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(Agenda of meeting was posted in the Tulsa County Administration Building Lobby at 1:29 p.m., on Tuesday, July 8, 1997.)

**MANAGEMENT CONFERENCE
July 10, 1997**

The Board of County Commissioners of Tulsa County met at 9:30 a.m., with the following members present: Robert N. Dick, Chairman; John Selph and Lewis Harris. Members absent: None. Others present: Judge Jefferson Sellers, Sheriff Stanley Glanz, Pete Silva, Bill Thompson, Clay Edwards, Dave Hill, Jerry Griffin, Wayne Carr, Don Wilson, Buck Rudd, Terry Tallent, Linda Johnston, Leroy Jones, Richard Bales, Neal Kennedy, Marshal Stewart, Tim Hoover and Pam Hayes.

Chairman called the meeting to order at 9:37 a.m., and the following business was transacted:

The Board discussed a proposal to build a new courtroom in the space presently occupied by the Pre-Trial Release/Work Program in the Courthouse basement. The plan included moving the Pre-Trial Release/Work Program to the space currently occupied by the Sheriffs Records Division, and moving the Sheriffs Records Division to the north wing of the Tulsa County Emergency Shelter. Jones discussed necessary movement of phone/data lines and Rudd discussed how Building Operations Division could assist with planned relocations.

Harris mentioned that this plan had no provisions for the Public Defenders earlier request for more office space. Sellers reported that his newly approved budget includes up to \$56,000 to assist with reasonable off-site rental space for the Public Defenders office. If adequate nearby accommodations could be located for the Public Defenders office, he preferred building a courtroom on the first floor in the space currently occupied by the Public Defender, rather than in the space the Pre-Trial Release/Work Program occupies in the basement.

Silva said he has 3,300 square feet now and his staff shares desks and work areas. The new docket being added will require an additional seven people to his staff. He had reviewed 201 W. 5th, the Denver Building, and the Grantson Building for office space. All these locations have space available. The Grantson Building will require the most extensive, time-consuming renovations of the three.

The space available in the Denver Building is located in the basement (called first floor) and the third floor. Silva said that Dave Sanders made a reasonable offer to rent 7,000 square feet on the third floor for approximately \$54,000 per year and 1,800 square feet in the basement for 60 cents a square foot. Silva added that he would prefer not to relocate his staff to the basement but there was not enough space on the third floor for their needs. Therefore, this is not entirely a satisfactory solution.

Silva also stated that Coury Properties has 10,000 square feet of space available on one floor for \$10.25-\$11.00 per square foot at 201 West 5th Street. This would allow the relocation of the entire Public Defenders office, absent Juvenile, on one floor. Also, in order to save time on file retrieval, he would like to relocate most or all of their records which are currently stored at the Franklin Plaza Building. The Coury Properties office and a small suite of attorneys offices presently occupy some of the subject space but Silva was told by the leasing agent that they could be moved. This space appeared attractive because it is already office space and would need very little renovation. It would also allow the Public Defenders staff to be close enough to the Courthouse to respond quickly to court dockets. Silva advised the Board that because staff currently shares desks, etc., furniture would be needed if they move into more adequate space.

Sellers said he would be willing to wait until the Public Defenders space is available, if it would be vacant in a short period of time. He would prefer not to build a courtroom in the basement of the Courthouse, if the space on the last floor is going to be available. Hill said there was \$70,000 budgeted to build a courtroom, when space is available.

The Board agreed that the Public Defenders location would be the preferred location to build a new courtroom. Chairman asked Edwards and Silva to work on proposals to move the Public Defenders office out of the Courthouse as soon as possible so a courtroom could be built in that space. They are to report back to the Board at a July 17, 1997 Special Management Conference.

Harris said that if the Public Defenders space on the first floor is used for a new courtroom, the request by Johnston to use the north wing of the Tulsa County Emergency Shelter for women and children could be discussed at a future Management Conference. The Board agreed.

Dick mentioned that the additional docket will require 2 ½ deputies and it will impact the jail budget in the future.

Glanz said he had a transition team in place now and would present the members to the Tulsa County Criminal Justice Authority (TCCJA) at its July 11, 1997 meeting.

The Board discussed the leasing of County property east of 136th Street South and South Garnett Road which is presently leased to Ruth and Murphy Kinnikin who own property adjacent to the subject land. Don Thornton Ford, Inc. has entered into a contract to purchase the Kinnikin property subject to