

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 26, 2021 at 5:11 p.m.)

MINUTES
Monday, August 30, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Vicki Adams, representing Commissioner Peters, Commissioner Karen Keith, Commissioner Stan Sallee. Others present: Whitney Alexander for County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:34 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of August 23, 2021

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORTS

A. District Attorney - Drug Asset Forfeiture Annual Report for FY 2020-2021 (Clerk's Misc. File No. 20211944)

B. Employees' Retirement System of Tulsa County - Statement of Changes in Plan Net Assets, Fourth Quarter 2020-2021 (Clerk's Misc. File No. 20211945)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the reports. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Paper Products

1. Advanced Industrial Solutions, LLC (Clerk's Misc. File No. 20211946)
2. Empire Paper Company (Clerk's Misc. File No. 20211947)
3. The Home Depot Pro (Clerk's Misc. File No. 20211948)
4. Northern Safety Co., Inc. (Clerk's Misc. File No. 20211949)
5. Pyramid School Products (Clerk's Misc. File No. 20211950)
6. Quill, LLC (Clerk's Misc. File No. 20211951)
7. South Central Industries, Inc. (Clerk's Misc. File No. 20211952)
8. Staples Contract & Commercial LLC (Clerk's Misc. File No. 20211953)

Motion made by Vicki Adams, seconded by Karen Keith, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 9/7/2021. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Award & Recommendation - (Sheriff) - Inmate E-Cigarettes - Deferred

Motion made by Karen Keith, seconded by Vicki Adams, to defer the bid award. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendment #2 - (Sheriff) - to the bid award for Commissary Items to Keefe Group, LLC dba Keefe Supply Company, CMF #20190794, to renew the bid award for a one-year

period beginning 10/23/2021 with no changes to the terms of this bid (Clerk's Misc. File No. 20211954)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 9/7/2021 (Clerk's Misc. File No. 20211955)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Appointment - (Commissioner Sallee) - Mayor Bill Bush to the Tulsa County Vision Authority effective immediately with term to expire 12/31/2021 (Clerk's Misc. File No. 20211956)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the appointment. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Reappointments - (Commissioner Sallee) - to the Tulsa County Juvenile Justice Trust Authority:

1. Commissioner Karen Keith, term to expire 9/30/2022 (Clerk's Misc. File No. 20211957)

2. Dr. Oliver Wallace, term to expire 9/30/2026 (Clerk's Misc. File No. 20211958)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the reappointments. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Memorandum of Understanding - (Board of County Commissioners) - Cherokee Nation - to provide construction, improvement, right-of-way acquisition, and/or utility relocations for roads and/or bridges within Tulsa County from 10/1/2021 to 9/30/2022 (Clerk's Misc. File No. 20211959)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Sign Contractor's Bond Application - (Inspections) - Whistler Sign Company LLC as Principal, and West American Insurance Company as Surety, for license to contract for the construction, location, erection and alteration or maintenance of signs and billboards within Tulsa County. The bond amount is \$10,000; time period from 6/30/2021 to 6/30/2022 (Clerk's Misc. File No. 20211960)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Requests for Approval

1. Board of County Commissioners - Policy Disclosure Statement under Terrorism Risk Insurance Program Reauthorization Act of 2015:
 - a. Rejection of Terrorism Coverage - Chubb Bermuda International, a division of Chubb European Group SE (Clerk's Misc. File No. 20211961)
 - b. Rejection of Terrorism Coverage - Ironshore, a Liberty Mutual Insurance Company (Clerk's Misc. File No. 20211962)
 - c. Rejection of Terrorism Coverage - Kinsale Insurance Company (Clerk's Misc. File No. 20211963)
2. Engineers - Acceptance of Right of Way Easements:

- a. from Todd Stephen Akers and Jodi Lynn Askers (LS-21392) (Clerk's Misc. File No. 20211964)
- b. from Martha J. Stevenson and Daniel J. Vasicek (LS-21388) (Clerk's Misc. File No. 20211965)
- 3. Human Resources - COVID-19 Mitigation Plan August 2021 Update (Clerk's Misc. File No. 20211966)
- 4. Parks - Notice to Proceed - for authorization for Diversified Civil Contractors, LLC to proceed with the scope of work for the Chandler Park Lower Level Overlook Plaza as defined in the approved agreement, deferred from 8/23/2021 BOCC meeting (Clerk's Misc. File No. 20211967)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- G. Request for Public Hearing - (INCOG) - for Tuesday, September 7, 2021 at 8:30 a.m. to inform citizens of how Tulsa County HOME Consortium and the CDBG Urban County Program funds were spent in cities and counties within the program service areas and authorize publication of the public hearing in the Tulsa World (Clerk's Misc. File No. 20211968)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the request. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Resolutions

- 1. Engineers:
 - a. Authorizing the filing of Buffalo Springs plat, as required under Title 19 O.S., § 288.1 (Clerk's Misc. File No. 20211969)
 - b. Authorizing the filing of Elwood Crossing II plat, as required under Title 19 O.S., § 288.1 (Clerk's Misc. File No. 20211970)
- 2. Sheriff - to designate Madison Morrison as Receiving Officer replacing Charla Gray (Clerk's Misc. File No. 20211971)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

I. Agreements

- 1. Board of County Commissioners:
 - a. Indian Nations Council of Governments (INCOG) - for administrative services for HOME Consortium for FY 2021-2022 (Clerk's Misc. File No. 20211972)
 - b. Indian Nations Council of Governments (INCOG) - for administrative services for Urban County Community Development Block Grant Program for FY 2021-2022 (Clerk's Misc. File No. 20211973)
 - c. Indian Nations Council of Governments (INCOG) - for administrative services for Urban County CDBG-CV3 Program for FY 2021-2022 (Clerk's Misc. File No. 20211974)
 - d. Nehemiah Community Development Corporation - Home Investment Partnership Program Grant Agreement for Phase 3 construction of Cottages on 6th Street, located in Bartlesville, Oklahoma (Clerk's Misc. File No. 20211975)
 - e. Oklahoma Department of Commerce (ODOC) - for Subrogation Agreement, a sub-part of the application required by the Oklahoma Department of Commerce for the Community Development Block Grant – Coronavirus Response

(CVBG-DV) program which the BOCC resolved to apply for as memorialized in CMF# 20211577 (Clerk's Misc. File No. 20211976)

- f. Oklahoma State University acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture - for FY 2021-2022 Budget in the amount of \$463,364 (Clerk's Misc. File No. 20211977)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Human Resources - Total Administrative Services (TASC) - Universal subscription agreement for administrative services through 12/31/2021, deferred from 8/16/2021 and 8/23/2021 BOCC meetings (Clerk's Misc. File No. 20211978)
3. Parks:
 - a. AeroMet Engineering - for the use of Chandler Park Easter Pageant Area for EPA Smoke School event on 9/9/2021 from 8:30 am to 1:00 pm; fee of \$150 (Clerk's Misc. File No. 20211979)
 - b. Bootlegger Union - for performance at LaFortune Park Southwest Shelter on 8/27/2021 from 6:00 pm to 9:00 pm; cost of \$500 (Clerk's Misc. File No. 20211980)
 - c. Up With Trees - for the use of Chandler Park for a fundraising event on 10/2/2021 from 10:00 am to 3:00 pm; fee of \$275 + \$187.50 on setup day (Clerk's Misc. File No. 20211981)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Agreement Renewals

1. Election Board - JRW, Inc. dba Financial Equipment Company - for renewal of CMF #20202069 for FY 2021-2022 (Clerk's Misc. File No. 20211982)
2. Employees' Retirement System of Tulsa County - Barrow, Hanley, Mewhinney & Strauss, LLC - for renewal of CMF #20191325 for FY 2021-2022 (Clerk's Misc. File No. 20211983)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Inventory Resolutions

1. Building Operations - Surplus - Multiple Vehicles (Clerk's Misc. File No. 20211984)
2. Highway Construction - Transfer to Highway District 2 - Two Drawer Fire Safe (Clerk's Misc. File No. 20211985)
3. Highway Construction - Junked - Two Drawer Fire Safe (Clerk's Misc. File No. 20211986)
4. IT - Transfer to BOCC - Two Ice Machines (Clerk's Misc. File No. 20211987)
5. Sheriff:
 - a. Junked - Cube Kitchen Trash Truck and Cub Cadet Zero Turn Mower (Clerk's Misc. File No. 20211988)
 - b. Junked - Tasers (Clerk's Misc. File No. 20211989)
 - c. Junked - Toro Mower (Clerk's Misc. File No. 20211990)
 - d. Sold - Multiple Glockes (Clerk's Misc. File No. 20211991)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. Sole Source - (CC Health Department) - e3 Diagnostics Inc. (Gordon Stowe) - for Verifit and Axiom real-ear hearing aid analyzers, Audioscan equipment, and the only authorized service provider in the State of Oklahoma (Clerk's Misc. File No. 20211992)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- M. Utility Permit - (Engineers) - BTC Broadband - to cross and parallel Memorial Dr. approximately 0.01 miles S. of the 171st St. & Memorial Dr. intersection (Clerk's Misc. File No. 20211993)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Travel/Training

1. Board of County Commissioners:

- a. Mike Craddock to OSU County training class Overview of County Government on 10/6/2021 (Clerk's Misc. File No. 20211994)
- b. Mike Craddock to ACCO Fall Conference from 10/27-28/2021 (Clerk's Misc. File No. 20211995)
- c. Terry Simonson to Tulsa Chamber One Voice Washington Fly In from 9/28-30/2021 (Clerk's Misc. File No. 20211996)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the travel/training requests. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. IT - Joe Lord to take security training online course through International Information System Security Certification Consortium (CISSP) (Clerk's Misc. File No. 20211997)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the travel/training request. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. CC Health Department Documents to Accept & File

1. Agreements

- a. 5R, Inc. - Storage Plus records management agreement from 7/1/2021 to 6/30/2022; cost not to exceed \$10,000 (Clerk's Misc. File No. 20211998)
- b. Hach - for Bench Partnership Service agreement for maintenance and calibration of water lab equipment from 10/1/2021 to 9/30/2022; cost of \$4,774 (Clerk's Misc. File No. 20211999)
- c. AHS Oklahoma Health System, LLP (Hillcrest) - for "Don't Bug Me" flu prevention campaign agreement from 9/1/2021 to 6/30/2022; cost of \$40,000 (Clerk's Misc. File No. 20212000)

2. Travel/Training (Clerk's Misc. File No. 20212001)

Motion made by Vicki Adams, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Claims to be Disallowed (payments cancelled as of 8/23-27/2021)

There were no claims to be disallowed.

Q. Claims (payments for bills to be paid by 8/16-20/2021)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

R. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/23-27/2021
Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

S. Consideration and Approval of Construction Program Payments

1. CARES Act (Clerk's Misc. File No. 20212002)

2. Vision Tulsa County (Clerk's Misc. File No. 20212003)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the payments. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

T. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-513 - Applicant/Owner: Dewayne and Tara Mills, Location: North of the Northeast corner of West 16th Street South & South 74th West Avenue. The request is to rezone from AG/IM to IM to permit truck parking on the subject tract. On meeting date of 7/7/2021, TMAPC voted 7-7-0 to recommend that the County Commission approve rezoning of 2+/- acres from AG/IM to IM (Clerk's Misc. File No. 20212004)

Motion made by Vicki Adams, seconded by Karen Keith, to enter into public hearing at 9:42 a.m. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Jay Hoyt with INCOG presented the zoning application. No members of the public were signed up to speak.

Motion made by Karen Keith, seconded by Vicki Adams, to close the public hearing at 9:43 a.m. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman, zoning application and resolution CZ-513. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

U. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

V. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20212005)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the CARES funding request. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Vicki Adams, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk