

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on November 26, 2019 at 3:52 p.m.)

MINUTES
Monday, December 2, 2019

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Ron Peters, Commissioner Karen Keith; Others present: Michael Willis, County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:32 a.m. and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Alex Mills led the Pledge of Allegiance.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

IV. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

V. MINUTES

A. Board of County Commissioner's Meeting of November 25, 2019

Motion made by Stan Sallee, seconded by Ron Peters, to approve the Minutes. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. CC Health Department - WIC Little by Little Bulk Books - Deferred
2. Sheriff and Court Services - Uniforms and Accessories - Deferred
3. TC Departments - Hygiene Supplies - Deferred

B. Amendment - (Board of County Commissioners) - to the Agreements with ReliaStar Life Insurance Company dba Voya Financial for Group Accident and Critical Illness Insurance Policies, CMF #248059 and #248060, to Remove the Spouse Age Limit of 70 (Clerk's Misc. File No. 20191170)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes - for week ending 12/9/2019 (Clerk's Misc. File No. 20191171)

Motion made by Stan Sallee, seconded by Ron Peters, to approve the Gasoline and Diesel Fuel Quotes. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Reappointments - Board of County Commissioners:

1. Peter Regan to INCOG Board of Directors effective 1/1/20 for a two-year term with term to expire 12/31/21 (Clerk's Misc. File No. 20191172)
2. Joe Shelton to the Tulsa County Criminal Justice Authority Sales Tax Overview Committee, effective 12/1/19 for a three-year term with term to expire 12/1/22 (Clerk's Misc. File No. 20191173)
3. Keith McArtor to the Tulsa Metropolitan Area Planning Commission effective 1/1/20 for a three-year term with term to expire 12/31/22 (Clerk's Misc. File No. 20191174)

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Reappointments. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Board of County Commissioners:
 - a. for Membership Dues to the National Sheriff's Association for Terry Simonson; annual dues of \$60 (Clerk's Misc. File No. 20191175)
 - b. for Weather Closing of County Buildings Policy, TCP 024, establishing policies and procedures for the closing or delayed opening of the Tulsa County Courthouse (including, throughout this policy, the Ray Jordan Administration Building) and other County buildings due to actual or predicted extremely hazardous weather (or similarly foreseeable) conditions. (Clerk's Misc. File No. 20191176)
2. Parks - to Accept Donation of \$10,000 from Tulsa Drillers for North Tulsa Baseball (Clerk's Misc. File No. 20191177)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Resolutions

1. Drainage District #12 - to Strike Assessments from 2019 Tax Roll
 - a. Cinemark USA, Parcel No. 00000-58-70-04875 (Clerk's Misc. File No. 20191178)
 - b. Properties Acquired at Resale, Parcel Nos. 04650-92-05-00040, 31750-92-04-07900, 34225-92-09-01440, 37175-92-04-09150, 42850-92-03-08110 (Clerk's Misc. File No. 20191179)
2. Election Board - to Remove Martha Bales as Requesting and Requisitioning Officer Effective 12/31/19 (Clerk's Misc. File No. 20191180)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Agreements

1. Administrative Services - ImageNet Consulting, LLC - for Lease of Contex WF Scanner, Model CSHDX3690, for the Microfilm Department at 633 W. 3rd St., Tulsa, OK 74127; cost of \$412.75/mo. (Clerk's Misc. File No. 20191181)

2. Board of County Commissioners:
 - a. Hyatt Regency Tulsa - for 2020 Preferred Rate for Hotel Reservations from 1/1/20 to 12/31/20 (Clerk's Misc. File No. 20191182)
 - b. Tyler Technologies - for License Agreement for its Proprietary Software (Clerk's Misc. File No. 20191183)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Requests to Advertise for Bids - TC Departments:
 1. Hydraulic Hoses, Fittings, Assemblies, Installation and Repair (Clerk's Misc. File No. 20191184)
 2. Vehicle Lubricants and Antifreeze (Clerk's Misc. File No. 20191185)
to be received by 4:00 p.m. on 12/27/19 and to open on 12/30/19 at 9:30 a.m.

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Requests to Advertise. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- G. Inventory Resolution - Inspections - Warranty Replacement (Clerk's Misc. File No. 20191186)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- H. Utility Permit - (Engineers) - Oklahoma Natural Gas Company - to Parallel S. Harvard Ave. & E. 191st St. S. (Clerk's Misc. File No. 20191187)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Personnel Actions - IT (Clerk's Misc. File No. 20191188)

Motion made by Stan Sallee, seconded by Ron Peters, to approve the Personnel Actions. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- J. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20191189)

Motion made by Ron Peters, seconded by Stan Sallee, to accept and file the Juvenile Bureau Personnel Actions. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- K. CC Health Department Documents to Accept & File

1. Agreements
 - a. SendaRide, Inc. - for transportation services for clients to CCHI from 11/20/19 to 11/19/20; cost of per fee schedule \$15,000/yr. max. (Clerk's Misc. File No. 20191190)
 - b. Tacoma-Pierce County Health Department - for provision of online training, testing and issuance of Food Handler Permits from 12/1/19 to 11/30/20; cost of \$20,000 on-boarding +\$4.00 per transaction (Clerk's Misc. File No. 20191191)
 - c. Gold Star Security - for security patrol services for CRHC from 8/1/19 to 6/30/20; cost of \$350/mo. (Clerk's Misc. File No. 20191192)
2. Travel/Training - Clara Acosta-Willis to Ethical Dilemmas Working with Adolescents and Families (Clerk's Misc. File No. 20191193)

Motion made by Stan Sallee, seconded by Ron Peters, to accept and file the CC Health Documents. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- L. Claims to be Disallowed (payments cancelled as of 11/25-27/19)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 11/18-22/19)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/25-27/19

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

O. Executive Session - (District Attorney) - Requested by Mike Shouse, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in Tulsa County District Court case no. CJ-2018-0677, *Dalton v. Board of County Commissioners of Tulsa County*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Ron Peters, seconded by Stan Sallee, to go into Executive Session. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:39 a.m.

Motion made by Stan Sallee, seconded by Ron Peters, to reconvene the regular meeting at 9:45 a.m. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Item

Motion made by Ron Peters, seconded by Stan Sallee, to authorize the District Attorney's office to offer amount discussed in Executive Session to settle case, *Dalton v. Board of County Commissioners*, to-wit: Tulsa County District Court case no. CJ-2018-0677, *Dalton v. Board of County Commissioners of Tulsa County*. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20191194)

VIII. ADJOURN

Motion made by Ron Peters, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk