

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on August 22, 2019 at 4:53 p.m.)

MINUTES
Monday, August 26, 2019

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m. with the following members present: Commissioner Stan Sallee, Commissioner Ron Peters, Commissioner Karen Keith. Others present: Michael Willis, County Clerk, represented by Second Deputy Traci Scullawl.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and status updates were open for comment and discussion. The Departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. MINUTES

A. Board of County Commissioner's Meeting of August 19, 2019

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Minutes. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings - (Highways) - Traffic Paint

1. Allstates Coatings Company (Clerk's Misc. File No. 20190397)
2. Ennis-Flint, Inc. (Clerk's Misc. File No. 20190398)
3. Ozark Materials, LLC (Clerk's Misc. File No. 20190399)
4. Vogel Paint & Wax Co., Inc. (Clerk's Misc. File No. 20190400)

Motion made by Stan Sallee, seconded by Ron Peters, to refer the bids to Highways and Purchasing for analysis, review and recommendation on September 3, 2019. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

B. Amendments - Board of County Commissioners:

1. #2 - to the Lease Agreement with Tulsa County Criminal Justice Authority, replacing the previous Exhibit "B" with a revised version that updates Tract #1 to reflect the removal of a second unutilized portion of land (Clerk's Misc. File No. 20190401)
2. Revision #1 to Amendment #5 - to the Agreement with CH2M HILL, Inc. for the Arkansas River Corridor Conceptual Design Project, CMF #233474, to reduce the contract fee and extend the contract period to accommodate the closing of this specific contract amendment. All work has been completed on this portion of the Arkansas River Corridor Projects and this revision proposes to reduce the contract amount by \$4,037.37, making the revised total equal \$1,123,763.63 and bringing the balance of the contract to \$0 (Clerk's Misc. File No. 20190402)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

VI. PROCLAMATION

- A. Board of County Commissioners - Proclaiming September 2, 2019 Lemon-Aid Day in Honor of the 25th Anniversary of the First City-Wide Lemon-Aid Event (Clerk's Misc. File No. 20190396)

Chairman Keith read and presented the Proclamation to Katie Eller Murray. Motion made by Ron Peters, seconded by Stan Sallee, to approve the Proclamation. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes - for week ending 9/3/19 (Clerk's Misc. File No. 20190403)

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Gasoline and Diesel Fuel Quotes. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Documents for Sale of County Property - Treasurer:

1. Parcel #29650-03-07-04790, LT 30 BLK 5, NORTHRIDGE ADDN, to Blue Ocean Partners LLC, for the sum of \$1,025 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$134.81, total paid \$1,159.81 (Clerk's Misc. File No. 20190404)
2. Parcel #37650-02-12-04620, LT 14 BLK 5, SHARON HGTS ADDN, to Blue Ocean Partners LLC, for the sum of \$1,025 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$134.81, total paid \$1,159.81 (Clerk's Misc. File No. 20190405)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Memorandum of Understanding - (Sheriff) - Tulsa Technology Center School District No. 18 - to Work Together to Hire a Designated Law Enforcement Technical Training/Coordinator that will be a Tulsa Tech Employee Assigned to Oversee and Conduct Training for the Tulsa County Sheriff's Office providing 1,800 hours of training for FY 2019-2020; cost of \$31,500 (Clerk's Misc. File No. 20190406)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Requests for Approval:

1. County Clerk - Authorization for Signature Card Changes for Depository Account #6000-01146. The authorized signers for this account are Michael Willis, Thomas Ellis, Lois Turley, Traci Scullawl and Christa Stinnett (Clerk's Misc. File No. 20190407)
2. Parks - Certificate of Substantial Completion from Magnum Construction, Inc. for the Chandler Park Fun Zone and Splash Pad. The contract has been completed with a date of commencement of July 26, 2019 (Clerk's Misc. File No. 20190408)
3. Sheriff - to Accept Donation of a \$700 gift card from Mrs. Ann Diamond with Walmart Neighborhood Stores to purchase candy and handouts for multiple upcoming Community Policing events (Clerk's Misc. File No. 20190409)

Motion made by Ron Peters, seconded by Stan Saltee, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Saltee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

E. Resolutions - Building Operations:

1. to Designate Troy McDaniel as Receiving Officer replacing Jeff Dannels (Clerk's Misc. File No. 20190410)
2. to Designate Rondrea Walker as Requisitioning Officer replacing Troy McDaniel (Clerk's Misc. File No. 20190411)

Motion made by Stan Saltee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Saltee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

