

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on August 4, 2022 at 2:50 p.m.)

MINUTES  
Monday, August 8, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of August 1, 2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Officials:

1. Board of County Commissioners - Order appointing Amanda Adwon, Jan Gordon and Chris Streich to appraise real property having the physical address of North Wheeling Ave., and East 63rd St. North, Turley, OK 74130 and more particularly described as: Lot Thirteen (13), Block Two (2), Stebbins Resubdivision of Block Eight (8) and Part of Block Seven (7), Tulsa County, Oklahoma, according to the recorded Plat No. 1444, located in the Northeast Quarter of Section 06, Township 20, Range 13; and Lot Fourteen (14), Block Two (2), Stebbins Resubdivision of Block Eight (8) and Part of Block Seven (7), Tulsa County, Oklahoma, according to the recorded Plat No. 1444, located in the Northeast Quarter of Section 06, Township 20, Range 13 (Clerk's Misc. File No. 20221527)
2. County Clerk:
  - a. monthly for July 2022 (Clerk's Misc. File No. 20221528)
  - b. Budget Division - E-911 Quarterly (Clerk's Misc. File No. 20221529)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the reports. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Court Clerk:

1. Monthly for 7/2022 (Clerk's Misc. File No. 20221530)
2. Records Management and Preservation for 7/2022 (Clerk's Misc. File No. 20221531)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the reports. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### IV. UNFINISHED BUSINESS

##### A. Bid Openings

###### 1. Board of County Commissioners:

- a. to sell surplus County Property, to wit: Beginning at a point 30' South of the Northwest corner of the Northeast Quarter (NE/4) of the Northwest Quarter (NW/4) of Section 34, Township 19 North, Range 12 East of the Indian Base and Meridian; thence East 100 feet; thence South 230 feet; thence West 100 feet; thence North 230 feet to the point of beginning in Tulsa County, State of Oklahoma aka 2828 W. 51st Street South, Tulsa, OK 74107

There were no bids received.

###### b. RFQ for Architectural and Engineering Service for the Tulsa County Courthouse Renovation

- 1) BKL, Inc. (Clerk's Misc. File No. 20221567)
- 2) Blue Star Integrative Studio LLC (Clerk's Misc. File No. 20221568)
- 3) CJC Architects, Inc. (Clerk's Misc. File No. 20221569)
- 4) GH2 Architects, LLC (Clerk's Misc. File No. 20221570)
- 5) GSB, Inc. (Clerk's Misc. File No. 20221571)
- 6) KKT Architects, Inc. (Clerk's Misc. File No. 20221572)
- 7) Lilly Architects PLLC (Clerk's Misc. File No. 20221573)
- 8) Selser Schaefer Architects, Inc. (Clerk's Misc. File No. 20221574)
- 9) TreanorHL, Inc. (Clerk's Misc. File No. 20221575)

Motion made by Stan Sallee, seconded by Vicki Adams, to refer the bids to Board of County Commissioners and Procurement for analysis, review and recommendation on August 15, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

###### 2. TC Departments:

###### a. High Pursuit Tires

- 1) The Goodyear Tire & Rubber Company (Clerk's Misc. File No. 20221532)
- 2) Southern Tire Mart LLC (Clerk's Misc. File No. 20221533)
- 3) JSW Properties, Inc., aka Take Ten Tire & Service (Clerk's Misc. File No. 20221534)

Motion made by Vicki Adams, seconded by Stan Sallee, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on August 15, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

###### b. Paper Products

- 1) Empire Paper Company (Clerk's Misc. File No. 20221535)
- 2) HD Supply Facilities Maintenance, Ltd. (Clerk's Misc. File No. 20221536)
- 3) McKesson Medical-Surgical Inc., aka McKesson Medical-Surgical Government Solutions LLC (Clerk's Misc. File No. 20221537)
- 4) North American Import and Export Company LLC (Clerk's Misc. File No. 20221538)

- 5) Okie Packaging & Industrial Supplies (Clerk's Misc. File No. 20221539)
- 6) Staples, Inc., aka Quill LLC (Clerk's Misc. File No. 20221540)
- 7) South Central Industries Inc. (Clerk's Misc. File No. 20221541)

Motion made by Stan Sallee, seconded by Vicki Adams, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on August 15, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Change Order - (Parks) - #1 to the agreement with Myers-Cherry Construction, LLC for the Tulsa Herd at LaFortune Park, CMF #20220226, for a credit to seal and re-stripe the parking lot versus replacing entirely, add an ADA handrail to stairs leading to the project and add an additional forty-seven (47) days to the project completion, a decreased amount of \$4,802.65 for a new revised total contract sum of \$311,622.35 (Clerk's Misc. File No. 20221542)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Resolution - (Board of County Commissioners) - Declaring Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, deferred from 8/1/2022 (Clerk's Misc. File No. 20221543)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/15/2022 (Clerk's Misc. File No. 20221526)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Requests for Approval:
  1. Human Resources - Gallagher Benefit Services Inc. - of Client Coverage Acknowledgment, Compensation Disclosure Statement, Privacy Policy Disclosure, and Guide to Best Ratings (Clerk's Misc. File No. 20221544)
  2. Parks - City of Glenpool - for Approval/Consent of the User Agreement for the Glenpool-South County Soccer Complex and the South County Soccer Club, City of Glenpool Resolution 2022004, to renew the City's User Agreements pursuant to the Lease Agreement dated 11/21/2016, CMF #239748 (Clerk's Misc. File No. 20221545)
  3. Tulsa Area Emergency Management Agency - Oklahoma Departments of Emergency Management and Homeland Security - Application for FY-2022 Emergency Management Performance SubGrant, TAEMA as Subrecipient, with Delegation of Authority to Joseph Kralicek to request reimbursement (Clerk's Misc. File No. 20221546)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Resolution - (Social Services) - to designate Savannah Crandall as Requisitioning Officer (Clerk's Misc. File No. 20221547)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Agreements

1. Building Operations - Legend-Lifts, LLC, for service and maintenance of elevators located at 500 S. Denver Ave., Tulsa, OK 74119; cost of \$2,260 per month beginning 6/30/2023 (Clerk's Misc. File No. 20221548)
2. Court Clerk - Tulsa County Public Facilities Authority, for booth space in the SageNet Center during the Tulsa State fair beginning 9/29/2022 through 10/9/2022; cost of \$1,057 (Clerk's Misc. File No. 20221549)
3. Election Board:
  - a. Cyntergy, to perform a multi-discipline assessment of the buildings; cost of \$79,789 (Clerk's Misc. File No. 20221550)
  - b. MessageMedia, USA, Inc., for messaging services during a one-year period; cost of annual fee of \$3,288 (Clerk's Misc. File No. 20221551)
4. Engineers - The William K. Warren Foundation for donation of approximately 62,000 cubic yards of dirt and excavating materials to the County for road building in connection with the South Garnett Road widening project between East 81st Street South and East 101st Street South and other County construction projects (Clerk's Misc. File No. 20221552)
5. Information Technology - Ivy.ai, Inc., for subscription and service of chatbots from 8/8/2022 through 8/7/2023; cost of a yearly rate of \$5,000 (Clerk's Misc. File No. 20221553)
6. Parks - Edison Cross Country Boosters, for use of Chandler Park's Coulson Field and Disc Golf areas to hold a Cross Country race on 10/1/2022, from 6:00 a.m. to 12:30 p.m.; fee of \$112.50 plus \$50 deposit (Clerk's Misc. File No. 20221554)
7. Sheriff:
  - a. Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS), for community-based prevention services strategic plan to decrease 30-day underage drinking prevalence, decrease youth access to alcohol, and decrease adult service to intoxication at on-sale locations in Tulsa County; cost not to exceed \$33,500, through 6/30/2023 (Clerk's Misc. File No. 20221555)
  - b. Tulsa Technology Center, to hire a designated training/coordinator to oversee and conduct training for the Tulsa County Sheriff's office approved on 8/1/2022, CMF #20221516, to add additional pages to the contract (Clerk's Misc. File No. 20221556)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Agreement Renewal - (Employees' Retirement System of Tulsa County) - Barrow, Hanley, Mewhinney & Strauss, LLC, for renewal of CMF# 20211881 for FY 2022-2023 (Clerk's Misc. File No. 20221557)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Request to Advertise for Bids - (TC Departments) - Trash Service (Clerk's Misc. File No. 20221558)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the request to advertise. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Utility Permits - Engineers:

1. BTC Broadband - to parallel Garnett Road approximately .01 mi. N. of the Hwy. 64 & Garnett Road junction (Clerk's Misc. File No. 20221559)
2. Oklahoma Natural Gas Company - to parallel E. 158th St. N. approximately .03 mi. W. of the CL of N. 113th (Clerk's Misc. File No. 20221560)
3. Rural Water District #3 Washington County - to cross N. Sheridan Rd. approximately 4/10 mi. S. of the E. 126th St. N. & N. Sheridan Rd. junction (Clerk's Misc. File No. 20221561)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Travel/Training

1. Building Operations - for Trevor Trout, Nathan Krotzer, and Joshua Thomas to attend IML Security Training for low voltage wiring and lock security; cost of \$240 (Clerk's Misc. File No. 20221562)
2. Human Resources - for Cheryl King, Leslie Fisher, the new Training Specialist, and Kathy Burrows to attend OSU County Training Courses for Open Meetings and Open Records in Stillwater on 9/26/2022; cost of \$497 (Clerk's Misc. File No. 20221563)
3. OSU Extension - for Stacey Jones to attend Step 1 meeting in OKC from 8/10-12/2022; cost of \$500 (Clerk's Misc. File No. 20221564)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the travel training. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Claims to be Disallowed (payments cancelled as of 8/1-5/2022)

There were no claims to be disallowed.

J. Claims (payments for bills to be paid from 7/25-29/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/1-5/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20221565)
  - a. Creditor: Alaback Design; Trust #: 719384-K2; Item: 10,450-PJ1088-PLAFH The Herd @LaFortune; Purpose: Architect Fees Inv. 220715; Amount Paid: \$1,200; Total \$1,200
2. Vision Tulsa County (Clerk's Misc. File No. 20221566)
  - a. Sales Tax/Bond Funded Projects Recommended for Payment  
Creditor: Hunter CGC; Fund #: HHARO/PJ1042; Item: Posey Creek Bridge Replacement; Purpose: Testing; Amount Paid: \$800.50; Creditor: Myers-Cherry Construction LLC; Fund #: PLAFH/PJ1088; Item: The Herd @LaFortune; Purpose: Construction; Amount Paid: \$31,559.23  
Use Tax Funded Projects Recommended for Payment  
Creditor: Hunter CGC; Fund #: HHARO/PJ1042; Item: Posey Creek Bridge Replacement; Purpose: Testing; Amount Paid: \$5,120.50

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk