

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration Building and on the Tulsa County website at www.tulsacounty.org on December 10, 2020 at 3:47 p.m.)

MINUTES
Monday, December 14, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Ron Peters. Others present: County Clerk Michael Willis.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Management Conference Minutes of September 10, 2020

B. Board of County Commissioner's Meeting of December 7, 2020

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving for 11/2020 (Clerk's Misc. File No. 20203003)
2. County Clerk - Monthly for 11/2020 (Clerk's Misc. File No. 20203004)
3. Court Clerk - Monthly for 11/2020 (Clerk's Misc. File No. 20203005)
4. Treasurer - Depository Summary for 11/2020 (Clerk's Misc. File No. 20203006)

B. County Department - (Election Board) - Monthly for 11/2020 (Clerk's Misc. File No. 20203007)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Hygiene Supplies

1. Bob Barker Company, Inc. (Clerk's Misc. File No. 20203008)
2. Correct Commissary, LLC (Clerk's Misc. File No. 20203009)
3. ICS Jail Supplies, Inc. (Clerk's Misc. File No. 20203010)
4. Pyramid School Products (Clerk's Misc. File No. 20203011)
5. YourDollarBuys, LLC (Clerk's Misc. File No. 20203012)

Motion made by Stan Sallee, seconded by Karen Keith, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on December 21, 2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Highways - Installation of Concrete Products to 3 Angels Construction and R & L Construction, LLC, the lowest and best bids received. This award is for one year beginning January 4, 2021 (Clerk's Misc. File No. 20203013)

2. Parks - Agricultural Supplies to Helena Agri Enterprises, Simplot Turf and Horticulture, SiteOne Landscape Supply and Winfield United. These were the lowest and best bids received. Items were awarded on a line item basis. In the case where no bids were received, we request to receive quotes on those items. This award is for one year beginning January 1, 2021 (Clerk's Misc. File No. 20203014)
3. TC Departments - Food Service Requirements to Ben E. Keith Foods. This was the lowest and best bid received. This award is for one year beginning December 14, 2020 (Clerk's Misc. File No. 20203015)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the bid awards and recommendations. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Amendments

1. Board of County Commissioners - Management Conference 2021 Meeting Schedule - Amended to correct date of November meeting (Clerk's Misc. File No. 20203016)
2. Engineers - #7 to the Professional Engineering Services Agreement with Dewberry Engineers, Inc., CMF# 207780. This amendment is to add additional professional design services to the Garnett Road, 81st Street through 101st Street project in the amount of \$8,300 (Clerk's Misc. File No. 20203017)
3. TC Departments
 - a. #1 for Bermuda Grass Sod, awarded to Riverview Sod Ranch, Inc., CMF# 20200269, to renew the Bermuda Grass Sod award for a one (1) year period, effective February 10, 2021. Riverview Sod Ranch, Inc., has agreed to keep the terms of the bid the same as the original award (Clerk's Misc. File No. 20203018)
 - b. #10 to award for Trash Service, CMF # 239077, to change the address for trash service for Highway District 1, now located at 11456 N. Yale Ave., Sperry, Oklahoma 74073. American Waste has agreed to keep rates the same for the new location (Clerk's Misc. File No. 20203019)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Change Orders - Board of County Commissioners:

1. #38 - A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF# 247111, to provide communication and power to the gate pedestal and revised oil and lube drop locations at the District 1 site. The contract sum will be increased by this change order in the amount of \$13,674.62 which is within the allowable amount for change orders as per Okla. Stat. Tit. 61. The contract time is unchanged by this change order. The revised total contract sum is \$7,415,894.56 (Clerk's Misc. File No. 20203020)
2. #39 - A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF# 247111, to provide communication and power to the gate pedestal, revised oil and lube drop locations, and revised grading at the lagoon at the District 3 site. The contract sum will be increased by this change order in the amount of \$29,468.71 which is within the allowable amount for change orders as per Okla. Stat. Tit. 61. The contract time is unchanged by this change order. The revised total contract sum is \$7,445,363.27 (Clerk's Misc. File No. 20203021)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 12/21/2020 (Clerk's Misc. File No. 20203022)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Appointment - (Commissioner Peters) - of Robert Gardner to the INCOG Board of Directors effective January 1, 2021. This appointment is for a two-year term expiring December 31, 2022 (Clerk's Misc. File No. 20203023)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the appointment. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Request for Approval - (Social Services) - to accept donations for food, medications and various items (Clerk's Misc. File No. 20203024)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the request. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Administrative Services - designating Dana Tindell as requisitioning officer replacing Ken Hargett (Clerk's Misc. File No. 20203025)
2. Board of County Commissioners:
 - a. Authorizing from the Vision Tulsa Capital Improvements Program, the transfer of sales tax proceeds from H41SO 41st St. So. Improvements from 137th W. Ave. to 193rd W. Ave. transferring to HEDSO Bridge on Edison Ave. east of 65th W. Ave. for the purpose of Right of Way Acquisitions for the Edison Bridge replacement and improvements in the amount of \$45,000.00, increasing the previous encumbrance of \$250,000 dated February 18, 2018 to \$295,000 (Clerk's Misc. File No. 20203026)
 - b. Resolution and Order Vacating and Closing a Public Road - the portion of Old Highway 51, also known as Swift Park Road Crossing, where the road crosses the BNSF Railway in the vicinity of RR Milepost 437.98 (Clerk's Misc. File No. 20203027)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

3. Drainage District #12 - to Strike Assessment from the 2020 Tax Roll, for Tank Consultants Mechanical Services, Inc., Parcel No. 00000-50-00-01359, Item No. 20-20-5000030-036-8, Assessed Value of \$24,442, Tax Amount \$240, Amount to Strike \$240 (Clerk's Misc. File No. 20203028)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

4. Engineers - Amending the Tulsa County Road System to add Sheridan Crossing Phase III, Vintage Oaks Phase II, Stone Lake Phase IV, Northern Territory, Forest Bend, The Ranch, 66th Street North Truck Stop Phase II, Timber Creek, and Elwood Crossing Phase I. All have been constructed to Tulsa County standards and accepted for maintenance (Clerk's Misc. File No. 20203029)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Agreements

1. Administrative Services - ImageNet Consulting, LLC for lease and service of one (1) Konica Minolta C360i machine to be located in the O'Brien Recreation Center at 6149 N. Lewis Ave., Tulsa, OK 74130 (Clerk's Misc. File No. 20203030)
2. Board of County Commissioners:
 - a. City of Tulsa - for waterline relocation on 51st St. S between 145th E. Ave. and 193rd E. Ave. (Clerk's Misc. File No. 20203031)
 - b. OSU - Access to real property located at 700 N. Greenwood, Tulsa OK , for the purpose of performing inspections, surveys and measurements as necessary (Clerk's Misc. File No. 20203032)
 - c. Tyler Rhodes, Rhodes Oil, LLC, Webco Industries, Inc, and Sand Springs Economic Development Authority - acknowledging Rhodes consent to closing a portion of Old Highway 51 (Clerk's Misc. File No. 20203033)
3. Engineers and Parks - Alaback Design Associates, Inc., - for landscape architectural services for the Tulsa Herd sculpture garden at LaFortune Park, in the amount of \$10,300 (Clerk's Misc. File No. 20203034)
4. Procurement - Annotate Software Ltd., - for Hosted Enterprise Licenses to Annotate software to be used for in-document collaboration during contract review for a one-year period beginning December 1, 2020 (Clerk's Misc. File No. 20203035)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Highway District #3 - Junked - 1954 Freuhauf Tanker Trailer (Clerk's Misc. File No. 20203036)
2. IT - Transfer to Human Resources - HP BTO (Clerk's Misc. File No. 20203037)
3. Sheriff:
 - a. Junked - Ballistic Helmets (Clerk's Misc. File No. 20203038)
 - b. Junked - Body Armor (Clerk's Misc. File No. 20203039)
 - c. Retired to Will Ramsey - Glock and Body Armor (Clerk's Misc. File No. 20203040)
4. Treasurer - Junked - Check Scanner (Clerk's Misc. File No. 20203041)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

G. Sole Sources

1. Administrative Services - Advantage Graphics, Inc., for maintenance, parts, supplies and service for Standard Horizon finishing equipment, Graphics Wizard, Accel, Baumfolder, Hamada, A.B. Dick, Challenge equipment, Heidelberg presses, Ryobi presses, I-Jet envelope printers, and INX printing inks (Clerk's Misc. File No. 20203042)
2. Assessor - Harris Systems USA, Inc., for RealWare license, maintenance and support of the Realware software product and service to Marshall & Swift tables in the RealWare table format (Clerk's Misc. File No. 20203043)
3. Juvenile Bureau - MORPHO USA Inc., dba IDEMIA Identity & Security USA LLC, for Automated Fingerprint Identification System (AFIS) software and design, software applications and Livescan Systems (Clerk's Misc. File No. 20203044)

4. Tulsa Area Emergency Management Agency - QuickSeries Publishing, Inc., for the EOC-ready All Hazards Preparedness Mobile Application. EOC-ready Mobile App tools assists emergency managers nationwide with reaching the population to coordinate community preparedness and response before, during and after a disaster to deliver information as emergency situations progress (Clerk's Misc. File No. 20203045)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Utility Permits - (Engineers)

1. BTC Broadband - to parallel and cross 181st (Clerk's Misc. File No. 20203046)
2. ONG - to cross E. 161st St. S. (Clerk's Misc. File No. 20203047)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20203048)
2. Election Board (Clerk's Misc. File No. 20203049)
3. Highways (Clerk's Misc. File No. 20203050)
4. Human Resources (Clerk's Misc. File No. 20203051)
5. Parks (Clerk's Misc. File No. 20203052)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20203053)

Motion made by Karen Keith, seconded by Stan Sallee, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

K. CC Health Department Documents to Accept & File

1. Agreements
 - a. ECAD, Inc., for Software subscription, licensing and maintenance agreement, from 1/4/2021-1/3/2022; cost of \$477 (Clerk's Misc. File No. 20203054)
 - b. SendaRide, Inc., for Transportation for clinic clients, from 11/20/2020-11/19-2021; cost per fee schedule; max yearly \$1,000 (Clerk's Misc. File No. 20203055)
2. Personnel Actions (Clerk's Misc. File No. 20203056)
3. Travel/Training (Clerk's Misc. File No. 20203057)

Motion made by Stan Sallee, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 12/7-11/2020)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 11/30-12/4/2020)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 12/7-11/2020

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- O. Zoning Application Hearing and Possible Action - CZ507 - Applicant: Brad Avedon, Owner: Avedon Properties LLC c/o Bradley Avedon, Location: South and east of the southeast corner of East 126th Street North & South Garnett Road. Requesting rezone from IL/AG to IL to permit a self storage facility. On Meeting Date of November 4, 2020 TMAPC voted 10-0-0 to recommend that the County Commission Approve rezoning of 6.94 ±. acres from IL/AG to IL (Clerk's Misc. File No. 20203058)

Motion made by Stan Sallee, seconded by Karen Keith, to enter into public hearing at 9:38 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Dwayne Wilkerson from Tulsa Metropolitan Area Planning Commission presented the zoning applications. No members of the public signed up to speak.

Motion made by Karen Keith, seconded by Stan Sallee, to close the public hearing at 9:41 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Commissioner Keith gave an update on COVID-19 numbers in Tulsa County.

- Q. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20203002)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the CARES funding requests and RESET loan applications, changing the amount for the reimbursement for cities fire personnel overtime to the City of Collinsville from \$110,260.62 to \$22,577.16. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk