

(Amended agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on March 28, 2024 at 9:23 a.m.)

MINUTES  
Monday, April 1, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Sheriff Vic Regalado led the Pledge of Allegiance.

III. PROCLAMATION

- A. Recognizing April 1-5, 2024 as Live United Week in Tulsa County, Oklahoma (Clerk's Misc. File No. 20240468)

Commissioner Sallee read and presented the Proclamation. Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. MINUTES

- A. Board of County Commissioner's Meeting of March 25, 2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

- A. Addendum - (Parks) - #1 to the Request to Advertise for Construction Management at Risk Services for Chandler Park Improvements, CMF #20240305, set to open 4/8/2024, to provide answers to vendor submitted questions (Clerk's Misc. File No. 20240469)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the addendum. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Amendments

1. Board of County Commissioners - #3 to the lease agreement with Aristocrat Technologies, Inc. (Lessee) for commercial office space located at 12000 E. Skelly Drive, Tulsa, Oklahoma. Tulsa County assumed the role of Lessor from Zamboni, LLC, as documented in County document CMF #20230093. This amendment hereby revises the Lease term such that the Lease will terminate as of 4/30/2024 (Clerk's Misc. File No. 20240470)
2. Engineers - #2 to the agreement with Meshek & Associates, LLC, for engineering services to the 209th West Avenue Bridge Replacement, CMF #243895 and CMF #20221470, to reduce the total compensation amount by \$1,190.75 due to the project being completed under budget, bringing the total contract amount to \$87,774.25 (Clerk's Misc. File No. 20240471)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

## VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending April 8, 2024 (Clerk's Misc. File No. 20240467)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Engineers - Acceptance of Right-of-Way Easement in Tulsa County from Smalygo Ranch, LLC (CLS-30) (Clerk's Misc. File No. 20240472)
2. Human Resources - Start Right Website Access Form - Katie Iwata (Clerk's Misc. File No. 20240473)
3. Sheriff - to rescind the bid for Uniforms and Accessories awarded to Galls, LLC., Oklahoma Police Supply, Baysinger Police Supply and Hard Hat Safety & Glove, CMF #20232008. Procurement has been notified Oklahoma Police Supply cannot fulfill an awarded category as the items have been discontinued. We respectfully request your approval to rescind Category A, Section 2, and award it to Hard Hat Safety & Glove as they came in as the next lowest and best bidder (Clerk's Misc. File No. 20240474)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Agreements

1. Parks:
  - a. Cotton Candy Land, for use of Chandler Park to provide concessions from 6:00 to 9:00 p.m. on 4/26/2024; fee \$50 (Clerk's Misc. File No. 20240475)
  - b. Cute Caricatures, to offer the public free caricatures at the Art of Joy event at LaFortune Park from 6:00 to 9:00 p.m. on 4/26/2024; cost \$300 (Clerk's Misc. File No. 20240476)
  - c. Junebug's Jumpin Jupiters, to provide concessions at all Tulsa County Parks from 3/25/2024 through 1/7/2025 (Clerk's Misc. File No. 20240477)
  - d. The Lemon Seed, to provide concessions at LaFortune Park from 6:00 to 9:00 p.m. on 4/26/2024; fee \$35 (Clerk's Misc. File No. 20240478)
  - e. USA Cycling, Inc., to hold a club fundraiser at Osage Trail Parking Lot from 7:00 a.m. to 7:00 p.m. on 4/6/2024; fee \$600 (Clerk's Misc. File No. 20240479)
2. Sheriff:
  - a. Advance Alarms, Inc., for commercial and fire alarm monitoring systems at various locations for FY 2024-2025; cost \$262.50 per month (Clerk's Misc. File No. 20240480)
  - b. Emergency Power Systems, Inc., for inspection and servicing of the backup generator and associated automatic transfer switches located at 6094 E. 66th Street North, Tulsa, OK 74117, from 7/1/2024 through 6/30/2025 (Clerk's Misc. File No. 20240481)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Agreement Renewals

1. Employees' Retirement System of Tulsa County - BOKF, NA, for renewal of CMF #20230383 for FY 2024-2025 (Clerk's Misc. File No. 20240482)
2. Highways District #1 - ImageNet Consulting, LLC, for renewal of CMF #20230385 for FY 2024-2025 (Clerk's Misc. File No. 20240483)
3. Sheriff:
  - a. Cherokee Nation Office of the Marshal, for renewal of CMF #20231050 for FY 2024-2025 (Clerk's Misc. File No. 20240484)
  - b. Correct Solutions, LLC, for renewal of CMF #20230339 for FY 2024-2025 (Clerk's Misc. File No. 20240485)
  - c. Fraternal Order of Police, for renewal of CMF #20230471 for FY 2024-2025 (Clerk's Misc. File No. 20240486)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- E. Notice to Proceed - Flintco for CM Services for the Case Tennis Center at LaFortune Park, CMF #20240366, to proceed with the scope of work as defined in the approved agreements and addendums (Clerk's Misc. File No. 20240487)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the Notice to Proceed. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Board of County Commissioners - Asset transfer to County Clerk and Parks - miscellaneous furniture (Clerk's Misc. File No. 20240488)
2. Building Operations - Asset transfer to Social Services - dish machine (Clerk's Misc. File No. 20240489)
3. Election Board - Asset transfer to IT - computer equipment (Clerk's Misc. File No. 20240490)
4. Sheriff - Asset transfer to Outside Government Entities - body armor; junked - computer equipment (Clerk's Misc. File No. 20240491)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- G. Utility Permit - (Engineers) - Washington County Rural Water District #3, for the crossing of E. 106th St. N., approximately 0.6 mi. W. of the 106th St. N. and N. Sheridan Road junction (Clerk's Misc. File No. 20240492)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- H. Travel/Training - (IT) - Joe Lord, Ryan Hamilton and Isaac Foster to BSides Cybersecurity conference in Glenpool, OK on 4/3-4/2024; cost \$1,175 (Clerk's Misc. File No. 20240493)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the travel training. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

I. Claims

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

J. Payroll claims - Biweekly for 3/09-3/22/2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Kelly Dunkerley, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk