

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 1, 2024 at 3:35 p.m.)

MINUTES
Monday, August 5, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Chief of Staff Kenneth Yates, representing Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Sheriff Vic Regalado led the Pledge of Allegiance.

III. MINUTES

A. Board of County Commissioner's Meeting of July 29, 2024

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Amendment - (IT) - #1 to the agreement with TeamDynamix Solutions, LLC, CMF #20220833, for the purchase of software licenses and training services to update the TDX Universal User License count to five users; cost \$2,660.60 (Clerk's Misc. File No. 20241468)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

A. Memorandum of Understanding - (Board of County Commissioners) - Independent School District #1, aka Tulsa Public Schools, to provide educational services for qualified residential students placed in the Tulsa County Juvenile Detention Home, for the 2024-2025 school year

Motion made by Kelly Dunkerley, seconded by Karen Keith, to strike the memorandum. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Budget Division:

a. TCIA Juvenile Justice Capital Improvement 16 Construction Fund Payment:

- 1) Creditor: Southern Sheet Metal Works; Fund: 505; Item: Invoice no. 042521; Purpose: To pay demo and install cement board panels; Amount Paid: \$4,300 (Clerk's Misc. File No. 20241469)
- 2) Creditor: WT Ventures, LLC, dba Onsite Industrial Services; Fund: 505; Item: Invoice no. 1098 and 1104; Purpose: To pay the professional service for the painting, scraping, and cleaning up the residential rooms; Amount Paid: \$9,975 (Clerk's Misc. File No. 20241470)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. Tulsa County Agency Fund Recommended for Payment:
Creditor: Crawford & Associates, Inc.; Fund: 500; Item: 18723; Purpose: To pay preparation of annual financial statements for FY24 for TCIA; Amount Paid: \$1,640 (Clerk's Misc. File No. 20241471)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 2. Engineers - to extend the offer of compensation for the project at 86th St. N. Memorial Drive to US 75 - J/P #19TCO01:
 - a. to extend the offer of compensation to Floyd Michael Fielding and Mika Suzanne Fielding, in the amount of \$4,650 for Tulsa County; Parcel: 14.1 to acquire permanent right of way of .06 acres plus damages (Clerk's Misc. File No. 20241472)
 - b. to John A. Vanaman and Sheila F. Vanaman, in the amount of \$12,800 for Tulsa County; Parcels: 17.0 17.1 to acquire permanent right of way of .17 acres on parcel 17.0 and .08 acres on parcel 17.1 for a total of .25 acres plus damages (Clerk's Misc. File No. 20241473)
 - c. to John E. Thompson and Kimberly K. Thompson, in the amount of \$63,475 for Tulsa County; Parcels: 15.0 and 15.1 to acquire permanent right of way of .33 acres on parcel 15.0 and .15 acres on parcel 15.1 for a total of .48 acres plus damages (Clerk's Misc. File No. 20241474)
 - d. to Matthew P. Pierce and Julie N. Pierce, in the amount of \$3,625 for Tulsa County; Parcel: 13.1 to acquire permanent right of way of .08 acres plus damages (Clerk's Misc. File No. 20241475)
 - e. to Rodney D. Carroll and Shelli L. Carroll, in the amount of \$10,475 for Tulsa County; Parcels: 16.0, 16.1 to acquire permanent right of way of .17 acres on parcel 16.0 and .08 acres on parcel 16.1 for a total of .25 acres plus damages (Clerk's Misc. File No. 20241476)
 - f. to Shawn Dietze and Pamela Dietze, to revise the compensation amount to \$15,150, CMF #20241192, for Tulsa County; Parcels: 11.0, 11.1, and 11.A to acquire permanent right of way of .10 acres on parcel 11.0, .161 acres on parcel 11.1, and .01 acres on parcel 11.A for a total of .271 acres plus damages (Clerk's Misc. File No. 20241477)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Sign Contractor's Bond - (Inspections) - OJIBWE Land & Lease Co., LLC, as principal and RLI Insurance Company as Surety, in the amount of \$10,000 for the period 6/21/2024 to 6/21/2025 (Clerk's Misc. File No. 20241478)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Resolutions

- 1. Board of County Commissioners - Amended and Restated Resolution Authorizing the use of a Forty-One Thousandths of One Percent (.041%) Use Tax Commencing

July 1, 2014, and continuing for a period of fifteen (15) years thereafter until July 1, 2029, for Maintenance, Equipment and Furnishing Needs of the Tulsa County Juvenile Detention Home (Clerk's Misc. File No. 20241479)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Budget Division - Four-2-Fix II Capital Improvement Program:

- a. authorizing the consolidation of the remaining balance of the Panic Button for Courtrooms project (PJ151) in the amount of \$5,046 to the future Courthouse improvement project (PJ1013-CF505) (Clerk's Misc. File No. 20241480)
- b. authorizing the consolidation of the remaining balance of the Courthouse Wi-Fi project (PJ1537) in the amount of \$5,469.60 to the future Courthouse improvement project (PJ1013-CF505) (Clerk's Misc. File No. 20241481)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Assessor - CoStar Realty Information, Inc., license agreement for fifteen users to support evaluations of commercial properties, CMF #20241443 (Clerk's Misc. File No. 20241482)
2. Court Services - GBC Equipment, for the coverage and maintenance of the 750 Stack and Shred, Serial #PM2007003177, located at 500 S. Denver, Rm B3, Tulsa, Oklahoma, 74103; cost \$687.94 per year (Clerk's Misc. File No. 20241483)
3. Election Board - ImageNet Consulting, LLC, for the lease and service of three KONICA BIZHUB printers located at 555 N. Denver Tulsa, Oklahoma 74103; cost \$618.75/month for 60 months (Clerk's Misc. File No. 20241484)
4. Parks - Joseph Zdanowski Fine Art, to provide concessions at all Tulsa County Parks from 9/1/2024 through 8/31/2025 (Clerk's Misc. File No. 20241485)
5. Treasurer - Tulsa Public Facilities Authority, for event space at the Cox Business Convention Center, to hold the Treasurer's Real Estate Auction from 6/6/2025 through 6/10/2025; cost \$15,008.11 (Clerk's Misc. File No. 20241486)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

1. County Clerk - Indecomm Holdings, Inc., for renewal of CMF #20230978 for FY 2024-2025 (Clerk's Misc. File No. 20241487)
2. Tulsa Area Emergency Management Agency - Epic Office Solutions & Macquarie Equipment Capital, Inc., for renewal of CMF #20230864 for FY 2024-2025 (Clerk's Misc. File No. 20241488)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. District Attorney - Asset disposal: junked - computer equipment (Clerk's Misc. File No. 20241489)
2. Election Board - Asset disposal: junked - adjustable height table (Clerk's Misc. File No. 20241490)
3. Juvenile Bureau - Asset disposal: junked - 2 guest chairs, computer equipment (Clerk's Misc. File No. 20241491)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. Cox Communications, for the parallel of S. 89th W. Ave., approximately 0.47 mi. N. of the W. 61st St. and S. 89th W. Ave. junction (Clerk's Misc. File No. 20241492)
2. ONE Gas, Inc.:
 - a. for the cross and parallel of E. 131st St. S., approximately 4.34 mi. S. and 1.15 mi. W. of the SH 51 and Creek Turnpike junction (Clerk's Misc. File No. 20241493)
 - b. for the parallel of E. 141st St. S., approximately 5.35 mi. S. and 1.11 mi. W. of the SH 51 and Creek Turnpike junction (Clerk's Misc. File No. 20241494)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Travel/Training - (Parks) - Martha Highland, Activities Coordinator, to attend workshop hosted by the Oklahoma Arts Institute on 10/3-6/2024 at Quartz Mountain State Park, Lone Wolf, OK; cost \$750 (Clerk's Misc. File No. 20241495)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the travel/training. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Juvenile Bureau Document to Accept & File: 5% pay increase for staff effective 8/21/2024 (Clerk's Misc. File No. 20241496)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to accept and file the pay increases. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Claims

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Payroll claims - Biweekly for 7/13-26/2024

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County: (Clerk's Misc. File No. 20241497)

Sales Tax/Bond Funded Projects Recommended for Payment:

Creditor: Barnes Construction Solutions, Inc.; Fund H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Materials; Amt. Paid \$3,937.50

Creditor: On Call Services & Rentals; Fund H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Construction; Amt. Paid \$74.27

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk