective 5/1/09. (Clerk's Misc. File No. 214746)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Chairman,
resolutions:

1. Engineers - to post speed limit on North Lewis from Highway 20 to 156th Street North to 40 mph. (Clerk's Misc. File No. 214747)
2. Engineers - lowering weight limit on two bridges, the first is located on North Harvard, 0.8 mi south of 126th St. N., from 5 tons to 3 tons; the second is located on 156th St. N., 0.2 mi. east of Sheridan Road, from 7 tons to 5 tons. The weight limit changed due to re-rating by ODOT consultants, due to special inspections. (Clerk's Misc. File No. 214748)
3. Law Library - to designate replacement Requesting Officer naming David T. Iski to replace Fred Morgan, with authority to make requisitions. (Clerk's Misc. File No. 214749)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve and authorize execution as needed, the
following Agreements:

1. District Attorney - J.D. Young Leasing, LLC, for renewal of CMF #211424 for FY 2009-10. (Clerk's Misc. File No. 214750)
2. District Attorney - J.D. Young Leasing, LLC, for renewal of CMF #211425 for FY 2009-10. (Clerk's Misc. File No. 214751)
3. District Attorney - J.D. Young Leasing, LLC, for renewal of CMF #211202 for FY 2009-10. (Clerk's Misc. File No. 214752)
4. District Attorney - J.D. Young Leasing, LLC, for renewal of CMF #211201 for FY 2009-10. (Clerk's Misc. File No. 214753)
5. INCOG - Oklahoma Department of Commerce, for Neighborhood Stabilization Program. (Clerk's Misc. File No. 214754)
6. IT - Phoenix Legacy Investments, LLC, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 214755)
7. IT - Tulsa Economic Development Corp., for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 214756)
8. Juvenile Bureau - Sealander Brokerage, LTD, for renewal of CMF #211475 for FY 2009-10 (Clerk's Misc. File No. 214757)
9. Sheriff - Correctional Healthcare Management of Oklahoma, Inc., for renewal of CMF #211027 for, for FY 2009-10. (Clerk's Misc. File No. 214758)
10. Sheriff - Langley Productions, Inc., for production of COPS episodes in cooperation with the Sheriff's department. (Clerk's Misc. File No. 214759)
11. Sheriff - Pacer Service Center, for Public Access to Court Electronic Records (PACER), provided by the Administrative Office of the United States Courts. (Clerk's Misc. File No. 214760)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

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Moved by Keith, seconded by Perry, to approve the following Requests to

Advertise for Bids/Proposal:

- 1. Board of County Commissioners - Reproduction Services for Construction Documents. (Clerk's Misc. File No. 214761)
 - 2. Sheriff - Ammunition. (Clerk's Misc. File No. 214762)
 - 3. Sheriff - New Panther Carbine Rifles, Model RFA2-AP4A or Equivalent. (Clerk's Misc. File No. 214763)
 - 4. TC Employees' Retirement System - Investment Management Consultant. (Clerk's Misc. File No. 214764)
- Bids #1 thru 3 to open 6/15/09 at 9:30 a.m.
Proposal #4 to open 6/15/09 at 9:30 a.m.

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Chairman, the Sole Source, from Sheriff's Office, for gasoline purchases for Sheriff patrol units during weekends, holidays and afterhours, when TC Central Garage is not open. Request permission for purchase from QuikTrip and Fuel Man. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 214765)