F. Agreements:

1. Board of County Commissioners - L3 Security and Detection Systems, Inc. - to Provide Annual Maintenance for the Security and Scanning Equipment Located at the Tulsa County Courthouse from 8/20/19 to 8/19/20; cost of \$21,200 (Clerk's Misc. File No. 20190412)
2. Engineers - Oklahoma Natural Gas Company, a Division of ONE Gas, Inc. - for Gas Facilities Relocation for the Roadway Improvement Project at the Intersection of 86th St. N. and N. Sheridan Rd. (Clerk's Misc. File No. 20190413)
3. Juvenile Bureau:
 - a. Sack and Associates, Inc. - for Services to Provide Legal Description and Exhibit for the New Visitor Parking Lot at the Family Center for Juvenile Justice (Clerk's Misc. File No. 20190414)
 - b. Wallace Engineering Structural Consultants, Inc. - for Civil Engineering Services for the Visitor Parking Lot at the Family Center for Juvenile Justice (Clerk's Misc. File No. 20190415)

Motion made by Ron Peters, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Saltee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

4. Parks - ArenaServe, LLC, a Division of SERVEGROUP Corporation - for Food Service Management at Tulsa County Golf Courses (Clerk's Misc. File No. 20190416)

Motion made by Stan Saltee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Saltee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

5. Sheriff - Norman Wohlgemuth Chandler Jeter Barnett & Ray, P.C. - for Legal Representation in Case No. CJ-2018-4673, *Cessor v. Board of County Commissioners for the County of Tulsa, et al.*, Pending in the District Court of Tulsa County; Rates of \$275/hr. for Joel Wohlgemuth; \$225/hr. for Jo Lynn Jeter; \$185/hr. for associate attorneys; and \$65/hr. for paralegals (Clerk's Misc. File No. 20190417)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- G. Agreement Renewal - (IT) - SafetySkills - for renewal of CMF #245994 for FY 2019-2020 (Clerk's Misc. File No. 20190418)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- H. Inventory Resolutions:

1. Highways - Sold (Clerk's Misc. File No. 20190419)
2. Sheriff - Retired to Chris Pierce (Clerk's Misc. File No. 20190420)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Sole Source - (Court Services) - Journal Technologies Incorporated - for Pretrial JustWare Database (Clerk's Misc. File No. 20190421)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- J. Utility Permits - Engineers:

1. East Central Oklahoma Electric Cooperative, Inc. - to cross S. Harvard Ave. +/- .30 miles S. of the intersection of S. Harvard and E. 161st St. S. and further described as 1,600' S. of the NE/C of Section 29, Township 17N, Range 13E by boring for 2" PVC (Clerk's Misc. File No. 20190422)
2. Oklahoma Natural Gas Company, a Division of ONEOK, Inc. - to cross E. 173rd St. S. +/- 2.21 miles S. and 2.59 miles E. of the junction of US Hwy 75 and SH 67 and further described as 2,193' W. and 1,207' S. of the NE/C of Section 31, Township 17N, Range 13E by boring for 3/4" line (Clerk's Misc. File No. 20190423)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- K. Travel/Training - (Election Board) - Shelley Burd to Excel Seminar by Fred Pryor Seminars from 10/24-25/19 in Tulsa, OK; cost of \$128 (Clerk's Misc. File No. 20190424)

Motion made by Stan Sallee, seconded by Ron Peters, to approve the Travel/Training Request. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- L. Personnel Actions:

1. Administrative Services (Clerk's Misc. File No. 20190425)
2. Building Operations (Clerk's Misc. File No. 20190426)
3. Court Services (Clerk's Misc. File No. 20190427)
4. Engineers (Clerk's Misc. File No. 20190428)
5. Highways (Clerk's Misc. File No. 20190429)

6. Parks (Clerk's Misc. File No. 20190430)

Motion made by Ron Peters, seconded by Stan Saltee, to approve the Personnel Actions. Upon roll call, Yes - Stan Saltee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

M. Juvenile Bureau Documents to Accept & File:

1. Personnel Actions (Clerk's Misc. File No. 20190431)
2. Travel/Training - Seven Staff Members to 2019 Smart Justice Conference from 9/25-26/19 in Midwest City, OK; cost of \$600 (Clerk's Misc. File No. 20190432)

Motion made by Stan Saltee, seconded by Ron Peters, to accept and file the Juvenile Bureau Documents. Upon roll call, Yes - Stan Saltee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

N. CC Health Department Documents to Accept & File:

1. Agreement - Transit Advertising, Inc. - for 11 Kong ads and 14 Shelter ads for Prescription Drug campaign from 8/1/19 to 7/31/20; cost of \$4,985/ads and \$3,124/production fee (Clerk's Misc. File No. 20190433)
2. Personnel Actions (Clerk's Misc. File No. 20190434)
3. Travel/Training - Sharon Hamilton attended CPR on 7/26/19 in Tulsa, OK; cost of \$44; James (Travis) Splawn to ER310 Food Safety Issues in the Event of Disasters: A Practical Application from 9/3-5/19 in Kansas City, MO; cost of \$382; Rosa Tavizon to NIMS ICS 400 (EMI) Advanced Incident Command System (73655) from 9/17-19/19 in OKC, OK; cost of \$532.06; Christina Edmonds & Priscilla Haynes to 2019 CityMatCH Maternal & Child Health Leadership Conference on 9/20-25/19 in Providence, RI; cost of \$4,713.46; Jill Thompson to OPHA – Oklahoma Public Health Association Conference from 10/22-23/19 in Tulsa, OK; cost of \$150; Isaiah Persson to Oklahoma's Anti-Hunger Conference on 10/22/19 in Norman, OK; cost of \$247.40; Vanessa Harper to 13th Annual Southern Obesity Summit from 10/28-30/19 in OKC, OK; cost of \$1,048; Samantha Hood to National Healthcare Coalition Preparedness Conference from 12/2-5/19 in Houston, OK; cost of \$1,738.60; Lacey New to courses; Fundamentals of Nursing Research & Professional Nursing Synthesis, NSU, Fall 2019; cost of \$1,691.40; Isaiah Persson to course; Analysis of Variance, OSU, Fall 2019; cost of \$211.50; JaVonna (Holmes) Reed to courses; College Success & Writing Foundations II, TCC, Fall 2019; cost of \$965.79; Meliza Neyra to course; Honors Elementary Statistics, TCC, Fall 2019; cost of \$502; Veronica Maples to course; Applied Epidemiology, Benedictine University, Fall 2019; cost of \$2,500; Chanteau Orr course; Intermediate Spanish I, TCC, Fall 2019; cost of \$431 (Clerk's Misc. File No. 20190435)

Motion made by Ron Peters, seconded by Stan Saltee, to accept and file the CC Health Documents. Upon roll call, Yes - Stan Saltee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

O. Claims to be Disallowed (payments cancelled as of 8/19-23/19)

1. PO #1921065 - Vendor: Oklahoma Department of Labor - Warrant #500013924 - Amount Paid \$50 (Clerk's Misc. File No. 20190436)
2. PO #1922784 - Vendor: Oklahoma Professional Economic - Warrant #500015866 - Amount Paid \$195 (Clerk's Misc. File No. 20190437)
3. PO #1922793 - Vendor: Covell Partners in Development - Warrant #500016352 - Amount Paid \$99 (Clerk's Misc. File No. 20190438)

4. PO #1923803 - Vendor: AYS LLC - Warrant #500014995 - Amount Paid \$1,500 (Clerk's Misc. File No. 20190439)
5. PO #2000008 - Vendor: Payne Hospitality LLC - Warrant #500015154 - Amount Paid \$318.12 (Clerk's Misc. File No. 20190440)
6. PO #2000071 - Vendor: Property Records Industry Assoc. - Warrant #500015524 - Amount Paid \$410 (Clerk's Misc. File No. 20190441)
7. PO #20003784 - Vendor: Tulsa County District Attorney - Warrant #500016846 - Amount Paid \$1,225.65 (Clerk's Misc. File No. 20190442)

Motion made by Stan Sallee, seconded by Ron Peters, to cancel and disallow the Purchase Orders. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

P. Claims (payments for bills to be paid by 8/12-16/19)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

Q. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/19-23/19

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

R. Executive Sessions - District Attorney:

1. Requested by Matt Kehoe, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in *Derek Tyner, et al. v. Board of County Commissioners of Tulsa County and Sheriff Vic Regalado*, Tulsa County case no. CJ-2018-747, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. Requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *Board of County Commissioners of Tulsa County and Tulsa County Criminal Justice Authority v. State of Oklahoma and the Oklahoma Department of Corrections, et al.*, Case No. CV-2017-0184 pending in the District Court of Oklahoma County, State of Oklahoma, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Ron Peters, seconded by Stan Sallee, to go into Executive Session. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:45 a.m.

Motion made by Stan Sallee, seconded by Ron Peters, to reconvene the regular meeting at 10:00 a.m. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

S. Discussion and Possible Action Regarding Executive Session Items

No action was taken on Executive Session items.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk