

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on December 12, 2024 at 4:12 p.m.)

MINUTES
Monday, December 16, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith, Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

- A. Board of County Commissioner's Special Meeting of December 5, 2024
- B. Board of County Commissioner's Special Meeting of December 6, 2024
- C. Board of County Commissioner's Meeting of December 9, 2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

- 1. Assessor - Monthly Revolving Fund for 11/2024 (Clerk's Misc. File No. 20242266)
- 2. Court Clerk:
 - a. Monthly for 11/2024 (Clerk's Misc. File No. 20242267)
 - b. Management and Preservation Monthly for 11/2024 (Clerk's Misc. File No. 20242268)
- 3. Treasurer - Depository Summary of Daily Analysis for 11/2024 (Clerk's Misc. File No. 20242322)

- B. County Department - (Election Board) - Monthly for 11/2024 (Clerk's Misc. File No. 20242269)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Juvenile Detention Home - Tablets & Software for the Tulsa County Juvenile Detention Home - to Securus Technologies, LLC, the best proposal based on review of requested categories that was received (Clerk's Misc. File No. 20242270)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the recommendation. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- ### B. Addendum - (Election Board) - #1 to the Request for Qualifications for Construction Management At-Risk Services for the Tulsa County Election Board Buildout, set to open on 12/30/2024, to provide answers to vendor questions (Clerk's Misc. File No. 20242271)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the addendum. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendments

1. Board of County Commissioners:
 - a. City of Tulsa - ARPA Beneficiary, to extend the effective period of performance through 12/31/2026 (Clerk's Misc. File No. 20242272)
 - b. Tulsa Airports Improvement Trust - ARPA Beneficiary, to extend the effective period of performance through 12/31/2026 (Clerk's Misc. File No. 20242273)
2. TC Departments - #3 to the award for Bermuda Grass Sod, to Riverview Sod Ranch, Inc., CMF #20220112, most recent CMF #20231921, to exercise the option to renew for an additional year beginning 2/10/2025, with no changes to the terms (Clerk's Misc. File No. 20242274)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- ### A. New or Replacement Procurement Officer - (IT) - designating Katrina McKee as Receiving Specialist for all cost centers (Clerk's Misc. File No. 20242275)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- ### B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs (Clerk's Misc. File No. 20242276)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Appointments - (Board of County Commissioners) - Commissioner Sallee:

1. Diana Pennington to the Greater Tulsa Area Hispanic Affairs Commission. replacing Jordan Mazariegos who vacated her appointment, for a three-year term to expire 12/31/2027 (Clerk's Misc. File No. 20242277)
2. Karen Keith to the INCOG Board of Directors, to replace Richard Carter who is resigning effective 12/31/2024, for a two-year term to expire 12/31/2026 (Clerk's Misc. File No. 20242278)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the appointments. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Reappointments - Board of County Commissioners:

1. Commissioner Sallee:

- a. Amanda Peregrina to the Greater Tulsa Area Hispanic Affairs Commission, for a three-year term to expire 12/31/2027 (Clerk's Misc. File No. 20242279)
- b. to the INCOG Board of Directors, for a two-year term to expire 12/31/2026:
 - 1) Donald Newberry (Clerk's Misc. File No. 20242280)
 - 2) Frazier Henke (Clerk's Misc. File No. 20242281)
 - 3) Michael Willis (Clerk's Misc. File No. 20242282)
 - 4) Robert Gardner (Clerk's Misc. File No. 20242283)
- c. of Mike Spradling to the Tulsa County Public Facilities Authority, for a two-year term to expire 12/31/2026 (Clerk's Misc. File No. 20242284)

2. Commissioner Keith:

- a. Peter Regan to the INCOG Board of Directors for a two-year term to expire 12/31/2026 (Clerk's Misc. File No. 20242285)
- b. to the Tulsa County Park Board, effective immediately for a term to expire 12/31/2028:
 - 1) Jason Mikles (Clerk's Misc. File No. 20242286)
 - 2) Thomas Bennett (Clerk's Misc. File No. 20242287)

3. Commissioner Dunkerley - Chris Benge to the INCOG Board of Directors for a two-year term to expire 12/31/2026 (Clerk's Misc. File No. 20242288)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the reappointments. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Requests for Approval

1. Board of County Commissioners:

- a. Application for appointment of appraisers for property at the former County Juvenile Detention Center, located at 315 S. Gilcrease Museum Rd., in Tulsa County (Clerk's Misc. File No. 20242289)
- b. City of Tulsa, Oklahoma, City of Tulsa, access easement to facilitate access to the Tulsa County Sheriff's Headquarters campus at 66th St. N. (Clerk's Misc. File No. 20242290)
- c. Oklahoma Office of the State Auditor & Inspector - FY24 Audit Engagement Letter (Clerk's Misc. File No. 20242291)

2. Budget Division - TCIA Juvenile Justice Capital Improvement 16 Construction Fund Payment: (Clerk's Misc. File No. 20242292)

Creditor: Interworks; Fund: 505; Item: Invoice #258857; Purpose: 1 PowerEdge Server 20 x 20TB: Amount Paid: \$36,453.16

Creditor: Interworks; Fund: 505; Item: Invoice #258856; Purpose: PowerEdge Server 12 x 12TB: Amount Paid: \$20,093.75

3. Engineers - Oklahoma Department of Transportation, (ODOT):
 - a. payment of right-of-way acquisition services required for the 121st Street from Hwy 75 to Elwood project, State Project JP 33567(04), assigned to Meshek & Associates, LLC, in the amount of \$25,100 (Clerk's Misc. File No. 20242293)
 - b. payment of right-of-way acquisition services required for the 121st Street from Hwy 75 to Elwood project, State Project JP 33567(04), assigned to Meshek & Associates, LLC, in the amount of \$13,275 (Clerk's Misc. File No. 20242294)
4. IT - GovDeals.com for online auction of surplus telephony equipment (Clerk's Misc. File No. 20242295)
5. Juvenile Detention Home - five pallets of books donated by Hogan Thomas with Feed the Children (Clerk's Misc. File No. 20242296)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Resolutions - Board of County Commissioners:

1. TC Industrial Authority - Consider and take action to adopt, amend, or reject a resolution relating to the incurring of indebtedness by the Trustees of the Tulsa County Industrial Authority for the benefit of Independent School District No. 3, Tulsa County, Oklahoma (Broken Arrow Public Schools); authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto and related matters (Clerk's Misc. File No. 20242297)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. to declare surplus and begin sale process for property at the former County Juvenile Detention Center, located at 315 S. Gilcrease Museum Rd., in Tulsa County (Clerk's Misc. File No. 20242298)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Agreements

1. Assessor:
 - a. Cox Radio, LLC, for booth rental at the 2025 Green County Home & Garden Show beginning on 1/24-26/2025; cost \$1,500 (Clerk's Misc. File No. 20242299)
 - b. Oklahoma Turnpike Authority for access to Pikepass; an electronic toll payment system to pay tolls and other authorized services (Clerk's Misc. File No. 20242300)
2. Board of County Commissioners:
 - a. Greenwood Cultural Center, ARPA Beneficiary, in the amount of \$50,000, CMF #20242263, to provide funding to a nonprofit for administrative and building maintenance payroll expenses. Facility is located in a QCT (Clerk's Misc. File No. 20242301)
 - b. RedFork Arts Foundry Tulsa, ARPA Beneficiary, in the amount of \$10,000, CMF #20242263, to provide funding to a nonprofit that provides arts programming to low income households (Clerk's Misc. File No. 20242302)

- c. Collinsville Rural Fire Protection District, to provide funding in the amount of \$2,500 pursuant to the Fire Protection Act for the Maintenance and Operation of the helipad located at Collinsville Rural Fire Station, 1018 South 12th Street Collinsville, Oklahoma 74021 (Clerk's Misc. File No. 20242303)
3. Building Operations - Convergent Technologies, LLC, for alarm monitoring services for the Tulsa County Sheriff's Office at 303 W. 1st Street Tulsa, Oklahoma, 74103; cost \$420 annually (Clerk's Misc. File No. 20242304)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

4. Court Clerk - The Tulsa Wedding Show, for booth space at Central Park Hall on 1/5/2025

Motion made by Kelly Dunkerley, seconded by Karen Keith, to strike the agreement. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

5. Sheriff - Green Country Glass, LLC, for the David L. Moss Fire-Rated Glass Installation (Clerk's Misc. File No. 20242305)
6. Social Services - Housing Solutions, Inc., for the enhancement of access to essential public services and the collection of data for unsheltered residents of Tulsa County through 6/30/2025 (Clerk's Misc. File No. 20242306)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- H. Agreement Renewal (IT) - TeamDynamix Solutions, LLC, for software licenses and training services to be purchased through OMNIA state contract #01-121, CMF #20220833, to renew the services & to update to 60 Universal User licenses, effective 5/16/2025 through 5/15/2026; cost \$36,283.12 (Clerk's Misc. File No. 20242307)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- I. Notice to Proceed - (Sheriff) - Green Country Glass, LLC, for the David L. Moss Fire-Rated Glass Installation (Clerk's Misc. File No. 20242308)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the notice to proceed. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

J. Inventory Resolutions

1. Building Operations - Asset Transfer to Parks - Mowers (Clerk's Misc. File No. 20242309)
2. Sheriff:
 - a. Asset disposal: junked - Sirens, Light Bars and food disposal machine (Clerk's Misc. File No. 20242310)
 - b. Request to surplus: Light Bars, Squad Shields (Clerk's Misc. File No. 20242323)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

K. Sole Sources - Assessor:

1. Harris Systems USA, Inc., RealWare Software, producer and maintenance provider of RealWare Software, for the CAMA system and Matix, the mapping software. Harris Systems USA, Inc. is also the sole provider of the service to input Marshall & Swift tables in the RealWare table format as required for calculating a cost value in the RealWare product (Clerk's Misc. File No. 20242311)
2. Just Appraised, Inc., proprietary system for consultation, support, updates and maintenance for their platform (Clerk's Misc. File No. 20242312)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

L. Utility Permits - Engineers:

1. City of Sand Springs, for the cross of S. 65th W. Ave., approximately 1.25 mi. N. of the W. 41st St. and S. 65th W. Ave. junction (Clerk's Misc. File No. 20242313)
2. Rogers County Rural Water District #3, for the crossing of N. 129th E. Ave., approximately 0.09 mi. S. of the 129th E. Ave. and E. 66th St. N. junction (Clerk's Misc. File No. 20242314)
3. Tulsa County Sheriff, to install an ALPR camera on Charles Page Blvd., approximately at the Charles Page Blvd. and S. 63rd W. Ave. junction (Clerk's Misc. File No. 20242315)
4. Wilson Excavation, LLC, for the crossing of N. 129th E. Ave. approximately 0.02 mi. S. of the N. 129th E. Ave. & E. 69th St. N. junction (Clerk's Misc. File No. 20242316)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

M. Claims

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

N. Payroll claims - Biweekly for 11/16-11/29/2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

P. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20242317)
Creditor: Program Management Group; Trust # 244097-59; Item: 10,553-Vision 2025 Program Management; Purpose: Program Administration; Amount Paid: \$25,400.50

Creditor: Guy Engineering; Trust # 094026-J1; Item: 10,552-PJ1031 E. 51st St. S. between 177th & 193rd E. Ave. County; Purpose: Design/Engineering; Amount Paid: \$396.24

2. Vision Tulsa County (Clerk's Misc. File No. 20242318)

Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Meshek & Assoc., LLC; Fund#: HW86N/PJ1047; Item: 86th St. N.

Improvements Memorial to HWY 75; Purpose: ROWs; Amount Paid: \$2,256.25

Creditor: JD Mourney; Fund: H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: ROWs; Amount Paid \$10,000

Sales Tax Funded Projects Recommended for Payment

Creditor: Meshek & Assoc., LLC; Fund HLV13/PJ1083; Item: Jenks/Hager Creek Levee & Road Improvements; Purpose: Design; Amount Paid \$1,850

Creditor: Guy Engineering; Fund#: H51SO/PJ1031; Item: 51st St. Improvements from 177th to 193rd; Purpose: Design; Amount Paid: \$1,143.19

Creditor: Program Management Group, LLC; Fund#: ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amount Paid: \$8,555

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20242319)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the recommendations. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- R. Juvenile Detention Home Update to Accept & File for December 4 -11, 2024 (Clerk's Misc. File No. 20242320)

David Parker presented the following update:

- Training: Two staff members completed instructors training on “Handle with Care,” which is our use of force. This will aid us in certifying all employees to meet standards.
- Audit: The OJA Office of Public Integrity licensing audit was conducted on December 11, 2024.
- Quality of Life: Furnishings
 - Mattresses: The addition of new transparent mattresses that improve quality of life and comfort for our residents, removes all cracked and degraded mattresses to enhance sanitation and increases our security by eliminating an area to hide contraband.
 - Shower Curtains: Shower curtains, which are compliant with PREA standards, were installed to afford the residents privacy with the monitoring in place for security and safety of the residents.

Charge/ Number of Residents Charged: First Degree Murder – 1; Robbery with Firearm – 2; Minor in Possession of Weapon after Adjud – 2; Larceny of a Vehicle – 2; Violation of Condition of Release – 4; Probation Violation – 1; Burglary II – 1; Assault & Battery – 2; Molest/Loiter a Standing Vehicle – 1; Probation Violation – 1; Bench Warrant – 2; Robbery by 2 or more persons – 1; Possession of Stolen Vehicle – 2; Judicial Order to Detain – 1; Shooting with Intent to Kill – 1

Motion made by Kelly Dunkerley, seconded by Karen Keith, to accept and file the update Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- S. Executive Session - Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *Stripling v. Chaplain James Bell, Case No. 24-cv-00117-JDR-CDL, pending in the United States District Court for the Northern District of Oklahoma* disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:51 a.m.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to reconvene the regular meeting at 10:01 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

T. Discussion and Possible Action Regarding Executive Session Item

Motion made by Karen Keith, seconded by Kelly Dunkerley, to authorize the Assistant District Attorney to proceed as discussed in Executive Session, to-wit: *Michael Stripling v. Chaplain James Bell, Case No. 24-cv-00117-JDR-CDL*, pending in the United States District Court for the Northern District of Oklahoma. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20242321)

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Kelly Dunkerley, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk