

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on November 30, 2023 at 4:15 p.m.)

MINUTES
Monday, December 4, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Darren Gantz, representing Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis, represented by First Deputy Traci Scullaw.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Sheriff Vic Regalado led the Pledge of Allegiance.

III. MINUTES

- A. Management Conference Minutes of March 9, 2023
- B. Management Conference Minutes of April 13, 2023
- C. Management Conference Special Meeting Minutes of May 19, 2023
- D. Management Conference Special Meeting Minutes of May 23, 2023
- E. Board of County Commissioner's Meeting of November 27, 2023

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings

- 1. TC Departments - Request for Proposals for Diagnostic Hardware and Software System
 - a. Diesel Laptops, LLC (Clerk's Misc. File No. 20231968)
 - b. Noregon Systems, LLC (Clerk's Misc. File No. 20231969)

Motion made by Karen Keith, seconded by Darren Gantz, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 12/11/2023. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

- 1. Assessor - Request for Proposals for Commercial Real Estate Appraisal Data Source Subscription, to Moody's Analytics, Inc. & Trepp, Inc., the lowest and best proposals received to meet the demands to value commercial property (Clerk's Misc. File No. 20231970)

Motion made by Karen Keith, seconded by Darren Gantz, to approve the award. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Sheriff - Uniforms & Accessories - Deferred

Motion made by Darren Gantz, seconded by Karen Keith, to defer the recommendation. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Addendum - (Court Services) - #1 to the agreement with BI Incorporated, CMF #20221354, to add BI VeriWatch™ Component Rental Charge: \$3.15 per day, per unit, and BI VeriWatch™ Monitoring Service Charge: \$1.50 per day, per active day, for a total of \$4.65 per unit, per day (Clerk's Misc. File No. 20231971)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

D. Amendments

1. Engineers - #1 to the award for Pavement Striping Services to Direct Traffic Control, Inc. and RoadSafe Traffic Systems, CMF #20230002, for an additional year beginning 1/25/2024, with no changes to the terms (Clerk's Misc. File No. 20231972)
2. Sheriff - #1 to agreement with Flock Group, Inc., to extend the existing agreement, CMF #20220450, for an additional 2 weeks
3. Sheriff - #2 to the award for Hygiene Supplies to Bob Barker Company, Inc., CMF #20230271, to add Lice Treatment Shampoo to the current bid, with no changes to the terms (Clerk's Misc. File No. 20231973)

Motion made by Darren Gantz, seconded by Karen Keith, to approve items #1 and #3 and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

Motion made by Darren Gantz, seconded by Karen Keith, to strike the item #2. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

4. TC Departments - #18 to the award for Pest Control to American Services, Inc., CMF #242875, the most recent renewal, CMF #20231631, to add Rodent Stations to the current bid with no changes to the terms. The services provided consist of the monitoring and replacing of pest control baiting stations for rodents (Clerk's Misc. File No. 20231974)

Motion made by Karen Keith, seconded by Darren Gantz, to approve the amendment. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- E. Public Hearing - (Engineers) - to consider the vacation and closure of a portion of 66th Street North, described as all that part of the Statutory Right of Way in the Southeast Quarter of Section 36, T21 N, R13E and the Northeast Quarter of Section 1, T20N, R13E of the Indian Meridian, Tulsa County, State of Oklahoma between the Northeast Corner of said Section 1 and the Southwest Corner of the Southeast Quarter of said Section 36, being more particularly described as Point of Beginning at the Northeast Corner of Section 1, T20N, R13E; thence N01 °14'38"W a distance of 16.50 feet; thence along the Statutory Right of Way, S88°45'22"W a distance of 1827.37 feet; thence S01°14'38"E a distance of 16.50 feet to the Southwest Corner of the Southeast Quarter of Section 36, T21 N, R13E; thence S01 °14'38"E a distance of 16.50 feet; thence along the Statutory Right of Way, N88°45'22"E a distance of 1827.37 feet; thence N01 °14'38"W a distance of 16.50 feet to the Point of Beginning. having an area of 60303 Square Feet, 1.3844 Acres. Anyone wishing to be heard concerning this matter should be present at this hearing

Motion made by Karen Keith, seconded by Darren Gantz, to enter into public hearing at 9:34 a.m. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

There were no members of the public present who wished to speak. Alex Mills, Tulsa County Engineer, presented information about the need to close approximately 1,827 feet of 66th Street North. There are nine property owners who are all in agreement with this due to dumping and other illegal activity, five current and four more with the potential change in gate location. He provided aerial photos of the area with the current gate

location and two new possible gate location options indicated. The residents prefer gate location #2. Commissioner Sallee asked about space for vehicles to turn around and about signage. Mills assured him that even using gate location #2, there is plenty of space to turn around and that all the proper signage would be put in place.

Motion made by Darren Gantz, seconded by Karen Keith, to close the public hearing at 9:38 a.m. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Karen Keith, seconded by Darren Gantz, to approve the vacation and closure of a portion of 66th Street North. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20231975)

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 12/11/2023 (Clerk's Misc. File No. 20231967)

Motion made by Karen Keith, seconded by Darren Gantz, to approve the fuel quotes. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. New or Replacement Procurement Officers - Sheriff: (Clerk's Misc. File No. 20231976)

1. Designating Jennifer Glad as Requisitioning Officer to replace Tamara Stanley (Cost Center 3600)
2. Designating Troy Borts as new Receiving Specialist (Cost Center 3600)
3. Designating Jessi Phillips as new Receiving Specialist (Cost Center 3600)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Reappointment - (Board of County Commissioners) - Commissioner Karen Keith - of Cassie Reese Tipton to the Vision Sales Tax Overview Committee, effective 1/1/2024 for a three-year term to expire 12/31/2026 (Clerk's Misc. File No. 20231977)

Motion made by Karen Keith, seconded by Darren Gantz, to approve the reappointment. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Requests for Approval

1. Board of County Commissioners - Oasis Fresh Foundation, ARPA Beneficiary, formal demand for the return of certain funds (Clerk's Misc. File No. 20231978)
2. Engineers - Acceptance of Right-of-Way Easement from Richard Hamilton (CLS-15) (Clerk's Misc. File No. 20231979)
3. Sheriff - of Peace Officer Status, designating Deputy Marlin Warren as Peace Officer Retired, with full rights as authorized under Title 19 Oklahoma § 553 and § 554, and retention of badge, service weapon and body armor (Clerk's Misc. File No. 20231980)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution, as needed. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Resolution - (Engineers) - Appointing Tulsa County Engineer, currently Alex Mills, to serve on the Board of Circuit Engineering District #1. In the absence of the County Engineer, any Tulsa County Commissioner or Commissioner Chief Deputy, or the Assistant County Engineer, currently Roger Hughes, may sit in. This designee will serve until such time as the Board of County Commissioners of Tulsa County appoints a replacement (Clerk's Misc. File No. 20231981)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreements

1. Board of County Commissioners - The City Lights Foundation of Oklahoma, ARPA Beneficiary, in the amount of \$500,000, CMF #20231912, to provide capital funding to a nonprofit to cover infrastructure expenses of a tiny home community for individuals experiencing homelessness (Clerk's Misc. File No. 20231982)
2. Court Clerk - Underground Vaults & Storage, Inc., for annual rental for pick-up and storage beginning April 7, 2023 (Clerk's Misc. File No. 20231983)
3. Indian Nations Council of Governments (INCOG) - Community Development Block Grant (CDBG) FY 2023:
 - a. City of Owasso - Hale Acres Water Line Replacement II in the amount of \$159,894.62 (Clerk's Misc. File No. 20231984)
 - b. City of Sand Springs - Manhole Rehabilitation in the amount of \$93,867.00 (Clerk's Misc. File No. 20231985)
 - c. City of Skiatook - Sewer and Manhole Rehabilitation in the amount of \$120,143.00 (Clerk's Misc. File No. 20231986)
 - d. Town of Sperry - Street Rehabilitation in the amount of \$120,143.00 (Clerk's Misc. File No. 20231987)
4. IT - Cox Business, for installation and activation of internet service for Sheriff's Office at 6094 East 66th St. North, Tulsa, Oklahoma 74117, cost of \$1,338 per month through 6/30/2024, plus installation of \$395 (Clerk's Misc. File No. 20231988)
5. Parks:
 - a. California Street Tacos, LLC, to provide concessions at South County Recreation Center on 12/15/2023, from 5:00 - 8:00 p.m.; fee of \$50 (Clerk's Misc. File No. 20231989)
 - b. CISCO Containers, LLC, for annual rental and storage use of a 20' Standard Shipping/Storage Container beginning 10/31/2023, monthly fee of \$125 (Clerk's Misc. File No. 20231990)
 - c. Cotton Candy Land, for use of Chandler Park to provide concessions from 11/2023 through 11/2024, monthly fee of \$200 (Clerk's Misc. File No. 20231991)
 - d. McIntosh Service, LLC, for the HVAC Systems Replacement, bid award CMF #20231885, not to exceed \$548,587 (Clerk's Misc. File No. 20231992)
 - e. Michelle Brazell, for use of several Tulsa County Parks for Yoga Classes meeting as requested by the instructor, from 11/13/2023 through 11/4/2024, fee of 20 percent of the paid enrollment (Clerk's Misc. File No. 20231993)
6. Sheriff:
 - a. Oklahoma Attorney General - for the FY 24 SAFE Oklahoma Grant Program in the amount of \$50,000 for the purpose of purchasing license plate readers (Clerk's Misc. File No. 20231994)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. The Flock Group, Inc., for annual Flock Safety Platform in the amount of \$62,500

Motion made by Darren Gantz, seconded by Karen Keith, to strike the agreement with Flock Group, Inc. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Agreement Renewal - (Treasurer) - RP Solutions, Inc., for renewal of CMF #20222084 for period 1/23/2024 - 1/22/2025 (Clerk's Misc. File No. 20231995)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Inventory Resolutions

1. Administrative Services - Asset Disposal: junked - computer (Clerk's Misc. File No. 20231996)
2. Parks - Asset Disposal: junked - computer, typewriter, mowers and miscellaneous tools and equipment (Clerk's Misc. File No. 20231997)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Sole Sources

1. County Clerk - Mid-West Printing, for Enduro replacement binders (Clerk's Misc. File No. 20231998)
2. Inspections - Brightly Software, Inc., for support, updates, and maintenance to the SmartGov software and offers subscription-based services to its proprietary applications and programming interfaces (Clerk's Misc. File No. 20231999)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Utility Permit - (Engineers) - ONE Gas, Inc., for the crossing of 12304 N. Cincinnati Ave., approximately 2.52 mi. S. & 3.98 W. of the Jct of US 75 & SH 20 (Clerk's Misc. File No. 20232000)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- K. Claims (payments for bills to be paid from 11/20-22/2023)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/27-12/1/2023

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- M. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20232001)
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Walter P Moore; Fund: H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: Design; Amt. Paid: \$44,198.98

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- N. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023

There was no one present to give an update.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Darren Gantz, to adjourn the meeting. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk