

(Amended Agenda of meeting was posted on the Tulsa County website at www.tulsacounty.org on April 1, 2021 at 9:25 a.m.)

MINUTES
Monday, April 5, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Vicki Adams appearing in person representing Commissioner Ron Peters, Commissioner Karen Keith appearing in person and Commissioner Stan Sallee appearing in person. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Sheriff Regalado led the Pledge of Allegiance.

III. MINUTES

A. Board of County Commissioner's Meeting of March 29, 2021

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Paperstock for Printing

1. Midland Paper Company (Clerk's Misc. File No. 20210624)
2. Quills, LLC (Clerk's Misc. File No. 20210625)

Motion made by Karen Keith, seconded by Vicki Adams, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on April 12, 2021. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Award & Recommendation - (TC Departments) - Trash Can Liners - to Advanced Industrial Solutions, the lowest and best bid received. This award is from 4/13/2021 through 10/12/2021 (Clerk's Misc. File No. 20210626)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the bid award. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Addendum #1 - (Highways) - to the notice to bidders for Sign Delineator Posts, Brackets and Markers, set to open 4/12/2021, to provide answers to vendor submitted questions (Clerk's Misc. File No. 20210627)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the addendum. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Amendment #1 - (Highways) - to the bid award for Rental of Construction Signs, Lights and Barricades to Advanced Workzone Services, LLC, CMF #20201079, to extend the bid award for one year beginning 5/18/2021 with no changes to pricing or terms of the bid (Clerk's Misc. File No. 20210628)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Change Order #2 - (Board of County Commissioners) - to the master services agreement and statement of work with Accenture LLP for the deployment of Workday software, CMF

#20201255, to adjust the integration scope for Tulsa County and Accenture (Clerk's Misc. File No. 20210629)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 4/12/2021 (Clerk's Misc. File No. 20210630)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Appointment - (Commissioner Peters) - Ken Levit to the River Parks Authority for a three year term with term expiring 4/8/2024 (Clerk's Misc. File No. 20210631)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the appointment. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Memorandum of Understanding - (County Clerk) - Crawford & Associates, P.C. - for consulting services related to the preparation of annual financial statements for the fiscal year ending 6/30/2021 (Clerk's Misc. File No. 20210632)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Requests for Approval

1. Board of County Commissioners - Consider and take action on the approval or disapproval of a certain form of Agreement presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the form of such Agreement and to execute and deliver this Agreement and all documents and agreements as may be necessary or required: Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma and the Tulsa County Public Facilities Authority (the Golden Driller Plaza Project) (Clerk's Misc. File No. 20210633)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the request. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. District Attorney - Notice of Termination of Professional Cleaning Services Contract with Final Touch Commercial Cleaning Services, Inc., for the Tulsa County Highway Construction Offices located at 6601/6633 N. 115th E. Ave., Owasso, OK 74055, CMF #247515, effective 5/5/2021 (Clerk's Misc. File No. 20210634)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the request. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Highways - for renewal of pesticide applicator license for Troy Fitch; cost of \$100 (Clerk's Misc. File No. 20210635)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the request. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Agreement - (Sheriff) - Allana Buick & Bers, Inc. - for design and bidding phase services necessary to change the roof system for the roof replacement project at the David L. Moss Criminal Justice Center (Clerk's Misc. File No. 20210636)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Inventory Resolutions

1. County Clerk:

- a. Junked - Workstation (Clerk's Misc. File No. 20210637)
- b. Transferred to IT - Workstation (Clerk's Misc. File No. 20210638)
2. Drainage District #12 - Junked - Laptop Computer (Clerk's Misc. File No. 20210639)
3. OSU Extension - Junked - Computer (Clerk's Misc. File No. 20210640)
4. Treasurer - Junked - Epson Check Scanner (Clerk's Misc. File No. 20210641)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Utility Permit - (Engineers) - Washington County RWD #3 - to cross E. 107th St. N. (Clerk's Misc. File No. 20210642)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Travel/Training

1. Court Services - Pam Funsch to TAPS & NAPSA 2021 Virtual Regional Conference on 4/20/2021 (Clerk's Misc. File No. 20210643)
2. OSU Extension:
 - a. Kitty Gies for unplanned travel in FY 2021-2022 (Clerk's Misc. File No. 20210644)
 - b. Roxanne Mahoney for unplanned travel for FY 2021-2022 (Clerk's Misc. File No. 20210645)
 - c. Greta Wilson for unplanned travel for FY 2021-2022 (Clerk's Misc. File No. 20210646)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the travel/training requests. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20210647)
2. Board of County Commissioners (Clerk's Misc. File No. 20210648)
3. Highways (Clerk's Misc. File No. 20210649)
4. IT (Clerk's Misc. File No. 20210650)
5. Parks (Clerk's Misc. File No. 20210651)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the personnel actions. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210652)

Motion made by Vicki Adams, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20210653)
2. Travel/Training (Clerk's Misc. File No. 20210654)

Motion made by Karen Keith, seconded by Vicki Adams, to accept and file the CC Health documents. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 3/29-4/1/2021)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 3/22-26/2021)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 3/29-4/1/2021

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

P. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein

There were no CARES funding requests.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk