

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on April 19, 2024 at 8:28 a.m.)

MINUTES  
Monday, April 22, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. PROCLAMATION

- A. Proclaiming April 24, 2024, in Tulsa County as ONEOK's Enviro Expo Day (Clerk's Misc. File No. 20240617)

Commissioner Sallee read the proclamation. Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. MINUTES

- A. Board of County Commissioner's Meeting of April 15, 2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. REPORTS

- A. Elected Officials:

1. County Clerk - E-911 Quarterly Report 1/1/2024 - 3/31/2024 (Clerk's Misc. File No. 20240618)
2. Treasurer - Depository Summary of Daily Analysis for 3/2024 (Clerk's Misc. File No. 20240619)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

## VI. UNFINISHED BUSINESS

### A. Bid Awards & Recommendations

1. Highways - Traffic Signal Equipment and Parts, to Consolidated Traffic Controls, Inc., Gades Sales Company, Inc., Iteris, Inc., and Traffic & Parking Control Co, Inc., dba TAPCO, Inc., the lowest and best bids received (Clerk's Misc. File No. 20240620)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the recommendation. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Parks - Request for Qualifications:

- a. Construction Management At-Risk for Chandler Park Improvements - Deferred
- b. Construction Management At-Risk for O'Brien Park Improvements - Deferred

Motion made by Kelly Dunkerley, seconded by Karen Keith, to defer the recommendations. Upon roll call, Yes- Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- ### B. Addendum - (Parks) - to the request to advertise for the Roof Replacement at Chandler Park Recreation Center, set to open on 4/29/2024, to provide answers to vendor questions (Clerk's Misc. File No. 20240621)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the addendum. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

### C. Amendments

1. Employees' Retirement System of Tulsa County - Consent for assignment of Investment Advisory Agreement with AndCo Consulting, LLC to Mariner, LLC, effective April 2024 (Clerk's Misc. File No. 20240622)
2. Highways - #2 to the award for Rental of Construction Signs, Lights, and Barricades was awarded to Advanced Workzone Services, CMF #20230860, to exercise the option to renew the award for an additional one-year beginning 6/18/2024, with no changes to the terms (Clerk's Misc. File No. 20240623)
3. Human Resources - #2 to the agreement with CareATC, CMF #20220783, the most recent renewal, CMF #20231125, for FY 2024-2025, to add Health Care Coaching as a covered service and to increase the per employee per month (PEPM) rate from \$51 to \$52.53 (Clerk's Misc. File No. 20240624)
4. IT - #1 to the agreement with AT&T for Switched Ethernet Service at the Tulsa County Courthouse, CMF #20202871, to modify the Service Publication in Section 1 of the pricing schedule, and extend the agreement for an additional 36-month term (Clerk's Misc. File No. 20240625)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

## VII. ACTION ITEMS

- ### A. Gasoline & Diesel Fuel Quotes for week ending 4/29/2024 (Clerk's Misc. File No. 20240616)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- ### B. Reappointment - (Board of County Commissioners) - Commissioner Dunkerley, of Christopher Brobst to the Glenpool Area Medical Services District, effective 6/1/2024, for a five-year term to expire 5/31/2029 (Clerk's Misc. File No. 20240626)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the reappointment. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Court Services - of \$5,000 in donations for Pretrial, Probation and Parole Week, in the form of gift cards, various gift items and luncheons (Clerk's Misc. File No. 20240627)
2. Parks:
  - a. of \$100 donation from Anointed Med Spa for the Art in the Park event (Clerk's Misc. File No. 20240628)
  - b. of \$165 donation in prints, bag and mug from F. Thompson Art for the Art in the Park event (Clerk's Misc. File No. 20240629)
  - c. of \$1,000 donation in handmade earrings from Taenickole for the Art in the Park event (Clerk's Misc. File No. 20240630)
  - d. of termination of Concession agreement with BBQWich/Kenneth Quigley, CMF #20231501, for non-payment and verbal confirmation of desire to discontinue contract (Clerk's Misc. File No. 20240631)
  - e. of termination of Instruction agreement with Jocelyn Stroud, CMF #20230970, effective 3/1/2024, due to health issues (Clerk's Misc. File No. 20240632)
3. Sheriff - to the award for Uniforms and Accessories to Galls, LLC., Oklahoma Police Supply, Baysinger Police Supply, and Hard Hat Safety & Glove, CMF #20232008, to rescind Category A, Section 6, from Oklahoma Police Supply as their submission did include the specification for embroidery and award it to Galls, Inc., the lowest and best (Clerk's Misc. File No. 20240633)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the requests. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Resolutions - Board of County Commissioners:

1. Authorizing a partial distribution of Vision 2025 Capital Improvements sales tax funds as follows:
  1. The Chandler Park Water Play Area is complete, and the project is closed and has \$2,122.78 of unencumbered sales tax funding available for distribution, to be assigned for the construction of Splash Park improvements, including chemical storage and air conditioning for the pump house (Vision 2025 Sub fund K3)
  2. The LaFortune Tennis Center Air Conditioning project is complete and has \$44.23 of unencumbered sales tax funding available for distribution, to be returned to Vision 2025 Sales Tax Account (Clerk's Misc. File No. 20240634)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Authorizing the distribution of bond proceeds for the following projects: The PCP01 Chandler Park Water Play project is complete and has \$1,183.81 of unencumbered bond funding available for distribution, to be reassigned to Project 1: For the Construction of Splash Park Improvements, including chemical storage and air conditioning for the pump house (New Vision Tulsa Project: Chandler Miscellaneous Improvements) (Clerk's Misc. File No. 20240635)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

3. Resolution - Board of County Commissioners: Be it Resolved by the Board of County Commissioners of the County of Tulsa, Oklahoma that:
  1. The Board of County Commissioners urges the USPS to consider local health, economic, and community impacts and particularly adverse impacts on low- and moderate-income households, the elderly and the disabled before it attempts to close or repurpose the Tulsa Processing and Distribution Center.
  2. Further, that the Board of County Commissioners urges USPS to extend the public comment period and broadly engage all viewpoints and stakeholders on this topic including, but not limited to, the citizens of Tulsa County and the surrounding impacted communities; local government representatives; employees and management including, but not limited to, plant managers, district managers, supervisors of city and rural letter carriers and postmasters of Tulsa and Oklahoma City USPS facilities; and neighborhood and business representatives.
  3. Further, the Board of County Commissioners encourages USPS to take a comprehensive approach to restructuring operations that avoids any degradation of services to Tulsa County and surrounding areas.
  4. Further, that the Board of County Commissioners urges the Oklahoma Federal Congressional Delegation to actively engage on this issue and ensure any decisions related to Tulsa Processing and Distribution Center are in the best interest of the health and economic welfare of all the residents of Tulsa County and the area served by the Tulsa Processing and Distribution Center (Clerk's Misc. File No. 20240636)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - Randle S. Hunt and Teresa Hunt, for TAEMA Voluntary Flood Acquisition Program - VBP #954 in the amount of \$150,000 for Lot Nineteen (19), Block Five (5), MEADOW VALLEY, an Addition to the City of Sand Springs, Tulsa County, State of Oklahoma, according to the recorded Plat No. 3255, Tax ID: 61965-91-15-09780 (Clerk's Misc. File No. 20240637)
2. Building Operations - Schneider Electric, for Resource Advisor services to assist in reducing energy and operating costs at the Tulsa County Courthouse from 7/1/2024 through 6/30/2025; cost of \$842.11 (Clerk's Misc. File No. 20240638)
3. Engineers:
  - a. City of Skiatook, for traffic striping on all public roadway systems and traffic control signage in Circuit Engineering District #1 (Clerk's Misc. File No. 20240639)
  - b. Public Service Company of Oklahoma, (PSO), to provide electrical services to facilities maintained by Tulsa County for FY 2024-2025 (Clerk's Misc. File No. 20240640)

4. Parks:

- a. Art by Jessica and Friends, to provide concessions at all Tulsa County Parks from 4/15/2024 to 4/14/2025, fee \$25 per event (Clerk's Misc. File No. 20240641)
- b. Jace Grae, LLC, dba Stretch Lab, to provide concessions at LaFortune Park from 6:00 - 9:00 p.m. on 4/26/2024 (Clerk's Misc. File No. 20240642)
- c. Manila Ice, to provide concessions at LaFortune Park from 4/23 - 5/23/2024, fee \$100 (Clerk's Misc. File No. 20240643)
- d. Oklahoma Blood Institute, to hold a Blood Drive at LaFortune Park Gym on 5/18/2024, from 9:00 a.m. to 6:00 p.m.; fee \$50 (Clerk's Misc. File No. 20240644)
- e. Tulsa Apartment Association, to host a Corn Hole Tournament at Haikey Creek Tri-Plex Pavilion on 5/9/2024, from 9:00 a.m. to 8:00 p.m.; fee \$600 (Clerk's Misc. File No. 20240645)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

1. Human Resources - Gallagher Benefits Services, Inc., for renewal of CMF #20230540 for fiscal year 2024-2025 (Clerk's Misc. File No. 20240646)
2. Sheriff:
  - a. Hall Estill, for renewal of CMF #20231132 and CMF #20240250, for FY 2024-2025 (Clerk's Misc. File No. 20240647)
  - b. Tech Friends, Inc., for renewal of CMF #20230612 for FY 2024-2025 (Clerk's Misc. File No. 20240648)
  - c. Watch Systems, LLC, for renewal of CMF #20230757 for fiscal year 2024-2025 (Clerk's Misc. File No. 20240649)
  - d. Wood, Puhl & Wood, for renewal of CMF #20231138 and CMF #20240018 for FY 2024-2025 (Clerk's Misc. File No. 20240650)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

G. Requests to Advertise for Bids - (Sheriff) - Janitorial Supplies for Sheriff (Clerk's Misc. File No. 20240651)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the request to advertise. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Building Operations - Asset disposal: sold - vehicles (Clerk's Misc. File No. 20240652)
2. County Clerk - Asset disposal: junked - computers (Clerk's Misc. File No. 20240653)
3. Sheriff - Asset disposal: junked - handheld radar (Clerk's Misc. File No. 20240654)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- I. Sole Source - (Building Operations) - Fluke Corporation, dba eMaint Enterprises, LLC, for SaaS based Computerized Maintenance Management Software (CMMS) used by Tulsa County Building Operations and Fleet Maintenance (Clerk's Misc. File No. 20240655)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- J. Utility Permit - (Engineers) - ONE Gas, Inc., for the crossing of W. 25th Street approximately 1.09 mi. W. of the US 244 & SH 344 junction (Clerk's Misc. File No. 20240656)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- K. Travel/Training - (IT) - Dan Pease to the Government CIO Roundtable on 6/17-20/2024 in Hershey, PA; cost \$400 (Clerk's Misc. File No. 20240657)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the travel/training. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- L. Claims

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- M. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- N. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20240658)

Creditor: Crossland Heavy Contractors, Inc.; Trust #719384-C9; Item: 10,522 - Route 66; Purpose: Avery Park Southwest; Amt. Paid: \$20,100.87

Creditor: Marquardt Engineering; Trust #719384-G4; Item: 10,524 - Jenks Trail System Extension; Purpose: Engineering Services; Amt. Paid: \$5,743.75

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- O. Executive Sessions - (District Attorney) - Requested by Leana Glenn:

1. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2024-12: Ronald Mondell v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2024-17: Lindsay Stone v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

3. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, *Tort Claim TC-2024-22: John and Terri Armstrong v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:49 a.m.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to reconvene the regular meeting at 10:00 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Items

Motion made by Karen Keith, seconded by Kelly Dunkerley, to grant settlement authority to the District Attorney up to the amount discussed in Executive Session, to-wit: *Tort Claim TC-2024-12: Ronald Mondell v. Board of County Commissioners of Tulsa County, Oklahoma*, (Clerk's Misc. File No. 20240659), *Tort Claim TC-2024-17: Lindsay Stone v. Board of County Commissioners of Tulsa County, Oklahoma*, (Clerk's Misc. File No. 20240660) and *Tort Claim TC-2024-22: John and Terri Armstrong v. Board of County Commissioners of Tulsa County, Oklahoma*, (Clerk's Misc. File No. 20240661). Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Kelly Dunkerley, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk