

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on August 6, 2021 at 9:14 a.m. )

MINUTES  
Monday, August 9, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. MINUTES

- A. Board of County Commissioners Amended Meeting Minutes of July 26, 2021
- B. Board of County Commissioner's Meeting of August 2, 2021
- C. Board of County Commissioner's Special Meeting of August 4, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. REPORTS

- A. Elected Officials - (County Clerk) - Monthly for 7/2021 (Clerk's Misc. File No. 20211778)
- B. County Departments - (Election Board) - Monthly for 7/2021 (Clerk's Misc. File No. 20211779)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

- A. Bid Openings - (Highways) - Aluminum Sign Blanks
  - 1. Fastenal Company (Clerk's Misc. File No. 20211780)

2. Mandel Metals, Inc. (Clerk's Misc. File No. 20211781)

3. Vulcan, Inc., dba Vulcan Aluminum (Clerk's Misc. File No. 20211782)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to Highways and Procurement for analysis, review and recommendation on 8/16/2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Highways - Chip Seal (Double Treatment) - to Vance Brothers, Inc., lowest and best bid received. This award is for 8/9/2021 through 8/8/2022 (Clerk's Misc. File No. 20211783)

Motion made by Karen Keith, seconded by Ron Peters, to approve the bid award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Parks - Architectural Services for the Case Tennis Center at LaFortune Park - deferred

Motion made by Ron Peters, seconded by Karen Keith, to defer the bid award. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendments

1. TC Departments

a. #3 to the bid award for Office Supplies to Admiral Express, CMF #20200598, to renew the bid for an additional six-month period beginning 10/7/2021 with no changes to the terms (Clerk's Misc. File No. 20211784)

b. #3 to the bid award for Print Cartridges to Beyond Technology, CMF #20200599, to renew the award for an additional six-month period beginning 10/7/2021 with no changes to the terms (Clerk's Misc. File No. 20211785)

2. Sheriff - #11 to the agreement with Turnkey Health Clinics, LLC for COVID-19 Rapid Testing (Clerk's Misc. File No. 20211786)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Change Order - (Board of County Commissioners) - #1 to the agreement with L&M Office Furniture, LLC for the Ray Jordan Administration Building Renovations bid package 09-02-C (Flooring and Base), CMF #20210192, to replace carpeting with luxury vinyl tile in the Alternative Courts area. The contract sum amount will be increased by \$25,762 with a revised total contract sum amount of \$263,022. The contract time is unaffected by this change (Clerk's Misc. File No. 20211787)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 8/16/2021 (Clerk's Misc. File No. 20211788)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Documents for Sale of County Property - Treasurer:

1. Parcel #86725-92-19-48750, ALL THOSE PARTS RES C LYING IN S 75TH W AVE, ROLLING OAKS WEST, to Teriko Carr (Clerk's Misc. File No. 20211789)

2. Parcel #90334-03-34-20510, BEG 50W & 300S NEC NW TH S300 E22.43 TO PT ON WL RR ROW NWLY APPROX 300.19 W POB SEC 34 20 13 .117AC, UNPLATTED, to Teriko Carr (Clerk's Misc. File No. 20211790)
3. Parcel #98325-83-25-67380, PRT SE BEG SECR LT 3 BLK 6 SOUTH COUNTRY ESTATES TH N83 E 8.90 S 83 W8.77 TO POB SEC 25-18-13 .017 AC, UNPLATTED, to Teriko Carr (Clerk's Misc. File No. 20211791)
4. Parcel #99205-92-05-12190, BEG 613.7S & 635.95W NEC SE NE TH S69.17 NE 67.27 NW85.60 POB 5 19 12 .05AC, UNPLATTED, to Teriko Carr (Clerk's Misc. File No. 20211792)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Appointment - (Commissioner Peters) - Alec Richmond to the Tulsa County Criminal Justice Authority Sales Tax Overview Committee replacing Smiley Elmore, Jr., for three year term expiring 12/1/2024 (Clerk's Misc. File No. 20211793)

Motion made by Karen Keith, seconded by Ron Peters, to approve the appointment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Request for Approval

1. Board of County Commissioners - Tulsa Authority for Economic Opportunity fka Tulsa Industrial Authority
  - a. Release of Covenant Agreement, with respect to the property within Increment District No. 15 created by the First Amended Downtown Area Economic Development Project Plan owned by WPX Energy Headquarters, LLC (Clerk's Misc. File No. 20211794)
  - b. Release of Covenant Agreement, with respect to the property within Increment District No. 11 created by the First Amended Downtown Area Economic Development Project Plan owned by PH Stadium Hospitality, LLC (Clerk's Misc. File No. 20211795)
  - c. Release of Covenant Agreement, with respect to the property within Increment District No. 11 created by the First Amended Downtown Area Economic Development Project Plan owned by Valley National Bank (Clerk's Misc. File No. 20211796)
  - d. Release of Covenant Agreement, with respect to the property within Increment District No. 11 created by the First Amended Downtown Area Economic Development Project Plan owned by Vast Bank, NA (Clerk's Misc. File No. 20211797)
  - e. Release of Covenant Agreement, with respect to the property within Increment District No. 13 created by the First Amended Downtown Area Economic Development Project Plan owned by 403 Cheyenne, LLC (Clerk's Misc. File No. 20211798)
2. Human Resources - Gallagher Benefit Services, Inc.
  - a. of Client Coverage Acknowledgment and Compensation Disclosure Statement (Clerk's Misc. File No. 20211799)
  - b. of solvency disclosure ratings (Clerk's Misc. File No. 20211800)
  - c. of privacy policy disclosure (Clerk's Misc. File No. 20211801)

3. Sheriff - Sergeant Gary Frazier, to retain peace officer status and be designated as a Peace Officer, Retired, under Title 19 O.S. Sec 553 and Sec 554. Retirement effective 9/30/2021 (Clerk's Misc. File No. 20211802)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Resolutions

1. Board of County Commissioners - Bank of Oklahoma - to transfer the approved .05% sales tax for Tulsa County Vision 2 Use Tax Depository distribution amount of \$2,528,000 to distribute to the approved projects for the Construction for the Posey Bridge Replacement Project CMF #20211447 and for the construction for the Horsepen Creek Bridge Replacement project CMF #20211656, which is currently being held by the Tulsa County Treasurer (Clerk's Misc. File No. 20211803)
2. Engineers - ordering approval of plat and authorizing the filing of The Flats Subdivision as required under Title 19 O.S. § 288.1 (Clerk's Misc. File No. 20211804)
3. Sheriff - to designate Tyler Furnas as requesting officer (Clerk's Misc. File No. 20211805)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreements

1. Board of County Commissioners
  - a. INCOG - for Community Development Block Grant Urban County program between Tulsa County and the Department of Housing and Urban Development for FY2021 CDBG Urban County program funds in the amount of \$1,484,686 and authorizing execution by the Chairman (Clerk's Misc. File No. 20211806)
  - b. INCOG - for funding approval and agreement for the HOME Investment Partnership program between Tulsa County and the Department of Housing and Urban Development for the FY2021 HOME program grant funds in the amount of \$1,129,626 and authorizing execution by the Chairman (Clerk's Misc. File No. 20211807)
  - c. INCOG - for Vintage Housing, Inc., for Phase 2 Rehabilitation Improvements to Carriage Crossing Elderly Apartments located at 28530 E. 141st St., Coweta constructed with Tulsa County HOME Consortium funds in the amount of \$1,407,386.51 which was approved on 3/1/2021. Vintage Housing and construction management company delayed start of construction due to rising material costs and inability to procure delivery of needed materials and the contract expired 6/30/2021. Vintage housing request for increased grant funds and an itemized new budget in the amount of \$1,686,531.81 was approved. (Clerk's Misc. File No. 20211808)
  - d. BOKF, National Association - for the deposit of its funds with the Depository, to be held and disbursed on behalf of the Depositor and to be invested solely in investments authorized under applicable law, as determined by the Depositor. The beginning balance of \$2,528,000 on 8/8/2021 to be held by the Depositor plus any additional qualified deposits entitled Tulsa County Vision 2 Use Tax Depository Account (Clerk's Misc. File No. 20211809)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. District Attorney - Karpel Solutions - for software licenses and support for PROSECUTOR by Karpel (Clerk's Misc. File No. 20211810)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Juvenile Bureau

- a. Board of County Commissioners of Bryan County, Oklahoma - for the contracting of detention services for juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022 (Clerk's Misc. File No. 20211811)
- b. Final Touch Commercial Cleaning Inc. - for professional cleaning services at the Tulsa County Family Center for Juvenile Justice located at 500 W. Archer Street until 6/30/2022; cost of \$16,500 (Clerk's Misc. File No. 20211812)
- c. Board of County Commissioners of Grant County, Oklahoma - for the contracting of detention services for juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022 (Clerk's Misc. File No. 20211813)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Parks - Caffiend Fix Coffee - for provision of concession services at LaFortune Park from 8/27/2021 through 9/24/2021; monthly fee of \$100 (Clerk's Misc. File No. 20211814)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Agreement Renewals

1. Administrative Services - Heidelberg USA - for renewal of CMF #20201485 for FY 2021-2022 (Clerk's Misc. File No. 20211815)
2. Treasurer - General Mailing Equipment - for renewal of CMF #20202070 for FY 2021-2022 (Clerk's Misc. File No. 20211816)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Court Services - retired - Optiplex 9020 computer and HP 800 workstation (Clerk's Misc. File No. 20211817)
2. Highways
  - a. auction - dump truck, spreader and two tractors (Clerk's Misc. File No. 20211818)
  - b. traded in - loader and excavator (Clerk's Misc. File No. 20211819)
3. Sheriff
  - a. auction - diving gear (Clerk's Misc. File No. 20211820)
  - b. auction - 6 horse trailer (Clerk's Misc. File No. 20211821)
  - c. donated - expired body armor (Clerk's Misc. File No. 20211822)
  - d. junked - freezer (Clerk's Misc. File No. 20211823)
  - e. junked - medical items (Clerk's Misc. File No. 20211824)
  - f. junked - electric range, refrigerators, freezer and weed eater (Clerk's Misc. File No. 20211825)

- g. junked - Rubbermaid storage shed (Clerk's Misc. File No. 20211826)
- h. junked - targets (Clerk's Misc. File No. 20211827)
- i. junked - Rescue Randy training mannequin (Clerk's Misc. File No. 20211828)
- j. retired - Glock 21C weapons (Clerk's Misc. File No. 20211829)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Sole Sources

1. CC Health Department

- a. GreenOrbit Inc. - for GreenOrbit software and all related upgrades and professional services provider for yearly licensing, maintenance and training (Clerk's Misc. File No. 20211830)
- b. Hach Company - for Lachat Instruments brand QC8000 and the QC8500 series 2 flow injection analyzer (Clerk's Misc. File No. 20211831)
- c. IDEXX Laboratories, Inc. - for IDEXX products associated to the Water Market (Clerk's Misc. File No. 20211832)
- d. Midwest Card and ID Solutions - for software, hardware, training and maintenance support for the patented Salamander Technologies interTRAX resource accountability systems with FEMA for tracking of personnel and resources in the field (Clerk's Misc. File No. 20211833)
- e. SMC Direct LLC - for RefuAH pregnancy tests (Clerk's Misc. File No. 20211834)
- f. Teledyne Leeman Labs - for Hydra AA and Hydra II AA Mercury Analyzer and parts (Clerk's Misc. File No. 20211835)
- g. Thermo Fisher Scientific/Thermo Electron North America, LLC - for the Spectrometer parts and repairs for the iCE 3000 series, including the iCE 3300, iCE 3400 and the iCE 3500 (Clerk's Misc. File No. 20211836)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 2. Highways - Warren CAT - for parts and service for the lines of business in heavy construction for governmental use, rental for general construction, engines, generators and AG (Clerk's Misc. File No. 20211837)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Utility Permits - Engineers:

- 1. Oklahoma Natural Gas Company
  - a. to cross W. 26th St. S. (Clerk's Misc. File No. 20211838)
  - b. to cross (2) S. 73rd W. Ave. (Clerk's Misc. File No. 20211839)
- 2. Rogers County Rural Water Dist. #3 - to cross E. 66th St. N. (Clerk's Misc. File No. 20211840)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. CC Health Department Travel/Training to Accept & File (Clerk's Misc. File No. 20211841)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health Department Travel Training. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 8/2-6/2021)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 7/26-30/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 8/2-6/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20211842)

Motion made by Ron Peters, seconded by Karen Keith, to approve the Vision Tulsa County payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joe Kralicek gave an update.

Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no documents for approval.

R. Executive Session - (District Attorney) - Requested by James Rea pursuant to 25 O.S. § 307(B)(3), The Board may meet in executive session for the purposes of discussing the purchase or appraisal of real estate

Motion made by Ron Peters, seconded by Karen Keith, to go into Executive Session. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:53 a.m.

Motion made by Ron Peters, seconded by Karen Keith, to reconvene the regular meeting at 10:22 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

S. Discussion and Possible Action Regarding Executive Session Item

No action was taken.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk