

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on April 25, 2019 at 3:17 p.m.)

APPROVED
MINUTES
Monday, April 29, 2019

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member; Stan Sallee, Member; and Michael Willis, Tulsa County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Peters, seconded by Sallee, to approve the minutes of the Board of County Commissioner’s Meeting of April 22, 2019; and the Board of County Commissioner’s Special Meeting of April 23, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Janitorial Supplies were received and opened. The bidders being two (2) in number are as follows:

- | | | |
|----------------------------------|---------|---------------------------------|
| 1. Advanced Industrial Solutions | by item | (Clerk’s Misc. File No. 247675) |
| 2. Empire Paper Company | by item | (Clerk’s Misc. File No. 247676) |

Moved by Sallee, seconded by Peters, to refer the bids to the Sheriff and Purchasing for analysis, report and recommendation on May 6, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

No bids for Dodge Automotive Repair were received.

Sealed bids for Safety Supplies were received and opened. The bidders being six (6) in number are as follows:

- | | | |
|----------------------------------|---------|---------------------------------|
| 1. Advanced Industrial Solutions | by item | (Clerk’s Misc. File No. 247677) |
| 2. Ferguson Enterprises, LLC | by item | (Clerk’s Misc. File No. 247678) |
| 3. Medsafe | by item | (Clerk’s Misc. File No. 247679) |
| 4. Pyramid School Products | by item | (Clerk’s Misc. File No. 247680) |
| 5. Saf-T-Glove, Inc. | by item | (Clerk’s Misc. File No. 247681) |
| 6. BSN Sports, LLC | by item | (Clerk’s Misc. File No. 247682) |

Moved by Peters, seconded by Sallee, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on May 6, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the following bid awards:

1. CC Health - Environmental Health Database System Software - Deferred
2. CC Health - Health Record Management System - Deferred
3. CC Health - Tulsa City-County Health Department Roof Replacement - to Coontz Roofing, Inc., in the total amount of \$853,000 which includes the base bid and Alternates 1, 2, and 3, the lowest and best bid received. In addition to the Base Bid and Alternates, we also award all unit pricing submitted by the vendor (Clerk's Misc. File No. 247683)
4. TC Departments - Chevrolet and GMC Auto Repair - to Mark Allen Buick GMC, the lowest and best bid received. This award is for one year beginning 4/29/19 (Clerk's Misc. File No. 247684)
5. TC Departments - Paper Products - to reject bids received and re-advertise with revised specifications at a later date. After inspection of samples received from vendors, the samples were deemed not equivalent per bid conditions (Clerk's Misc. File No. 247685)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve Addendum #1 from the Sheriff, to the Notice of Request for Proposals for Video Visitation Services for the David L. Moss (DLM) Criminal Justice Center set to open 5/28/19 at 8:30 a.m. and to be received by 5/24/19 at 4:00 p.m., to provide answers to vendor-submitted questions. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247686)

Moved by Sallee, seconded by Peters, to approve Addendum #2A from the Board of County Commissioners, to the Notice to Bidders for Tulsa County "HQ" Administration Building Renovations set to open 5/6/19 at 9:30 a.m. and to be received by 5/3/19 at 4:00 p.m., CMF #247392, to provide Answers to vendor submitted requests for information and substitutions; Changes and Clarifications to specifications and drawings; CM Clarification 2 including updates to individual bid packages; and Agenda and Sign-in sheet from the April 16th mandatory pre-bid meeting. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247687)

Moved by Peters, seconded by Sallee, to approve the amended reappointment from Commissioner Keith, approved 4/15/19 CMF #247571, of Marvin Jones to River Parks Authority for three-year term with term to expire 4/24/22. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247688)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Commission, the Revised Memorandum of Lease, to the Ground Lease Agreement with Iron Gate, Inc., replacing the original Memorandum of Lease approved 2/11/19, CMF #247000, changing the date of commencement of the term of the lease from 4/10/19 to 5/10/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247689)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the contract from the Sheriff for the Closing Out of Contract EROIGSA-17-0005 with U.S. Immigration & Customs Enforcement for Detention and Transportation Services. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247690)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the contracts from the Sheriff to the Confirming Funding of Contract DROIGSA-07-0033 with U.S. Immigration & Customs Enforcement for Detention and Transportation Services. Upon roll call, Sallee, yes; Peters, yes; Keith, no. Motion carried. (Clerk's Misc. File No. 247691)

Moved by Sallee, seconded by Peters, to approve the gasoline and diesel fuel quotes for the week ending 5/6/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247692)

Moved by Peters, seconded by Sallee, to approve the following appointments from the Board of County Commissioners:

1. Commissioner Keith - Robert Lee to Tulsa County Vision Authority effective immediately with term to expire 4/29/20 (Clerk's Misc. File No. 247693)
2. Commissioner Peters - Joyce Calvert to Glenpool Area Medical Services District, effective immediately with term to expire 5/31/23 (Clerk's Misc. File No. 247694)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the request from Board of County Commissioners creating position of Manager of Communications for Tulsa County. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247695)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the request from the Board of County Commissioners for the Zurich Insurance Proposal for Builders Risk Plan insurance coverage for TC Headquarters Building, 218 W. 6th

Street, Tulsa, OK 74119. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247696)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the request from Human Resources for authorization of plan sponsor web portal user access for Angela Lewis and Adrienne Baldus with Total Administrative Services Corporation (TASC) for Post-Employment Health Plan. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247697)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following resolutions from Administrative Services:

1. to designate Randy McBride as receiving officer replacing Jason Cossey (Clerk's Misc. File No. 247698)
2. to designate Theron Roberts as additional receiving officer (Clerk's Misc. File No. 247699)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the resolution from the Board of County Commissioners, requesting excess Vision Proposition 3 Funds for the purpose of purchasing portable bleachers for Expo Square, in the amount of \$800,000. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247700)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following resolutions from Building Operations:

1. to designate Jeff Dannels as Receiving Officer to replace Troy McDaniel (Clerk's Misc. File No. 247701)
2. to designate Troy McDaniel as Requisitioning Officer to replace Daniel Belding (Clerk's Misc. File No. 247702)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the recommendation of the District Attorney to deny Tort Claim, TC-2019-15, Claimant: Mary Goodman, for incident reported on 4/17/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247703)

Moved by Peters, seconded by Sallee, to approve and authorize execution, as needed, the following agreements:

1. Board of County Commissioners
 - a. Murray Womble, Inc. - for Trade Contractor Agreement for Metal Lockers for the Tulsa County "HQ" Administration Building Renovations (Clerk's Misc. File No. 247704)
 - b. Talon Commercial Services, LLC - for Trade Contractor Agreement for Painting for the Tulsa County "HQ" Administration Building Renovations (Clerk's Misc. File No. 247705)
 - c. USDA-APHIS Wildlife Services - Cooperative Agreement for wildlife damage management program (Clerk's Misc. File No. 247706)
2. Parks - The Zigs - for First Friday Concert Performance at LaFortune Park on 5/3/19 from 7:00 p.m. to 9:00 p.m.; cost of \$500 (Clerk's Misc. File No. 247707)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the following agreement renewals:

1. County Clerk - Tulsa Abstract & Title Co. - for renewal of CMF #244340 for FY 2019-2020 (Clerk's Misc. File No. 247708)
2. IT - BTC Broadband (Bixby Telephone Company) - for renewal of CMF #244989 for FY 2019-2020 (Clerk's Misc. File No. 247709)
3. IT - BTC Broadband (Bixby Telephone Company) - for renewal of CMF #244990 for FY 2019-2020 (Clerk's Misc. File No. 247710)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve the following request to advertise for proposals:

1. CC Health - Video Photo Suite Media Services (Clerk's Misc. File No. 247711)
Proposal to be received by 4:00 p.m. on 5/17/19 & to open 5/20/19 at 9:30 a.m.

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the inventory resolution from Building Operations, Surplus; Tilt Trailer Bed, VIN 16JF914V129983, purch. 9/22/98 for \$1,295; Manlift #3898-9574, purch. 9/22/98 for \$5,280. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247712)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the utility permit from Engineers to Oklahoma Natural Gas Company, a Division of ONEOK, Inc., to cross S. 193rd E. Ave. +/- 0.67 miles S. & 1.65 miles W. of the US Hwy 412 & Creek Turnpike and further described as 2,008' N. of the SE/C of Section 1, Township 19N, Range 14E by boring for a 1" natural gas pipeline. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247713)

Moved by Sallee, seconded by Peters, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations</u>			
Belding, Daniel	Return from FMLA		4/22/19
Belding, Daniel	Place on Intermittent FMLA		4/22/19
Bowers, Valerie	Promotion	\$2,574.46	5/1/19
Lynch, Robert (Clerk's Misc. File No. 247714)	Return from FMLA	\$3,157.70	4/16/19
<u>Court Services</u>			
Burns, Brooke	Promotion 10%	\$3,221.38	4/15/19
Romero, Steve (Clerk's Misc. File No. 247715)	Promotion	\$2,503.08	5/1/19
<u>Election Board</u>			
Jones, Debbra (Clerk's Misc. File No. 247716)	Intermittent FMLA		4/6/19
<u>IT</u>			
Radloff, Fredrich	Resignation		4/26/19
Hamilton, Ryan (Clerk's Misc. File No. 247717)	Rehire	\$4,673.28	4/29/19
<u>Parks</u>			
Thurman, John	Rehire	\$9.25/hr.	5/1/19
Abbet, Sara	Rehire	\$9.25/hr.	5/1/19
Rodelander, Megan	Rehire	\$1,984.99	4/26/19
Johnson, Maya	Seasonal	\$8.00/hr.	5/1/19
Hicks, Kyndal	Pay Increase	\$9.25/hr.	5/1/19
Santos, Andrew	Pay Increase	\$9.25/hr.	5/6/19
Deneen, Kelsey	Pay Increase	\$9.25/hr.	5/1/19
Walden, Kaitlyn	Seasonal	\$9.25/hr.	5/1/19
Thompson, Jaiden	Seasonal	\$8.00/hr.	5/1/19
Mawdsley, Lance (Clerk's Misc. File No. 247718)	Seasonal	\$9.25/hr.	5/1/19

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to accept and file the following CC Health

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Tavizon, Rosa	Rehire; Regular Full Time	\$3,384.00	4/22/19
Kramer, Dava	Promotion; Job title, grade & salary change	\$4,500.00	5/1/19
Rogers, Monica	Change Status from RFT to RPT (25%)		
	Salary adj.	\$1,275.14	5/1/19
Moreno-Lopez, Nayeli (Clerk's Misc. File No. 247722)	Resignation		5/10/19

Travel/Training:

1. Renita Clemons, Denise Gilton and Cathleen Sullivan to 2019 HARUV Conference on Child Maltreatment from 5/15-16/19 in Tulsa, OK; cost of \$180
2. Letitia Dehart to TraumaPlay Certification Training from 5/16-20/19 in Franklin, TN; cost of \$855
3. Matthew Condley, Stephanie Tillman, Clayton Tselee, and Hanna Wensman to ODMHSAS Provider Training from 5/21-23/19 in OKC, OK; cost of \$2,076

- 4. Maria Andalon, Imelda Davila-Castro, Rose Hurd, Daisy Salgado-Garay, and Donna Smithwick to Breastfeeding Educator Course from 6/9-11/19 in OKC, OK; cost of \$2,641.16
 - 5. Veronica Maples and Margaret Richardson to National Action Based Learning Training Summit from 6/19-21/19 in Tulsa, OK; cost of \$1,390
 - 6. Richard Myscofski to 2019 Oklahoma Safety and Health Conference from 7/11-12/19 in OKC, OK; cost of \$399
- (Clerk’s Misc. File No. 247723)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to cancel and disallow the following purchase order:

PO#	Vendor	Warrant #	Amount	Clerk's Misc. File #
1918628	Tulsa Baseball, Inc.	5000011317	\$1,200	247724

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid 4/15-18/19) that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions.

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 4/22-26/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Executive Session #1 from the District Attorney, requested by Matt Kehoe, pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in Tort Claim TC-2018-52, *Victoria Carr v. BOCC*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Executive Session #2 from the District Attorney, Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Charles Wood v. Tulsa County, Workers’ Compensation Claim*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Moved by Peters, seconded by Sallee, to go into Executive Session. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Executive Session commenced at 9:44 a.m.

Moved by Peters, seconded by Sallee, to reconvene the regular meeting at 9:51 a.m. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to authorize the District Attorney to accept the settlement offered by claimant's attorney as discussed in Executive Session regarding a pending claim in Tort Claim TC-2018-52, *Victoria Carr v. BOCC*. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247725)

Moved by Peters, seconded by Sallee, Workers' Compensation Claim, to authorize attorney Jay McAtee full settlement authority up to the amount discussed in Executive Session, to-wit: *Charles Wood v. Tulsa County*, Workers' Compensation Claim. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247726)

Moved by Peters, seconded by Sallee, that this meeting be adjourned. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.