

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan
Tulsa County Administration Building on August 6, 2015 at 3:49 p.m.)

MINUTES
Monday, August 10, 2015

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m.
with the following members present: John Smaligo, Chairman; Ron Peters, Member; Karen
Keith, Member, represented by Michael Willis, Chief Deputy; and Pat Key, Tulsa County
Clerk.

John Smaligo, Chairman, called the meeting to order at 9:31 a.m. and the following
business was transacted:

Chairman advised the announcements of County Events and Status updates were
open for comment and discussion. The departments with information gave a report.

Moved by Peters, seconded by Willis, to approve the minutes of the Board of County
Commissioners Special Meeting of July 31, 2015 and the Board of County Commissioners
Meeting of August 3, 2015. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion
carried.

Moved by Willis, seconded by Peters, to approve and authorize execution, as needed, the
following reports:

1. County Clerk - Monthly for 7/15. (Clerk's Misc. File No. 235563)
2. Election Board - Monthly for 7/15. (Clerk's Misc. File No. 235564)
3. Tulsa Employees' Retirement System - Executive Summary for Second Quarter,
2015. (Clerk's Misc. File No. 235566)
4. Tulsa Employees' Retirement System - Treasurer's Statement of Fiduciary Net
Position for 6/15. (Clerk's Misc. File No. 235565)

Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file
and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Aluminum Sign Blanks were received and opened. The bidders being
four (4) in number are as follow:

- | | | |
|-------------------------------|---------|---------------------------------|
| 1. Centerline Supply, LTD | by item | (Clerk's Misc. File No. 235567) |
| 2. Press Brake Products, Inc. | by item | (Clerk's Misc. File No. 235568) |
| 3. US Standard Sign Company | by item | (Clerk's Misc. File No. 235569) |
| 4. Vulcan Aluminum | by item | (Clerk's Misc. File No. 235570) |

Moved by Peters, seconded by Willis to refer the bids to Highways and Purchasing for
analysis, report and recommendation on August 17, 2015. Upon roll call, Peters, yes; Willis,
yes; Smaligo, yes. Motion carried.

Sealed bids for Lock Repair were received and opened. The bidders being two (2) in number are as follow:

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|----------------------------------------|---------|---------------------------------|
| 1. Bradley Lock and Safe Service, Inc. | by item | (Clerk's Misc. File No. 235571) |
| 2. Tulsa Lock and Key, Inc. | by item | (Clerk's Misc. File No. 235572) |

Moved by Willis, seconded by Peters to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on August 17, 2015. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Sealed bids for Overhead Door Maintenance, Repair Parts, and Labor were received and opened. The bidders being two (2) in number are as follow:

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|-------------------------------------|---------|---------------------------------|
| 1. American Overhead Door Co., Inc. | by item | (Clerk's Misc. File No. 235573) |
| 2. Tulsa Overhead Door, LLC | by item | (Clerk's Misc. File No. 235574) |

Moved by Peters, seconded by Willis to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on August 17, 2015. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Sealed bids for Plumbing Installation, Maintenance, and Repair were received and opened. The bidders being three (3) in number are as follow:

- | | | |
|---------------------------------|---------|---------------------------------|
| 1. DaVco Mechanical Contractors | by item | (Clerk's Misc. File No. 235575) |
| 2. McIntosh Service, LLC | by item | (Clerk's Misc. File No. 235576) |
| 3. York Plumbing | by item | (Clerk's Misc. File No. 235577) |

Moved by Willis, seconded by Peters to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on August 17, 2015. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Sealed bid for Window Washing was received and opened. The bidder being one (1) in number is as follows:

- | | | |
|--------------------------------|---------|---------------------------------|
| 1. Budget Glass Cleaning, Inc. | by item | (Clerk's Misc. File No. 235578) |
|--------------------------------|---------|---------------------------------|

Moved by Peters, seconded by Willis to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on August 17, 2015. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Peters, to approve the recommendations for the following Bid Awards:

- 1. CC Health - Janitorial Services for City-County Health Locations - Deferred

2. Parks - Agricultural Supplies - to BWI Companies, Inc., Simplot Partners, and Winfield Solutions, LLC, the lowest on the majority of the items and best overall bids received on per line item basis. (Clerk's Misc. File No. 235579)
3. TC Central Garage - High Pursuit Tires to Goodyear Commercial Tire and Service Centers, although not the lowest bid received, it is the best bid received. This award is for one year beginning 8/18/15. (Clerk's Misc. File No. 235580)

Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Willis, to approve Addendum #1 from Purchasing, to Notice to Bidders for TAEMA Storage Facility, due by 4:00 p.m. on 8/14/15 and to open 8/17/15 at 9:30 a.m. This addendum is to provide general conditions and additional contract documents to the plans and specifications. Details available in the offices of Purchasing and County Clerk. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 235581)

Moved by Willis, seconded by Peters, to approve Amendment #5 from Purchasing, to extend Proposal for Resale Title Search, CMF #219153, for one year beginning 9/13/15. Bid price and conditions to remain the same. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 235582)

Moved by Peters, seconded by Willis, to approve Request for name change from Purchasing of Zulu Software, Inc. to MS Modernization Services, Inc. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 235583)

Moved by Willis, seconded by Peters, to approve the gasoline and diesel fuel quotes for the week ending 8/17/15. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 235584)

Moved by Peters, seconded by Willis, to approve the Request from Human Resources for the Educational Review Board Recommendations for reimbursement in compliance with the Board's Tuition Assistance Policy. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 235585)

Moved by Willis, seconded by Peters, to approve and authorize execution by the Chairman, the Resolution from Administrative Services to designate Randy McBride as Receiving Officer replacing Jeffrey S. Peak. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 235586)

Moved by Peters, seconded by Willis, to approve and authorize execution by the Commission, the Resolution from Board of County Commissioners assigning the .026% Jail

Expansion Use Tax to County Contribution Fund for Jail Operations. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 235587)

Moved by Willis, seconded by Peters, to approve and authorize execution by the Commission, the Resolution from Engineers to program a road project at 86th Street North and North Sheridan. This project was approved for STP funds through ACCO and the resolution is required by ODOT to set up the project. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 235588)

Moved by Peters, seconded by Willis, to approve and authorize execution, as needed, the following agreements:

1. Board of County Commissioners - City-County Library for vehicle maintenance for FY 2015-2016. (Clerk's Misc. File No. 235589)
2. Board of County Commissioners - Thomas Underwood of Purcell and Wardrope of Chicago, IL, for representation of the Tulsa County Board of County Commissioners and Sheriff's Office in the case filed by Stephen Wallace, Plaintiff in Kane County, Illinois Case No. 2015-L-316. (Clerk's Misc. File No. 235590)
3. Engineers - City of Sand Springs, for asphalt work on streets within city limits of Sand Springs. (Clerk's Misc. File No. 235591)
4. IT - MS Modernization Services, Inc., (formerly Zulu Software), for renewal of CMF #232083 for FY 2015-2016. (Clerk's Misc. File No. 235592)
5. IT - Savage O'Donnell/Kendall Johnson, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 235593)
6. IT - Vendor Connect, LLC, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 235594)
7. Parks - The Bridges Foundation, for janitorial services at South Lakes Golf Course clubhouse restroom facilities for FY 2015-2016. (Clerk's Misc. File No. 235595)
8. Parks - Amber Chong, for Bricks for Kidz class at Bixby Community Center for FY 2015-2016. (Clerk's Misc. File No. 235597)
9. Parks - City of Jenks, for right of way for planned road improvements on South Lakes Golf Course, on land lying in the S. 1/2 of the N/W 1/4 of Sec. 24. Township 18N, Range 12 East of the Indian Meridian by the reason of the construction and maintenance of utilities along or across said property. (Clerk's Misc. File No. 235596)
10. Parks - Tiffany Davis, for Zumba classes at Bixby Community Center for FY 2015-2016. (Clerk's Misc. File No. 235598)
11. Parks - Brittany Friske, for Tippi Toes classes at LaFortune Community Center for FY 2015-2016. (Clerk's Misc. File No. 235599)
12. Parks - Miriam Shipman, for TOT Recreational Basketball classes at LaFortune Community Center for FY 2015-2016. (Clerk's Misc. File No. 235600)

Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Peters, to approve the following Requests to Advertise for Bids/Proposal:

1. Highways - Traffic Paint. (Clerk's Misc. File No. 235602)
 2. Human Resources - Tulsa County Dependent Eligibility Audit. (Clerk's Misc. File No. 235603)
 3. TC Departments - Automotive Glass Replacement. (Clerk's Misc. File No. 235601)
- Bids #1 & #3 due by 4:00 p.m. on 8/21/15 & to open 8/24/15 at 9:30 a.m.

Proposal #2 due by 4:00 p.m. on 8/28/15 & to open 8/31/15 at 9:30 a.m.

Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Willis, to approve and authorize execution by the Chairman, the following Inventory Resolutions from District Attorney:

1. junked; Lexmark T644TN Laser Printer, SN S790Y5LZ, purch. 12/8/06 for \$1,416.01. (Clerk's Misc. File No. 235604)
2. junked; 4-Software Microsoft MSDN Universal, SN 22502410002, 22502410003, 22502410004, 22502410005, purch. 4/27/05 for \$2,482 ea.; ELMO HV3000XG Visual Presenter, SN 512513, purch. 9/16/05 for \$1,724; Dell ELMO HV3000XG Visual Presenter, SN 510558, purch. 1/31/05 for \$1,925.95; Plus Vision Digital Projector, SN NX4EA4820991 purch. 1/28/05 for \$2,135; Canon Document Visualizer, SN F93-0400-331 purch. 1/8/02 for \$3,257; ELMO HV-5100XG Document Camera SN 575347, purch. 10/16/08 for \$2,464.99. (Clerk's Misc. File No. 235605)

Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Peters, to approve and authorize execution by the Chairman, the following Sole Sources:

1. CC Health - John W. Hock Company, for CDC Gravid traps, parts, and supplies. (Clerk's Misc. File No. 235606)
2. CC Health - Midwest Card, Inc., for sales and service including software and maintenance support for Salamander Technologies InterTrax Emergency Preparedness Systems in the State of Oklahoma. (Clerk's Misc. File No. 235607)
3. District Attorney - LexisNexis, for online services, including Reed Elsevier, Shepardized case law, citation services, and LexisNexis case summaries. (Clerk's Misc. File No. 235608)
4. IT - Software Diversified Services, for maintenance of the software products IPCP-PLUS/VSE. (Clerk's Misc. File No. 235609)
5. Parks - Keeling Company, for all Rain Bird golf irrigation products and services. (Clerk's Misc. File No. 235610)
6. Parks - R & R Products, Inc., for R & R replacement parts and products. (Clerk's Misc. File No. 235611)
7. TC Departments - LexisNexis - Matthew Bender, for all Matthew Bender, Michie, Gould, and Shepard's print and digital titles and Accurint. (Clerk's Misc. File No. 235612)
8. TC Departments - OCT Equipment, LLC, for Case Construction equipment, parts and service. (Clerk's Misc. File No. 235613)

Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried

Moved by Peters, seconded by Willis, to approve and authorize execution by the Chairman, the following Utility Permits from Engineers:

1. Oklahoma Natural Gas Company, a division of ONEOK, Inc., to cross E. 191st Street +/- 4.08 miles S. & 2.65 miles W. of the U.S. Hwy 64 & SH 67 and further described as 2363' W. of the SE/C of Sec. 4, Township 16N, Range 13E by boring 3/4" gas line. (Clerk's Misc. File No. 235614)
2. Oklahoma Natural Gas Company, a division of ONEOK, Inc., to cross W. 49th Street +/- 1.91miles W. & .30 miles N. of the Gilcrease Expressway and further described as 2473' and 1353' N. of the SE/C of Sec. 30, Township 19N, Range 12E by boring 3/4" gas line. (Clerk's Misc. File No. 235615)

Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Peters, to approve Travel/Training Request from Social Services of Linda Johnson to New Hampshire Alcohol and Other Drug Service Providers Association of Concord, New Hampshire on 10/15/15; cost of \$0. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk’s Misc. File No. 235616)

Moved by Peters, seconded by Willis, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Administrative Services</u>			
Torday, Erik	Intermittent FMLA w/pay	\$2,259.89	7/27/15
Nelson, Sharon R.	Provisionary Appt.	\$3,302.00	7/31/15
(Clerk’s Misc. File No. 235617)			
<u>Highways</u>			
Byrd, Keith	FMLA w/pay	\$3,987.27	7/29/15
Hopkins, Chance	Resignation		7/30/15
Murray, Paul Aaron	End Probationary Employment/Regular Appointment	\$1,883.60	8/1/15
(Clerk’s Misc. File No. 235618)			
<u>IT</u>			
White, Jeff	Promotion 10%	\$3,755.53	8/1/15
Brewer, Sheryl	End of Temp. Employment		8/3/15
(Clerk’s Misc. File No. 235619)			
<u>Parks</u>			
Morgan, Tyler	Resignation		8/14/15
Nix, Jenifer	Intermittent FMLA	\$2,551.08	7/29/15
Cloud, Brian	Part-Time	\$9.00/hr.	8/11/15
Dalton, Rios	Part-Time	\$7.25/hr.	8/11/15
Jones, Jordan	Resignation		8/3/15
Jimenez-Vergara, Jesus	Termination		7/30/15
(Clerk’s Misc. File No. 235620)			

Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Peters, to accept and file the following CC Health

Documents:

Agreements:

- a) American Document Shredding, LLC for document destruction services from 9/1/15-8/31/16; cost of \$20 per console/\$40 per container. (Clerk’s Misc. File No. 235623)
- b) Maxim Health Systems, LLC for nursing services for immunizations at influenza clinics from 7/1/15-6/30/16; cost of \$15.00 per immunization. (Clerk’s Misc. File No. 235624)
- c) Nursefinders, Inc. for nursing services for immunizations at influenza clinics from 7/1/15-6/30/16; cost of \$48.00-51.00/hr. for RN \$38.95-41.00/hr. for LPN. (Clerk’s Misc. File No. 235625)
- d) First Call Medical, Inc. for nursing services for immunizations at influenza clinics from 7/1/15-6/30/16; cost of \$45.95/hr. for RN \$36.95/hr. for LPN. (Clerk’s Misc. File No. 235626)
- e) Bixby Telephone Company for telephone & internet services for Bixby WIC Clinic from 9/16/15-9/15/16; cost \$31.25 + \$163.35/mo. (Clerk’s Misc. File No. 235627)
- f) Tulsa Radiology Associates, Inc. for mammograms for Take Charge Program and chest x-rays for patient referred by THD from 7/1/15 to 6/30/16; cost of \$10,000.00 max. per yr. (Clerk’s Misc. File No. 235628)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Palmer, Kathryn	Correction: Change Monthly salary to \$2,284.00, employee resigned on 6/30/15	\$2,284.00	7/1/15
Pinkston, Lorrie	Rescind action dated 7/3/15 final salary should be \$4,178.00	\$4,178.00	7/1/15
Franklin, Lester	Temp/hourly rehire.	\$21.13/Hr.	8/1/15
Villa-Fernandez, Iveth	New hire; regular full time.	\$2,373.00	8/1/15
Wang, Jumao	Promotion; job title chg.	\$5,888.00	8/1/15
Burke, Allison	Reclassification; RPT to RFT.	\$3,500.00	8/1/15
Acosta de Willis, Clara	Reclassification; RFT to RPT.	\$3,029.40	8/1/15
Branch, Maria	Reclassification; job title change.	\$2,861.10	8/1/15
Staten, Barbara (Clerk's Misc. File No. 235629)	Retirement		8/31/15

Travel/Training:

a) Jessica Cowles to Foundational Competencies for Every Level of Talent Development on 8/14/15 in Tulsa, OK; cost of \$30. b) Donya Sorrels to CPR on 8/14/15 in Tulsa, OK; cost of \$60.52. c) Cathleen Sullivan to OICA Kids Count Conference in Edmond, OK on 9/9/15; cost of \$109. d) Debbie Watts and DeBrena Hilton to 2015 FDA Southwest Region Seminar from 9/14-18/15 in Breckenridge, CO; cost of \$2,921. e) Michelle Coonfield, Lou Ann Beuke, Leigh Ann Montgomery, Catherine Ndhlovu, Ellen Lifscis, Kristy Elias, and Lindy Kroenert to Shifting Child Sexual Abuse Paradigms Primary Prevention Symposium from 10/8-9/15 in Tulsa, OK; cost of \$905. f) Allison Burke to Parent Child Interaction Therapy Training from 10/19-22/15 in OKC, OK; cost of \$5,005.90. g) Bruce Dart, Reggie Ivey, and Pam Rask to APHA 143rd Annual Meeting & Expo from 10/30 -11/5/15 in Chicago, IL; cost of \$6,982. (Clerk's Misc. File No. 235630)

Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Willis, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 7/27-31/15), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Peters, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 8/3-7/15. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Executive Session requested by Kim Hall, Pursuant to Title 25 O.S. § 307(B)(4), Scott B. Wood is requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-

wit: *Cook v. Glanz, et al.*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Moved by Peters, seconded by Willis, to go into Executive Session. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Executive Session commenced at 9:42 a.m.

Moved by Peters, seconded by Willis, for the regular meeting to reconvene at 10:00 a.m. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Willis, to authorize Scott B. Wood settlement authority in the amount discussed in Executive Session to wit: *Cook v. Glanz, et al.* Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 235631)

Moved by Peters, seconded by Willis, that this meeting be adjourned. Upon roll call, Peters, yes; Willis, yes; Smaligo, yes. Motion carried.