Moved by Perry, seconded by Keith, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations:</u>			
Debose, Donnie R.	Transfer to Soc. Serv.	\$1,490.90	6/1/09
Reed, Johnny	Work. Comp.	\$3,213.60	5/26/09
Combs, Joseph	Intermit. FMLA	\$1,838.55	5/26/09
Puckett, Geminice Shay	Provis.	\$1,494.90	5/26/09
Russell, Omar	Provis.	\$1,494.90	5/26/09
Russell, Omar	Resign.		5/26/09
(Clerk's Misc. File No. 214766)			
<u>Highways:</u>			
Swindell, Scottie J.	Retire		6/30/09
(Clerk's Misc. File No. 214767)			
<u>Parks:</u>			
Blake, Andre	FMLA w/pay Exhausted	\$1,733.60	5/14/09
Blake, Andre	Med. Lve. w/pay	\$1733.60	5/14/09
Silverio, Rigoberto	FMLA w/Pay	\$1733.60	6/2/09
Dickey, Brandon	Dschrg.	\$1733.60	5/27/09
Barnett, Calvin	Pttime.	\$9.00/hr.	5/16/09
Lewis, Lynnsey Kate	Pttime.	\$9.00/hr.	5/16/09
Bowles, William	Pttime. Rehire	\$7.60/hr.	5/16/09
Craig, Colton	Title/Sal. Change	\$8.50/hr.	5/16/09
(Clerk's Misc. File No. 214768)			
<u>Social Services</u>			
Tease, Teran T.	Reg. Hire	\$2,030.60	6/1/09
Debose, Donnie	Transf. from Bldg Ops.	\$1,494.90	6/1/09
Richardson, Andrea	Lateral Transfer	\$1,494.90	6/1/09
Green, Kenneth T.	Dschrg.		5/26/09
(Clerk's Misc. File No. 214769)			

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to accept and file the following Juvenile Bureau

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Baker, Teresa L.	Pttime. Appt.	\$12.00/hr.	6/1/09
Haney, Edward D.	Pttime. Appt.	\$12.00/hr.	5/26/09
Funderburk, Tyler	Rehire	\$12.00/hr.	5/26/09
Collins II, Herbert L.	Reg. Appt.	\$2,035.00	6/1/09
Dugger, Eric J.	Reg. Appt.	\$1846.00	6/1/09
Foreman Jr., Fullard D.	Reg. Appt.	\$2035.00	6/1/09

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Gater, Deverick	Reg. Appt.	\$1846.00	6/1/09
Smith, Reggie	Reg. Appt.	\$1846.00	6/1/09
Schwartz, Jana	Reg. Appt.	\$2481.00	6/1/09
Melton, Quinton	Resign.		5/15/09

(Clerk's Misc. File No. 214770)

Travel/Training:
Cyndy Malwick to "Alcoholism and Families" class, 6/11/09 at St. John Behavioral Health Center in Tulsa; cost not to exceed \$30.00. (Clerk's Misc. File No. 214773)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to accept and file the following CC Health Documents:

- Agreements:
1. United Properties, Inc., for WIC lease space at 5812 S. Peoria, from 7/1/09-6/30/10; cost \$600 per month plus utilities. (Clerk's Misc. File No. 214774)
 2. 5R, Inc., for offsite record storage and certified record destruction services, from 6/1/09-6/30/10; cost \$8,000/year (Clerk's Misc. File No. 214775)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Homco, Juell	New Hire	\$3,750.00	5/26/09

(Clerk's Misc. File No. 214776)

Travel/Training:
a) Kyla Jeffers, Lou Ann Beuke & Dana Taylor to “WIC Breastfeeding Symposium” in Norman, OK on 6/4-5/09; cost not to exceed \$633.70. b) Alicia Etgen & Joann Calloway to “Homeland Security Exercise Evaluation Program Toolkit Training” in OKC, OK on 6/16-17/09; cost not to exceed \$348.75. c) Debbie Watts to “National Environmental Health Association Annual Education Conference” in Atlanta, GA on 6/20-25/09; cost not to exceed \$2,137.75. d) *Sandy Frazee to take following courses; “Practicum”, “Thesis”, “Workshop & Fee for Final Presentation of Thesis”, Summer 2009, at NSU; cost not to exceed \$401.25. (Clerk's Misc. File No. 214777)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to cancel and disallow the following Purchase Order:

<u>PO#</u>	<u>Vendor</u>	<u>Warrant #</u>	<u>Amount</u>	<u>Clerk's Misc. File #</u>
#907660	Magic Refrigeration Co.	#380654	\$100.00	214778

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Smaligo, seconded by Perry, that this meeting be adjourned. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

BOARD OF COUNTY COMMISSIONERS

John Smaligo, Chairman

ATTEST:

Earlene Wilson, County Clerk
(DETAILS OF THE ABOVE ARE AVAILABLE IN THE OFFICE OF THE COUNTY CLERK.)