

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on December 2, 2021 at 4:26 p.m.)

MINUTES
Monday, December 6, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Chief Deputy Keri Fothergill, representing Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Sherriff Vic Regalado led the pledge of allegiance.

III. MINUTES

A. Board of County Commissioner's Meeting of November 29, 2021

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the minutes. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Engineers - Radar Traffic Detection System - to Traffic & Lighting Systems, LLC, the lowest and best proposal. This award is good for one year beginning December 6, 2021 (Clerk's Misc. File No. 20212545)
2. Sheriff and Court Services - Uniforms and accessories - to Baysingers Police Supply, Galls, LLC and Oklahoma Police Supply, the lowest and best bids received. This award is for one year beginning December 14, 2021 (Clerk's Misc. File No. 20212546)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the Bid Awards and Recommendations. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendum - #1 to the RFQ for Architectural and Engineering Services for the Tulsa County Sheriff's Office Administration Campus Build-out to provide clarifications and answer vendor questions (Clerk's Misc. File No. 20212547)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the addendum. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Change Order - #3 to the agreement with Diversified Civil Contractors, LLC for the Chandler Park Lower Level Overlook Plaza, which was approved on August 23, 2021, CMF# 20211925, requesting additional days due to weather and material delays. The contract time is increased by fourteen calendar days with no change to the contract amount. The total contract sum remains at \$303,096.10 (Clerk's Misc. File No. 20212548)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending December 13, 2021 (Clerk's Misc. File No. 20212549)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Memorandum of Understanding - (Sheriff) - U.S. Immigration and Customs Enforcement, to govern the use of Homeland Security Investigations designations for certain sworn law enforcement employees of the Tulsa County Sheriff's Office as Customs Officers (Clerk's Misc. File No. 20212550)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Requests for Approval

- 1. Board of County Commissioners - of Assignment of Master Tax Incentive Agreement between the City of Tulsa and The Meridia, LLC (Clerk's Misc. File No. 20212551)
- 2. County Clerk Budget Office - for Authorization for Payment and Certificate of Authority for Bond Funded Project to Crossland Construction in the amount of \$69,079.69 (Clerk's Misc. File No. 20212552)
- 3. Sheriff - Supreme Roofing Done Right, LLC, CMF #20212271, for extension of execution of the contract for the David L. Moss Criminal Justice Center Roof Replacement, to allow an additional sixty days to secure required bonding and insurance (Clerk's Misc. File No. 20212553)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Resolutions

- 1. District Attorney
 - a. To remove Piper Mandevill as Receiving Officer (Clerk's Misc. File No. 20212554)
 - b. To remove Theresa Stout as Receiving Officer (Clerk's Misc. File No. 20212555)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- 2. Drainage District #12 - to correct the name of Parcel #22175-92-08-01660 on the 2018-2021 Tax Rolls from TMC Homes to TMC Homes LLC (Clerk's Misc. File No. 20212556)
- 3. Employees' Retirement System of Tulsa County - Proposed amendment to Policy and Procedure Manual, effective January 1, 2022, no retirement contribution shall be made for an employee whose employment with the County terminates for any reason within ten (10) days of the employee's date of hire (Clerk's Misc. File No. 20212557)
- 4. Engineers:
 - a. To designate Megan Blackford as Requisitioning Officer for Engineering, Highway Construction and Highway Districts 1, 2 & 3 (Clerk's Misc. File No. 20212558)
 - b. Ordering Approval of Plats for Magnolia Heights Blocks 8-13 Public Subdivision before they may be filed with the County Clerk (Clerk's Misc. File No. 20212559)
- 5. Procurement

- a. To remove Megan Blackford as Requesting and Requisitioning Officer (Clerk's Misc. File No. 20212560)
- b. To remove Jessica Freeman as Receiving Officer (Clerk's Misc. File No. 20212561)
- c. To designate Jessica Freeman as Requisitioning Officer (Clerk's Misc. File No. 20212562)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - Greenworks Lending LLC (capital provider) and Skyline OK Partners, LLC (property owner, Remington Tower) - C-PACE Assessment Contract for \$3,707,406.18 of energy efficiency, water conservation and building resiliency improvements (Clerk's Misc. File No. 20212563)
2. Court Services - Siemens Healthcare Diagnostics, Inc., for testing equipment, training and supplies. The Contract Package includes the following documents: Master Equipment and Products Agreement ("MEPA"); Amendment to MEPA; Supplement to MEPA ("Supplement"); Amendment to the Supplement; and Attachment to the Supplement (Clerk's Misc. File No. 20212564)
3. Highways - Froman Propane Company, Inc., for lease of two propane tanks, serial numbers M2038567 and M2038576, and the purchase of propane for the District 1 Maintenance Facility located at 11456 N. Yale Ave., Sperry, Oklahoma 74073 from July 1, 2021-June 30, 2022 (Clerk's Misc. File No. 20212565)
4. Sheriff - ImageNet Consulting, LLC, for lease and service of a Canon DX C5840i multifunction copier to be located at the David L. Moss Criminal Justice Center at 300 N. Denver Ave., Tulsa, Oklahoma 74103. The lease shall be for a term of sixty (60) months with a monthly lease payment of \$265.00 plus \$99.00 base usage charge and applicable overage fees (Clerk's Misc. File No. 20212566)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Request for Qualifications - Tulsa Area Emergency Management Agency - Mitigation Buyout Program Design and Implementation (Clerk's Misc. File No. 20212567)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the request for qualifications. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Engineers - Transferred from Highway District 2 to Highway Construction - Welding Cabinet with Supplies and Miller Syncrowave 250 Arc Welder AC/DC (Clerk's Misc. File No. 20212568)
2. Sheriff - junked; Computer equipment (Clerk's Misc. File No. 20212569)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Tulsa City-County Health Department Travel/Training to Accept & File (Clerk's Misc. File No. 20212570)

Motion made by Keri Fothergill, seconded by Ron Peters, to accept and file the travel/training. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Claims to be Disallowed (payments cancelled as of 11/29-12/3/2021)

There were no claims to be disallowed.

J. Claims (payments for bills to be paid by 11/22-24/2021)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/29-12/3/2021

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20212571)

2. Vision Tulsa County (Clerk's Misc. File No. 20212572)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

M. COVID-19 Virus Discussion and Update

Tony Roda, Deputy Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

N. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20212573, 20212574 & 20212575)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the request from Tulsa Office of Film, Music, Arts & Culture in the amount of \$1,733,000 and Tulsa Regional Tourism in the amount of \$1,413,854. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Ron Peters, seconded by Keri Fothergill, to approve \$100,000 to Tulsa Parks and Recreation for restroom facilities at LaFortune Park. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Ron Peters to approve the request from the Sheriff in the amount of up to \$3,000,000 under the condition that no monies be spent until we get the information on how many employees were impacted, how much money each employee is going to receive and how long they are going to receive it. Michael Willis commented that for every request the County Clerk's office receives, no check is issued until adequate back up is received. Motion failed for lack of a second.

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the request from the Sheriff in the amount of up to \$3,000,000. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC

Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs
Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Keri Fothergill, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk