

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on April 21, 2023 at 9:22 a.m.)

MINUTES
Monday, April 24, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of April 17, 2024

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. County Department - (Engineers) - 2023 ODEQ Annual Stormwater (Clerk's Misc. File No. 20230571)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings

1. TC Departments - Request for Qualifications for Roof Consulting Services

- a. Allana Buick and Bers, Inc. (Clerk's Misc. File No. 20230572)
- b. BlueFin, LLC (Clerk's Misc. File No. 20230573)
- c. ECS Southwest, LLP (Clerk's Misc. File No. 20230574)
- d. GH2 Architects LLC (Clerk's Misc. File No. 20230575)
- e. MIDL Architects, LLC (Clerk's Misc. File No. 20230576)
- f. Roof Consultants (Clerk's Misc. File No. 20230577)
- g. Roof Link, LLC (Clerk's Misc. File No. 20230578)
- h. SGA Design Group, P.C. (Clerk's Misc. File No. 20230579)

- i. Terracon Consultants, Inc. (Clerk's Misc. File No. 20230580)
- j. Walker Consultants, Inc. (Clerk's Misc. File No. 20230581)
- k. Walter P. Moore & Associates, Inc. (Clerk's Misc. File No. 20230582)

Motion made by Stan Saltee, seconded by Karen Keith, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 5/1/2023. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Engineers:

- a. Haikey Creek Levee Retaining Wall Replacement, to Cherokee Pride Construction, Inc., in the total amount of \$450,650, which includes the Base Bid and alternates 1 and 2, the lowest and best bid received (Clerk's Misc. File No. 20230583)
- b. Traffic Signal Equipment & Parts, to Gades Sales Company, Inc. and Pinkley Sales Company, the lowest and best bids received. This award is good through 4/23/2024 (Clerk's Misc. File No. 20230584)

Motion made by Karen Keith, seconded by Stan Saltee, to approve the recommendations. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Parks - Request for Qualifications for Architect & Engineering Services for O'Brien Park Improvements - Deferred

Motion made by Stan Saltee, seconded by Karen Keith, to defer the recommendation. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

C. Amendments

- 1. Engineers - #2 to the agreement with Walter P. Moore and Associates, Inc., CMF #244703 and CMF #20202717, to revise the scope of services and compensation for engineering services provided for the 41st Street project to prepare plans for the relocation of waterline, where required, and preparing plans for site design for the property in the vicinity of the pump house on a Lump Sum Fee basis of \$88,635 (Clerk's Misc. File No. 20230585)
- 2. Highways - #2 to the award for Traffic Paint to Allstates Coating Company, CMF #20211079, most recent renewal, CMF #20220430, to exercise the option to renew for an additional one-year period beginning 6/1/2023, with no changes to the terms (Clerk's Misc. File No. 20230586)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 5/1/2023 (Clerk's Misc. File No. 20230570)

Motion made by Stan Saltee, seconded by Karen Keith, to approve the fuel quotes. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. New or Replacement Departmental Procurement Officers:

- 1. Human Resources - to designate Va Chang as new Receiving Officer (Clerk's Misc. File No. #20230627)
- 2.. Sheriff - to designate Daniel Stevens as Receiving Officer (Clerk's Misc. File No. 20230587)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Social Services:

- a. to designate Charles Wall as Requisitioning and Requesting Officer to replace Vince Trinidad (Clerk's Misc. File No. #20230629)
- b. to designate Shirl Pilcher as Receiving Officer to replace Gina Solomon (Clerk's Misc. File No. #20230628)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

C. Resolutions

1. Board of County Commissioners - for redistribution of the Vision Tulsa Capital Improvement bond proceeds program funds: The 86th St. Improvement from N. Memorial Dr. to HWY 75 (HW86N CMF #20220048) has an amount of \$518,314.89 of unencumbered bond funding available for partial reassignment of \$100,000 to the 91st St. S. from US HWY 75 to Elwood (H91SO CMF #20221287) for ROW acquisition in the amount of \$100,000 (Clerk's Misc. File No. 20230588)
2. Tulsa Area Emergency Management Agency (TAEMA) - to adopt the Community Development Block Grant - Disaster Recover (CDBG - R) Voluntary Buyout Program Section 3 Plan (Clerk's Misc. File No. 20230589)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

D. Requests for Approval

1. Court Services - to accept donations of gift cards, various gift items and luncheon donations for Pretrial, Probation and Parole Week, 7/16-22/2023 (Clerk's Misc. File No. 20230590)

Motion made by Stan Saltee, seconded by Karen Keith, to approve the donations. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers:

- a. Offer of compensation to acquire permanent right of way:
 - 1) Brown and Perkins, LLC, in the amount of \$6,325 for parcels 5 and 5.1 to acquire permanent right of way of .33 acres m/l plus damages affected by the widening of 51st St. from 161st to 177th (Clerk's Misc. File No. 20230591)
 - 2) Casa Plaza Del Sol, LLC, for the offering of compensation in the amount of \$28,700 for parcels 8.0 and 8.1 to acquire permanent right of way of .16 acres m/l plus damages affected by the widening of 101st St. from Memorial to Garnett (Clerk's Misc. File No. 20230592)
 - 3) Cedar Ridge Country Club, Inc., for the offering of compensation in the amount of \$33,350 for parcels 19 and 19A to acquire permanent right of way of .30 acres m/l plus damages affected by the widening of 101st St. from Memorial to Garnett (Clerk's Misc. File No. 20230593)
 - 4) Forum Properties, LLC, for the offering of compensation in the amount of \$1,450 for parcel 10A to acquire permanent right of way of .04 acres m/l plus damages affected by the widening of 51st St from 161st to 177th (Clerk's Misc. File No. 20230594)
 - 5) Franciscan Holding, LLC, for the offering of compensation in the amount of \$129,150 for parcels 8, 8A, 8.1 and 8.2 to acquire permanent right of way of .96 acres m/l plus damages affected by the widening of 51st St from 161st to 177th (Clerk's Misc. File No. 20230595)

- 6) Jim D. Furman Trust, for the offering of compensation in the amount of \$950 for parcels 18 to acquire permanent right of way of .01 m/l plus damages affected by the widening of 101st St from Memorial to Garnett (Clerk's Misc. File No. 20230596)
- 7) JNW Real Estate Investment LP, for the offering of compensation in the amount of \$132,100 for parcels 4.A, 4B, 6.1, 6.A to acquire permanent right of way of .2 acres m/l plus damages affected by the widening of 101st St Memorial to Garnett (Clerk's Misc. File No. 20230597)
- 8) Linda Kay Watts Revocable Trust, for the offering of compensation in the amount of \$93,000 for parcels 7.0, 7A and 7.1 to acquire permanent right of way of .07 acres m/l plus damages affected by the widening of 101st St Memorial to Garnett (Clerk's Misc. File No. 20230598)
- 9) RSS II, LLC, an Oklahoma Limited Liability Company, for the offering of compensation in the amount of \$25,650 for parcel 2 to acquire permanent right of way of .27 acres m/l plus damages affected by the widening of 101st St Memorial to Garnett (Clerk's Misc. File No. 20230599)
- 10) St. John Building Corporation, for the offering of compensation in the amount of \$185,700 for parcels 4, 4.1, 4.2, 4A, 9 and 9A to acquire permanent right of way of 4.14 acres m/l plus damages affected by the widening of 51st St from 161st to 177th (Clerk's Misc. File No. 20230600)
- 11) Terry A. Baxter and Barry S. Baxter, Trustees of the Baxter-Hensley Trust, for the offering of compensation in the amount of \$20,900 for parcels 3, 3.1 and 3A to acquire permanent right of way of .54 acres m/l plus damages affected by the widening of 51st St from 161st to 177th (Clerk's Misc. File No. 20230601)
- 12) Trinity Creek Homeowners Association, Inc., for the offering of compensation in the amount of \$3,925 for parcel 2.1 to acquire permanent right of way of .2 acres m/l plus damages affected by the widening of 51st St from 161st to 177th (Clerk's Misc. File No. 20230602)
- 13) Westland Financial I, LLC, for the offering of compensation in the amount of \$4,150 for parcels 9 and 9.1 to acquire permanent right of way of 986 square feet m/l plus damages affected by the widening of 101st St from Memorial to Garnett (Clerk's Misc. File No. 20230603)
- 14) William R. Cunningham, for the offering of compensation in the amount of \$45,300 for parcel 3 to acquire permanent right of way of .27 acres m/l plus damages affected by the widening of 101st St. Memorial to Garnett (Clerk's Misc. File No. 20230604)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- b. of release and waiver of lien on the Federal Highway Administration Wekiwa Road Project (OK FLAP 0600(1), CMF #247818, acknowledging all work and/or extra cost have been paid for, in full, to all parties involved (Clerk's Misc. File No. 20230605)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Inspections - of sign contractor's bond for Claude Neon Federal Signs, Inc., a Principal and Travelers Casualty and Surety Company of America as Surety. Bond amount is \$10,000 and period of time is 4/4/2023 to 4/4/2024 (Clerk's Misc. File No. 20230606)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

4. Tulsa Area Emergency Management Agency (TAEMA):
 - a. U.S. Department of Housing and Urban Development Community Development Block Grant - Disaster Recovery (CDBG-R) Voluntary Buyout Program - Request for Release of Funds and Certification (Clerk's Misc. File No. 20230607)
 - b. Community Development Block Grant - Disaster Recovery (CDBG-R) Voluntary Buyout Program - Attachment 37, Section 3 Grantee Plan, to implement affirmative steps to comply with the Section 3 requirements set forth at 24 CFR 75 directed at increasing the utilization of lower income residents and businesses within project site (Clerk's Misc. File No. 20230608)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

E. Agreements

1. Assessor - Cox Media Group, for booth space at the Home & Garden Expo of Oklahoma, from 7/21-23/2023, cost of \$1,500 (Clerk's Misc. File No. 20230609)
2. Board of County Commissioners - River Parks Authority, ARPA Beneficiary, in the amount of \$1,000,000, CMF #20212403, to provide funding for maintenance and improvements to the Turkey Mountain Wilderness area (Clerk's Misc. File No. 20230610)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

1. Employees' Retirement System of Tulsa County - Prisa II Fund Manager, LLC, for renewal of CMF #20221004 for FY 2023-2024 (Clerk's Misc. File No. 20230611)
2. Sheriff:
 - a. Tech Friends, Inc., for renewal of CMF #20221020 for FY 2023-2024 (Clerk's Misc. File No. 20230612)
 - b. Twenty 20 Management, Inc., for renewal of CMF #20221869 for FY 2023-2024 (Clerk's Misc. File No. 20230613)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Requests to Advertise for Bids

1. Highways:
 - a. Rental of Construction Signs, Lights and Barricades (Clerk's Misc. File No. 20230614)
 - b. Traffic Signal Equipment and Parts (Clerk's Misc. File No. 20230615)
2. Sheriff - Janitorial Supplies for Sheriff (Clerk's Misc. File No. 20230616)
3. TC Departments - Correctional/Institutional Supplies (Clerk's Misc. File No. 20230617)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the requests to advertise. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. County Clerk - junked; scanner (Clerk's Misc. File No. 20230618)
2. Election Board - junked; projector (Clerk's Misc. File No. 20230619)
3. Juvenile Bureau - junked; coffee brewer (Clerk's Misc. File No. 20230620)
4. Sheriff:
 - a. junked; lightbars (Clerk's Misc. File No. 20230621)
 - b. request to surplus; vehicles and lightbars (Clerk's Misc. File No. 20230622)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- I. Utility Permit - (Engineers) - AT&T Oklahoma, for the paralleling of E 136th St. N. and N. Memorial Rd. approximately 1.00 mile S. of the State Highway 20 and N. Memorial Rd. junction (Clerk's Misc. File No. 20230623)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- J. Claims (payments for bills to be paid from 4/10-14/2023)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 4/17-21/2023

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision 2025
Credit Memo: (Clerk's Misc. File No. 20230624)

Creditor: Riggs, Abney, Neal, Turpen, Orbison & Lewis; Trust 816421-59; Item: 10,483-V2025 Program Administration; Purpose: Return funds to Subfund 59-disruption #10479; Amt. Paid: \$-344.25

Payments: (Clerk's Misc. File No. 20230625)

Creditor: Presidio Networked; Trust 816421-59; Item: 10,481-V2025 Program Admin.; Purpose: Firewall Support Inv 60112230011920; Amt. Paid: \$195.35
Creditor: Riggs, Abney, Neal, Turpen, Orbison & Lewis; Trust 816421-59; Item: 10,482-V2025 Special Counsel; Purpose: Program Adm./Legal - File TCIA 10001; Amt. Paid: \$344.25
Creditor: Guy Engineering; Trust # 719384-J1; Item: 10,480-PJ1031-H51SO E. 51st St. btw 177th & 193rd Cnty Rd; Purpose: Design/Engineering; Amt. Paid: \$800.54
2. Vision Tulsa County (Clerk's Misc. File No. 20230626)
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Hunter CGC; Fund: HEDSO/PJ1037; Item: Edison Bridge Replacement; Purpose: Testing/Inspections; Amt. Paid: \$400
Creditor: Hunter CGC; Fund: HEDSO/PJ1037; Item: Edison Bridge Replacement; Purpose: Testing/Inspections; Amt. Paid: \$446

Creditor: Guy Engineering; Fund: H193E/PJ1028; Item: 31st, 41st, 51st Intersection on County Line (193rd); Purpose: Construction; Amt. Paid: \$4,447.71
Creditor: Tulsa County Admin. Services; Fund: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Print Materials; Amt. Paid: \$36.40

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

M. Public Health Update

Adam Austin, representing CC Health, gave an update on COVID-19 and flu season in Tulsa County

N. Executive Sessions - (District Attorney) - Requested by Douglas Wilson:

1. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in the above-referenced case, to wit: *Joanna and Joshua Ford v. Tulsa County, Tort Claim No. TC-2023-27*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest - Deferred from 4/17/2022
2. On behalf of Commissioner Sallee - Pursuant to 25 O.S. § 307(B)(1), I am requesting that an executive session be held among board members to conduct confidential discussions concerning the resignation of the Director of the Bixby Community Center

Motion made by Stan Sallee, seconded by Karen Keith, to go into Executive Session. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:45 a.m.

Motion made by Karen Keith, seconded by Stan Sallee, to reconvene the regular meeting at 10:40 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

O. Discussion and Possible Action Regarding Executive Session Items

There was no action taken in either Executive Session.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk