

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on April 4, 2019 at 4:23 p.m.)

**APPROVED**  
MINUTES  
Monday, April 8, 2019

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member; Stan Sallee, Member; and Michael Willis, Tulsa County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

Moved by Peters, seconded by Sallee, to approve the minutes of the Board of County Commissioner’s Meeting of April 1, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the monthly report from the County Clerk for 3/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk’s Misc. File No. 247477)

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Clinical Supplies were received and opened. The bidders being six (6) in number are as follows:

1. Concordance Healthcare Solutions, LLC	by item	(Clerk’s Misc. File No. 247478)
2. Keith & Associates, Inc.	by item	(Clerk’s Misc. File No. 247479)
3. McKesson Medical-Surgical Government Solutions, LLC	bid rejected Failure to Follow Bid Terms and Conditions	(Clerk’s Misc. File No. 247480)
4. Medline Industries, Inc.	bid rejected Failure to Follow Bid Conditions	(Clerk’s Misc. File No. 247481)
5. Mercedes Scientific	by item	(Clerk’s Misc. File No. 247482)
6. Pyramid School Products	bid rejected Failure to Follow Bid Conditions	(Clerk’s Misc. File No. 247483)

Moved by Peters, seconded by Sallee, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on April 15, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Sealed bid for Lumber and Building Materials was received and opened. The bidder being one (1) in number is as follows:

1. Economy Lumber by item (Clerk's Misc. File No. 247484)

Moved by Sallee, seconded by Peters, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on April 15, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Sealed bid for Automotive Batteries was received and opened. The bidder being one (1) in number is as follows:

1. Battery Outfitters, Inc. by item (Clerk's Misc. File No. 247485)

Moved by Peters, seconded by Sallee, to refer the bid to TC Maintenance Garages and Purchasing for analysis, report and recommendation on April 15, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the following bid awards:

1. Building Operations and Sheriff - Air Handler Filters - to OK Filter Company, Inc., the overall lowest and best bid received. This award is for one year beginning 4/20/19 (Clerk's Misc. File No. 247486)
2. Highways - One (1) Multi-Purpose Excavator - to Kirby-Smith Machinery, Inc., the only bid received, but meets specifications. The Highways Department accepts the bid proposal of Gradall/XL3100 V4x4/2019 for \$386,093.97 with standard two (2) year warranty and option 1 of an extended three (3) year warranty for \$13,058.51, for a total of \$399,152.48 (Clerk's Misc. File No. 247487)
3. TC Departments - Commercial Flat Glass - to AAA Glass and Mirror of Oklahoma, LLC, the lowest vendor on labor and miscellaneous materials, which is majority of costs during repairs and installation. This award is for one year beginning 4/11/19 (Clerk's Misc. File No. 247488)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve Addendum #1A from the Board of County Commissioners, to the Notice to Bidders for Tulsa County "HQ" Administration Building Renovations set to open 5/6/19, CMF #247392, for CM Clarification 1 including updates to individual bid package 28B and the project schedule; and a revised bid form. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247489)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, Addendum #1 from the Sheriff, to the Memorandum of Understanding with Tulsa Technology Center for CLEET Armed Security Phase IV training, CMF #245202 and renewal CMF #245129, to add additional classes offered at the Tulsa County Sheriff's Office Gun Range from 1/15/19 to 6/30/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247490)

Moved by Peters, seconded by Sallee, to approve Addendum #2 from CC Health, to the Notice to Bidders for Tulsa City-County Health Department Roof Replacement, originally set to open on 4/8/19 with bids to be received by the County Clerk's Office until 4/5/19 at 4:00 p.m., CMF #247116, for a revised due date of 4/12/19 at 4:00 p.m. and a revised opening date of 4/15/19 at 9:30 a.m.; and a revised specification section 01 23 00 alternates. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247491)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, Change Order #1 from the Board of County Commissioners, to the agreement with Empire Elevators, LLC, for modernization of the freight elevator at Tulsa County "HQ" Administration Building, CMF #246822, to remove alternate #1 to bring the jack assembly up to code making it a double base if necessary. During the process of work, the jack assembly was found to already have a double jack bottom and meets code. The contract time is unchanged, and the sum will be decreased in the amount of \$60,000 with a new total contract sum of \$46,895. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247492)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, Change Order #1 from the Board of County Commissioners, to the agreement with Flintco, LLC, for construction management for the Tulsa County "HQ" Administration Building Renovations, CMF #246777, for a revised work schedule resulting from the rebid of several packages related to the renovations, revised start date for demolition and the adjusted construction management resources needed to accommodate the revised schedule. The contract time will be increased by forty-seven (47) days and the contract sum will be decreased in the amount of \$5,363 with a new total contract sum of \$1,355,919. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247493)

Moved by Sallee, seconded by Peters, to approve the gasoline and diesel fuel quotes for the week ending 4/15/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247494)

Moved by Peters, seconded by Sallee, to approve the reappointment from Commissioner Sallee, of David Phillips to the River Parks Authority, effective 4/8/19 with term to expire 4/8/22. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247495)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the Memorandum of Understanding from Social Services with City-County Health Department, to provide a maternal child health outreach worker at the Tulsa County Shelter to aid shelter residents in completing on-site Soonercare/Agency View enrollment. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247496)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the request from the Assessor for claim for reimbursement for additional homestead exemption allowed certain classes of taxpayers for tax year 2018 in the amount of \$387,093. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247497)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the following requests for approval from the Board of County Commissioners

1. Letter of Notice to the Oklahoma State Fire Marshal for demolition work at Tulsa County "HQ" Administration Building, located at 218 W. 6th Street, at which time the fire protection system will be inoperative throughout demolition and until new system is installed. Builder's Risk Insurance is in place through construction manager, Flintco, LLC (Clerk's Misc. File No. 247498)
2. for owner authorization for warranty work to Carlisle Roofing Systems for Ray Jordan Administration Building roof. Roof was replaced by Peach State Roofing, Inc., in 2012, CMF #225411. Warranty work will be completed by manufacturer's authorized applicator, A-Best Roofing (Clerk's Misc. File No. 247499)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve the request from Building Operations for apprentice license for William Cunnane; cost of \$25. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247500)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the request from Highways for membership application for commercial power service to East Central Oklahoma Electric Cooperative, Inc., allowing for temporary power

service to be established as needed for construction of new Highway District #3 Maintenance Facility. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247501)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Commission, the request from Highways for purchase contract with Oklahoma Department of Transportation which is required by ODOT as part of Tulsa County's application to utilize funding from the County Road and Machinery and Equipment Fund to partially fund equipment lease for One (1) Mutli-Purpose Excavator from Kirby-Smith Machinery, Inc., in the amount of \$399,152.48. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247502)

Moved by Peters, seconded by Sallee, to approve the request from the Juvenile Bureau to purchase items from Oklahoma Correctional Industries for the new Family Center for Juvenile Justice, in the amount of \$13,209. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247503)

Moved by Sallee, seconded by Peters, to approve the request from Parks to accept the following donations on behalf of Park Friends:

1. \$3,500 from HollyFrontier for Chandler Park baseball (Clerk's Misc. File No. 247504)
2. \$125,000 from LaFortune Tennis (Clerk's Misc. File No. 247505)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve the request from Social Services to accept donations from Community Food Bank; various nursing homes; and various individuals of food; medications; and various items for 3/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247506)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the resolution from Engineers lowering the weight limits on the following bridges: Bridge No. 249, NBI 72N4035E0435006, North 137th East Avenue, 0.6 miles North of 156th Street North - to 8 tons; Bridge No. 252, NBI 72E0430N4040007, 166th Street North, 0.7 miles East of 145th East Avenue - to 17 tons. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247507)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following resolutions from Inspections:

1. to designate Teresa Tosh as Flood Plain Administrator replacing Terry West (Clerk's Misc. File No. 247508)
2. amending resolution approved 7/11/16, CMF #238587, replacing the existing firework stand permit with two new firework sales permits and updating related fees. Firework Stand Permit Fee - \$100 per linear feet of stand or portion thereof (minimum \$100 fee); Firework Tent Permit Fee - \$300 per each tent (connected or adjoining tents will be assessed as individual tents and not as one) (Clerk's Misc. File No. 247509)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the trade contractor agreement from the Board of County Commissioners with All American Fire Systems, Inc., for Fire Protection for Tulsa County "HQ" Administration Building Renovations. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247510)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the agreement from the Board of County Commissioners with the City of Tulsa to combine existing resources for maintenance and repairs on county roads and bridges located within city limits of Tulsa. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247511)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the trade contractor agreement from the Board of County Commissioners with Total Demolition Services, LLC, for selective demolition for Tulsa County "HQ" Administration Building Renovations. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247512)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following agreements from the District Attorney with JD Young:

1. for equipment and service for bottleless water purification system, Model #0802107256, PW1R, white, located on the 8th floor; cost of \$46.95/mo. (Clerk's Misc. File No. 247513)
2. for equipment and service for bottleless water purification system, Model #0835109540, PW1R, white, located on the 9th floor; cost of \$46.95/mo. (Clerk's Misc. File No. 247514)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the agreement from Highways with Final Touch Commercial Cleaning, Inc., for janitorial services at Highway Construction Office located at 6601/6633 N. 115<sup>th</sup> E. Ave., Owasso, OK 74055, from 4/1/19 to 3/31/20; cost of \$1,500 per month for 3 days a week.

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247515)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the agreement from the Treasurer with Xerox Corporation, for lease of copier equipment, Serial #B8075H, to be installed at the Tulsa County Treasurer's Office located at 500 S. Denver Avenue, 3rd Floor, Room 323, Tulsa, Oklahoma 74103; cost of \$473.60/mo. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247516)

Moved by Sallee, seconded by Peters, to approve the following request to advertise for bids:

1. TC Departments - Dodge Automotive Repair (Clerk's Misc. File No. 247517)  
Bids to be received by 4:00 p.m. on 4/26/19 & to open 4/29/19 at 9:30 a.m.

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the inventory resolution from the Sheriff, sold; 2-Glocks .45 Cal Mod. 22C w/three magazines, SN ESL969US, ESL967US, purch. 6/10/02 for \$517 ea.; Glock Model 21C .45 Cal Pistol w/three magazines, SN EGT939US, purch. 1/7/02 for \$517; Glock .45 Caliber-Model 21C, SN SRV333, purch. 2/3/12 for \$509; 2-Glocks .45 Caliber-Model 21C, SN TRN584, TRN596, purch. 8/24/12 for \$509 ea. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247518)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the following utility permits from Engineers:

1. Creek County RWD #2 - to cross 26th W. Ave. +/- 2,650' S. of the junction of 26th W. Ave. & W. 141 St. S. and further described as Section 15, Township 17N, Range 12E by boring 26' ditch to ditch for 1" line with 2" casing (Clerk's Misc. File No. 247519)
2. Oklahoma Natural Gas Company, a Division of ONEOK, Inc. - to parallel S. Tacoma Ave. +/- .08 miles E. & .43 miles N. of the junction of US Hwy 75 & St Hwy 117 and further described as 2,200' N. of the SW/C of Section 35, Township 18N, Range 12E by trenching for 4" line (Clerk's Misc. File No. 247520)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve the following Travel/Training requests:

1. Inspections - Teresa Tosh, Daniel Walden and Lucky Airehrour to 2019 OFMA Annual Spring Workshop on 4/4/19 in Tulsa, OK; cost of \$325 (Clerk's Misc. File No. 247521)

2. IT - Alan Vanderburg to PMP certification training from 4/15-18/19 in OKC, OK; cost of \$2,500 (Clerk's Misc. File No. 247522)
3. Parks - Trent Holt, Anna Matthews, Michael Royer, Mike Stevens, and James Lee to 2019 Oklahoma Pesticide Applicator Workshop on 4/17/19 in Tulsa, OK; cost of \$30 per person for registration (Clerk's Misc. File No. 247523)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Board of County Commissioners</u>			
Martinez, Cheryl (Clerk's Misc. File No. 247524)	Return from FMLA		4/2/19
<u>Building Operations</u>			
Lynch, Robert	FMLA	\$3,157.70	3/29/19
Simms, John	FMLA	\$4,087.86	4/12/19
Fowler, Brandon (Clerk's Misc. File No. 247525)	Resignation		4/12/19
<u>Court Services</u>			
Barrett, Laura	Termination		3/22/19
Trent, Laura	Start FMLA		2/28/19
Trent, Laura (Clerk's Misc. File No. 247526)	Return from FMLA	\$3,198.04	3/21/19
<u>Election Board</u>			
McBay, Karen	Promotion	\$2,523.70	4/1/19
Reynolds, Casey (Clerk's Misc. File No. 247527)	Promotion	\$3,472.44	4/1/19
<u>Highways</u>			
Crabtree, Ron	Correct Action from 2/25/19 to Begin Medical Leave w/pay	\$2,393.12	2/19/19
Crabtree, Ron  (Clerk's Misc. File No. 247528)	Correct Action from 3/18/19 to End Medical Leave w/pay	\$2,393.12	3/4/19
<u>Human Resources</u>			
Pollard, Deepa (Clerk's Misc. File No. 247529)	Termination		4/4/19
<u>IT</u>			
Olazava, Daniel (Clerk's Misc. File No. 247530)	New Hire	\$2,857.52	4/3/19
<u>Parks</u>			
Kimberlin, Eric	End of FMLA w/pay	\$2,702.74	2/28/19
Winters, Tristen	Part Time	\$7.50/hr.	3/28/19
Melero, Victoria	Seasonal	\$10.00/hr.	3/29/19
Baker, Steven	Regular	\$2,698.13	4/15/19
Bartel, Scott	FMLA w/pay	\$2,194.52	4/1/19
Knighton, Malachi	Temporary	\$10.00/hr.	4/2/19
Kimbrail, Jayden (Clerk's Misc. File No. 247531)	Temporary	\$10.00/hr.	4/2/19

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.



Moved by Peters, seconded by Sallee, to accept and file the following Juvenile Bureau

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Hutton, Malachi	Regular Appt.	\$2,173.21	4/1/19
Gater, Nicole (Clerk's Misc. File No. 247537)	FMLA w/pay	\$2,717.64	4/1/19

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to accept and file the following CC Health

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Pasley-Richards, Erika	Equity Increase (5% incr.)	\$4,200.00	3/1/19
Garcia, Mical	New Hire; Regular Full Time	\$4,042.85	4/1/19
Beuke, Lou Ann (Clerk's Misc. File No. 247538)	Retirement		4/30/19

Travel/Training:

1. Kaitlin Moore and Ijeoma Stephen attended DANCE from 4/1-4/19 in OKC, OK; cost of \$1,247.30
  2. Leslie Springs to Mindfulness Practices and CBT on 4/12/19 in Tulsa, OK; cost of \$50
  3. Venkata Duggirala to 2019 SCAUG Conference from 4/23-24/19 in Tulsa, OK; cost of \$326.68
  4. Jessica Rice and Madison Thomas to NSSP Workshop from 4/29-5/1/19 in Atlanta, GA; cost of \$3,355.40
  5. Roshini Muralidharan to Fierce Conversations Train the Trainer from 5/5-10/19 in Seattle, WA; cost of \$7,506
  6. Raganald Ivey to 10th Annual Reconciliation in America Symposium on 5/29-31/19 in Tulsa, OK; cost of \$229.80
  7. Payton Flewellen to CAME Training on 6/6-7/19 in OKC, OK; cost of \$379.80
  8. Amy Brice to 2019 Adolescent Pregnancy Prevention Grantee Conference: Partnering to Promote Positive Outcomes for All Youth from 6/24-28/19 in New Orleans, LA; cost of \$1,637
- (Clerk's Misc. File No. 247539)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to cancel and disallow the following purchase

orders:

PO#	Vendor	Warrant #	Amount	Clerk's Misc. File #
1916991	Sooner Hospitality	500010142	\$94	247540
1911604	Justice Golf Car Co.	500008289	\$727.50	247541

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid 3/25-29/19) that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be

subject to state and federal withholding tax, retirement fund and social security deductions.

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 4/1-5/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Peters, seconded by Sallee, that this meeting be adjourned. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.