

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on August 26, 2022 at 9:21 a.m.)

MINUTES  
Monday, August 29, 2022

Karen Keith, Chairman, announced the swearing in of Kelly Dunkerley, County Commissioner for District 3, by Judge Doug Drummond

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: Second Deputy Traci Scullawl, representing County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of August 22, 2022

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith. No - None. Abstain - Kelly Dunkerley. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid/Qualification Awards & Recommendations:

1. Board of County Commissioners - RFQ for Architectural and Engineering Services for the Tulsa County Courthouse Renovation, to Fentress Architects & Lilly Architects PLLC, the most qualified and responsive firm (Clerk's Misc. File No. 20221657)
2. TC Departments - for Data Communication Cable and Installation, to DCI Communications and Lighthouse Electric, the lowest and best bids received. This award is good for one year beginning 9/11/2022 (Clerk's Misc. File No. 20221658)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the awards and recommendations. Upon roll call, Yes - Stan Sallee, Karen Keith. No - None. Abstain - Kelly Dunkerley. Motion carried.

- B. Addendum #1 - (TC Departments) - to the request to advertise for Trash Service, set to open on 9/6/2022, to provide answers to vendor questions (Clerk's Misc. File No. 20221659)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the addendum. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Change Order #1 - (Building Operations) - to the agreement with Graco Roofing & Construction, LLC, for the roof replacement of Central Garage, CMF# 20220292, for a change in material price due to the pandemic and manufacturers enforcing the force majeure clause. The contract sum will be increased by \$32,027.17, for a revised total contract sum is \$292,027.17 (Clerk's Misc. File No. 20221660)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Resolution - (Board of County Commissioners) - Declaring Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, previously approved on 8/15/2022 and 8/22/2022, CMF #20221588 and CMF #20221628 (Clerk's Misc. File No. 20221661)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 9/6/2022 (Clerk's Misc. File No. 20221656)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Memorandums of Understanding

1. Engineers - Cherokee Nation to provide construction, improvement, right-of-way acquisition, and/or utility relocations for roads and/or bridges within said county from 10/1/2022-9/30/2023 (Clerk's Misc. File No. 20221662)
2. Parks - Thomas Gilcrease Institute of American History and Art/Gilcrease Museum, for display of three artworks at Chandler Park and LaFortune Park from 10/2022-6/2023 (Clerk's Misc. File No. 20221663)
3. Sheriff - Folds of Honor, for Ride-a-Long and video recording (Clerk's Misc. File No. 20221664)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Engineers - of Notice to Proceed to Bright Lighting Inc., dba BL Tower Construction, for the Edison Street Bridge 101 Replacement over Harlow Tributary, CMF#20221608, authorizing the contractor to proceed with the scope of work as approved (Clerk's Misc. File No. 20221665)

2. Human Resources - of Additional Fraud Warning Supplement to Excess Workers' Compensation Insurance Renewal through Midwest Employers Casualty Company, approved 6/21/2022, CMF# 20221130 (Clerk's Misc. File No. 20221666)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### D. Resolutions

1. Board of County Commissioners - to Approve Participation in Janssen Oklahoma Subdivision Opioid Settlement Agreement (Clerk's Misc. File No. 20221689)
2. Drainage District #12 - to strike assessment from the 2021 Tax Roll for D & L MANUFACTURING INC, Parcel No. 00000-59-20-01735, Item No. 21-20-2012261-063-1, Assessed Value \$142,419, Tax Amount \$1,595, Amount to Strike \$1,595 (Clerk's Misc. File No. 20221667)
3. Engineers:
  - a. Authorizing the filing of the Magnolia Village plat. This plat meets all the requirements for filing of plats under Title 19 O.S., Section 288.1 of the Oklahoma Statutes (Clerk's Misc. File No. 20221668)
  - b. Authorizing the filing of The Reserve at Magnolia plat. This plat meets all the requirements for filing of plats under Title 19 O.S., Section 288.1 of the Oklahoma Statutes (Clerk's Misc. File No. 20221669)
4. Tulsa County Industrial Authority - Consider and take action on a Resolution relating to the incurring of indebtedness by the Trustees of the Tulsa County Industrial Authority for the benefit of Independent School District No. 14, Tulsa County, Oklahoma (Liberty Public Schools); authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto and related matters (Clerk's Misc. File No. 20221670)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### E. Agreements

1. Administrative Services:
  - a. Formax, for a 12-month maintenance agreement for a FD7202-Special 4 Inserter with Tower Feeder and a FD7202-10 Non-Intelligent HC VF with Cabinet from 6/29/2022-6/28/2023; cost of \$6,185 (Clerk's Misc. File No. 20221671)
  - b. Grimco, Inc., for purchase of specialty paper and ink, which have been difficult to source (Clerk's Misc. File No. 20221672)
2. Engineers - Town of Sperry, for an asphalt overlay project for which the Town of Sperry will pay Tulsa County \$3 per ton of asphalt laid (Clerk's Misc. File No. 20221673)
3. Juvenile Bureau:
  - a. Accurate Controls, Inc., for a Security Automation System beginning 9/20/2022, for a term of one year unless renewed by written agreement (Clerk's Misc. File No. 20221674)

- b. Magnum Construction, Inc., for the Resident Quarters Sheet Metal Installation at the Juvenile Justice Center, CMF# 20221467, in the amount of \$262,000 (Clerk's Misc. File No. 20221675)
4. Parks:
- a. Celeste Fields, for fitness and personal training classes at Chandler Park on Saturday mornings through 6/16/2023; fee of 20% of enrollment fees (Clerk's Misc. File No. 20221676)
  - b. Goodwill Industries of Tulsa, for use of Chandler Park CC and Shelter 2 for an employee picnic on 9/22/2022 and 12/22/2022 from 9:00 a.m. to 3:00 p.m.; fee of \$500 per event (Clerk's Misc. File No. 20221677)
  - c. Laura Teal - for use of Chandler Park Community Center to hold dance classes on Tuesdays from 6:00 to 6:45 p.m. until 5/31/2023; fee of 20% of enrollment fees (Clerk's Misc. File No. 20221678)
  - d. Tulsa Public Schools, for use of O'Brien Park Field #4 and Golf Course to hold cross country races from 12:00 p.m. to 7:00 p.m. on 9/8, 9/22 and 10/6/2022 (Clerk's Misc. File No. 20221679)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- 5. Sheriff - Turn Key Health Clinics, LLC, for medical staffing and administration of the David L. Moss Criminal Justice Center from 8/29/2022-6/30/2023 at a monthly rate of \$558,556.11 (Clerk's Misc. File No. 20221680)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### F. Agreement Renewals

- 1. Election Board - JRW, dba Financial Equipment Company, for renewal of CMF #20211982 for FY 2022-2023 (Clerk's Misc. File No. 20221681)
- 2. Sheriff - ImageNet Consulting, LLC, for renewal of CMF #20211181, CMF #20211182 and CMF #20212566 for FY 2022-2023 (Clerk's Misc. File No. 20221682)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### G. Inventory Resolutions

- 1. Treasurer - junked; HP Desktop (Clerk's Misc. File No. 20221683)
- 2. Tulsa Area Emergency Management Agency (TAEMA) - junked; sprayer equipment (Clerk's Misc. File No. 20221684)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- H. Travel/Training - (Building Operations) - for Ronny Walker to attend the National Association of Women in Construction (NAWIC) Fall Conference in Waco, Texas, from 11/4-5/2022; cost of \$1,600 (Clerk's Misc. File No. 20221685)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the travel/training request. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- I. Claims to be Disallowed (payments cancelled as of 8/22-26/2022)

There were no claims to be disallowed.

- J. Claims (payments for bills to be paid from 8/15-19/2022)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/22-26/2022

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- L. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County - Sales Tax/Bond Fund Projects Recommended for Payment: (Clerk's Misc. File No. 20221686)

- a. Creditor: Fensco Inc.; Fund: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Materials; Amt Paid: \$550
- b. Creditor: Sherwood (Greenhill) Construction Co. Inc.; Fund: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Construction; Amt Paid: \$3,885
- c. Creditor: Sherwood (Greenhill) Construction Co. Inc.; Fund: PCP02/PJ1066; Item: Chandler Park Project B; Purpose: Construction; Amt Paid: \$1,138.50
- d. Creditor: Dewberry Engineers, Inc.; Fund: HHARO/PJ1042; Item: Posey Creek Bridge Replacement on Harvard; Purpose: Construction; Amt Paid: \$3,193.40
- e. Creditor: Garver; Fund: HEDSO/PJ1037; Item: Edison Bridge Replacement; Purpose: Pre- Construction; Amt Paid: \$3,650

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- M. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- N. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20221687)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the appropriations. Upon roll call, Yes - None. No - None. Abstain - Kelly Dunkerley. Motion carried.

- O. Executive Session - (District Attorney) - Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending claim, to-wit *Holly Carnes, Workers' Compensation Non-Represented Claim*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:37 a.m.

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to reconvene the regular meeting at 9:42 a.m. Upon roll call, Yes - Kelly Dunkerley, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Item

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to grant settlement authority to Jay McAtee up to the amount discussed in Executive Session, to-wit: *Holly Carnes, Workers' Compensation Non-Represented Claim*. Upon roll call, Yes - Kelly Dunkerley, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20221688)

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk