

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on December 27, 2019 at 9:14 a.m.)

MINUTES
Monday, December 30, 2019

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Michael Craddock, Commissioner Ron Peters, Commissioner Karen Keith; Others present: Michael Willis, County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of December 16, 2019

B. Board of County Commissioner's Special Meeting of December 26, 2019

Motion made by Ron Peters, seconded by Michael Craddock, to approve the minutes. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

III. REPORT

A. Elected Official - (Treasurer) - Depository Summary of Daily Analysis for 11/19 (Clerk's Misc. File No. 20191299)

Motion made by Michael Craddock, seconded by Ron Peters, to approve the report. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid/Proposal Openings

1. CC Health Department - Generation Z Focus Groups

a. Consumer Logic, Inc. (Clerk's Misc. File No. 20191300)

b. Littlefield, Inc. (Clerk's Misc. File No. 20191301)

Motion made by Ron Peters, seconded by Michael Craddock, to refer the bids to CC Health and Procurement for analysis, review and recommendation on 1/6/20. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

2. TC Departments - Hydraulic Hoses, Fittings, Assemblies, Installation and Repair

a. AmeriFlex Hose and Accessories, LLC (Clerk's Misc. File No. 20191302)

b. Hydradyne LLC (Clerk's Misc. File No. 20191303)

Motion made by Michael Craddock, seconded by Ron Peters, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 1/6/20. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

3. TC Departments - Vehicle Lubricants and Antifreeze

a. O'Reilly Auto Parts (Clerk's Misc. File No. 20191304)

b. Timmons Oil Company, Inc. (Clerk's Misc. File No. 20191305)

Motion made by Ron Peters, seconded by Michael Craddock, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 1/6/20. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

B. Amendments

1. CC Health Department - #3 to the Renew the Bid Award for Transportation Services to Yellow Checker Cab Company, CMF# 240189, for one year beginning 2/1/20 (Clerk's Misc. File No. 20191306)

2. Engineers - #2 to the Agreement with Walter P. Moore and Associates, Inc., for Engineering Services for Intersection Improvements at 116th St. N. and 129th E. Ave., CMF #232494, revising the scope of services and compensation for engineering services (Clerk's Misc. File No. 20191307)
3. TC Departments - #1 to the Bid Award for Hygiene Supplies to ICS Jail Supplies, Inc., CMF #20191201, to clarify the unit of measure for toothbrushes and toothpaste and to update the item number for disposable razors (Clerk's Misc. File No. 20191308)

Motion made by Michael Craddock, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

C. Change Orders - Board of County Commissioners:

1. #3 to the Bid Award for PDI Door & Hardware, LLC dba Precision Door & Hardware for the Tulsa County "HQ" Administration Building Renovations Bid Package 10A (Toilet Accessories and Fire Extinguishers) to delete U-shaped grab bars which will be replaced by standard bars. The contract sum will be decreased by \$477 with a new total contract sum of \$36,624. (Clerk's Misc. File No. 20191309)
2. #4 to the Bid Award for DH Pace Company Inc. for the Tulsa County "HQ" Administration Building Renovations Bid Package 08C (Door Hardware) to include door hardware updates necessary for doors 053, 717B, 720A, and 758. The contract sum will be increased by \$2,298 with a new total contract sum of \$203,951 (Clerk's Misc. File No. 20191310)
3. #5 to the Agreement with Talon Commercial Services, LLC for the Tulsa County "HQ" Administration Building Renovations Bid Package 09A (Drywall) to replace 13,420 sf of drywall with owner-provided high impact sheetrock. The contract sum will be decreased by \$2,415 with a new total contract sum of \$2,128,651 (Clerk's Misc. File No. 20191311)

Motion made by Ron Peters, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

D. Request for Approval - (Board of County Commissioners) - Assessment Contract for Commercial Property Assessed Clean Energy Program (PACE) - Deferred

Motion made by Michael Craddock, seconded by Ron Peters, to defer the Request. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 1/6/20 (Clerk's Misc. File No. 20191312)

Motion made by Ron Peters, seconded by Michael Craddock, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

B. Appointments - Board of County Commissioners:

1. Commissioner Keith:
 - a. Michael Craddock to Tulsa Metropolitan Area Planning Commission replacing John Fothergill, effective 1/1/20 with term to expire 12/31/22 (Clerk's Misc. File No. 20191313)
 - b. Stan Saltee to the Tulsa County Criminal Justice Planning and Policy Council, effective 1/1/20 with term to expire 12/31/20 (Clerk's Misc. File No. 20191314)

2. Commissioner Sallee:

- a. Jessica Marisol Lozano-Alvarez to the Greater Tulsa Area Hispanic Affairs Commission effective 1/1/20 with term to expire 12/31/22 (Clerk's Misc. File No. 20191315)
- b. Jordan A Mazariegos to the Greater Tulsa Area Hispanic Affairs Commission (Clerk's Misc. File No. 20191316)

Motion made by Michael Craddock, seconded by Ron Peters, to approve the appointments. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

C. Reappointments - (Board of County Commissioners) - Commissioner Sallee:

1. Carlos Bejarano to the Greater Tulsa Area Hispanic Affairs Commission effective 1/1/20 with term to expire 12/31/22 (Clerk's Misc. File No. 20191317)
2. Jania Wester to the Greater Tulsa Area Hispanic Affairs Commission effective 1/1/20 with term to expire 12/31/22 (Clerk's Misc. File No. 20191318)

Motion made by Ron Peters, seconded by Michael Craddock, to approve the reappointments. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

D. Memorandum of Understanding - (Board of County Commissioners) - Commercial Property Assessed Clean Energy Program (PACE) - Deferred

Motion made by Michael Craddock, seconded by Ron Peters, to defer the Memorandum of Understanding. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

E. Request for Approval - (Board of County Commissioners) - Certificate of Delinquency for Commercial Property Assessed Clean Energy Program (PACE) - Deferred

Motion made by Michael Craddock, seconded by Ron Peters, to defer the Request. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

F. Request for Approval - (INCOG) - Action #1: Designate the County's Chief Executive Officer, the Chairperson, the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications. Action #2: Make a Finding of No Significant Effect on the Environment on the following project, City of Sand Springs FY 2019 North Lincoln Avenue Water Line Replacement Project (Clerk's Misc. File No. 20191319)

Motion made by Ron Peters, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

G. Resolutions

1. Board of County Commissioners - for partial distribution of Vision Tulsa County Capital Improvements Program Bond Proceeds for renovation of the two existing adult baseball fields located at O'Brien Park to include installation of new infield fencing, relocated dug outs, synthetic infield turf, outfield grade and turf modifications and all required appurtenances in the amount of \$260,000 (Clerk's Misc. File No. 20191320)

Motion made by Michael Craddock, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

2. Public Defender:

- a. to Remove Andrea Hollingsworth as Requisitioning Officer effective 11/30/19 (Clerk's Misc. File No. 20191321)
- b. to Designate Becky Yarber as Requisitioning Officer replacing Andrea Hollingsworth (Clerk's Misc. File No. 20191322)

Motion made by Ron Peters, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

H. Agreements

1. Engineers - Traffic Engineering Consultants, Inc. - for professional traffic engineering services to conduct a traffic study for the intersection at 126th St. N. and Garnett Road (Clerk's Misc. File No. 20191323)

Motion made by Michael Craddock, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

2. Sheriff - Independent School District No. 1 of Tulsa County, Oklahoma aka Tulsa Public Schools - for educational services for qualified residential students placed in the David L. Moss Correctional Facility (Clerk's Misc. File No. 20191324)

Motion made by Ron Peters, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Agreement Renewal - (Employees' Retirement System of Tulsa County) - Barrow, Hanley, Mewhinney & Strauss, LLC - for renewal of CMF #246388 for FY 2019-2020 (Clerk's Misc. File No. 20191325)

Motion made by Michael Craddock, seconded by Ron Peters, to approve the agreement renewal. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

J. Inventory Resolutions

1. Administrative Services - Transfer to Inspections (Clerk's Misc. File No. 20191326)
2. Building Operations:
 - a. Junked (Clerk's Misc. File No. 20191327)
 - b. Stolen (Clerk's Misc. File No. 20191328)

Motion made by Ron Peters, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- K. Sole Source - (Administrative Services) - Advantage Graphics, Inc. for maintenance, parts, supplies and service in the Tulsa area for the following machines: Standard Horizon finishing equipment, Graphics Wizard, Accel, Baumfolder, Hamada, A.B Dick, Challenge equipment, Heidelberg presses, Ryobi presses and I-Jet envelope printers. Advantage Graphics is also the sole supplier for INX printing inks. (Clerk's Misc. File No. 20191329)

Motion made by Michael Craddock, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

L. Personnel Actions

1. Board of County Commissioners (Clerk's Misc. File No. 20191330)
2. Building Operations (Clerk's Misc. File No. 20191331)
3. Election Board (Clerk's Misc. File No. 20191332)
4. Highways (Clerk's Misc. File No. 20191333)

Motion made by Ron Peters, seconded by Michael Craddock, to approve the personnel actions. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

M. Juvenile Bureau Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20191334)
2. Travel/Training - W. Anderson and J. Bilby attended 2019 Prevention and Recovery Conference Expanding Possibilities (Clerk's Misc. File No. 20191335)

Motion made by Michael Craddock, seconded by Ron Peters, to accept and file the Juvenile Bureau documents. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

N. Claims to be Disallowed (payments cancelled as of 12/16-27/19)

There were no claims to be disallowed.

O. Claims (payments for bills to be paid by 12/9-20/19)

Motion made by Ron Peters, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 12/16-27/19

Motion made by Michael Craddock, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- Q. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-495, Applicant; Brandon Conrad, Owner: Dennis Eastham, Location: Northwest of the northwest corner of East 56th Street North and North 145th West Avenue. The request is to rezone to AG to permit agricultural uses. On meeting date of November 6, 2019, TMAPC voted 11-0-0 to recommend that the County Commission approve rezoning of 2.72± acres from RS to AG (Clerk's Misc. File No. 20191336)

Motion made by Ron Peters, seconded by Michael Craddock, to enter into public hearing at 9:42 a.m. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

Dwayne Wilkerson presented the zoning application. There were no members of the public that wished to speak.

Motion made by Ron Peters, seconded by Michael Craddock, to close the public hearing at 9:43 a.m. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Ron Peters, seconded by Michael Craddock, to approve the zoning application and . Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Michael Craddock, to adjourn the meeting. Upon roll call, Yes - Michael Craddock, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, County Clerk