

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration Building and on the Tulsa County website at www.tulsacounty.org on December 3, 2020 at 3:59 p.m.)

MINUTES
Monday, December 7, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Keri Fothergill, representing Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Ron Peters. Others present: County Clerk Michael Willis.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Chief Deputy Vicki Adams led the Pledge of Allegiance.

III. MINUTES

A. Board of County Commissioner's Meeting of November 30, 2020

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the minutes. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings

1. Highways - Installation of Concrete Products

- a. 3 Angels Construction LLC - (Clerk's Misc. File No. 20202942)
- b. KC Concrete & Excavation - (Clerk's Misc. File No. 20202943)
- c. R&L Construction, LLC - (Clerk's Misc. File No. 20202944)

Motion made by Keri Fothergill, seconded by Stan Sallee, to refer the bids to Highways and Procurement for analysis, review and recommendation on December 14, 2020. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. Parks - Agricultural Supplies

- a. Helena Agri Enterprises LLC dba Helena Chemical Company - (Clerk's Misc. File No. 20202945)
- b. Quality Petroleum Inc. - Bid rejected - Submitted incorrect bid form - (Clerk's Misc. File No. 20202946)
- c. Simplot Turf & Horticulture - (Clerk's Misc. File No. 20202947)
- d. SiteOne Landscape Supply LLC - (Clerk's Misc. File No. 20202948)
- e. Winfield Solutions LLC dba Winfield United - (Clerk's Misc. File No. 20202949)

Motion made by Stan Sallee, seconded by Keri Fothergill, to refer the bids to Parks and Procurement for analysis, review and recommendation on December 14, 2020. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Resolutions - Board of County Commissioners:

- 1. for authorization for the partial distribution of Vision Tulsa Capital Improvements Program sales tax funds for the temporary supplemental appropriation for the Court

Clerk Area Improvements and Renovations to the Ray Jordan Administrative Building for a new Jury Assembly Room and Records Preservation Area in the amount of \$560,000 (Clerk's Misc. File No. 20202950)

2. for authorization for the partial distribution of 4 to Fix-2 Tulsa Capital Improvements Program sales tax funds for the temporary supplemental appropriation for the Court Clerk Area Improvements and Renovations to the Ray Jordan Administrative Building for a new Jury Assembly Room and Records Preservation Area in the amount of \$740,000 Clerk's Misc. File No. 20202951)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Bid Awards & Recommendations:

1. Board of County Commissioners - Ray Jordan Administration Building Renovations - to award the individual bid packages for this project to various vendors for the amounts as indicated in Section A and to reject all bids received for the individual bid package indicated in Section B. This package, along with those which received no bids which are listed in Section C will be reviewed for potential scope changes and then re-bid or quotes obtained if and as needed (Clerk's Misc. File No. 20202952)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the recommendation. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. Sheriff - Uniforms and Accessories - to Galls, LLC, OK Police Supply and COPS Products, the lowest and best bids received. This award is for one year beginning 12/14/2020 (Clerk's Misc. File No. 20202953)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve the recommendation. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

3. TC Departments - Food Service Requirements - Deferred

Motion made by Stan Sallee, seconded by Keri Fothergill, to defer the award. Upon roll call, Yes- Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Change Orders - Board of County Commissioners:

1. #2 to the agreement with Mid-Continental Restoration Company, Inc., for the Tulsa County HQ Building Exterior Envelope, CMF #20201937, to infill two exterior louvers as well as remove the c-channel from the bottom of the east elevation. The contract time is increased by two (2) days by this change order. The contract sum will be increased in the amount of \$2,547 for a new total contract sum of \$307,677 (Clerk's Misc. File No. 20202954)
2. #8 to the agreement with Bennett Steel, Inc., for the Tulsa County "HQ" Administration Building Renovations bid packages 05A & 05B (Structural Steel Materials and Erection), CMF #248056, for modifications needed for rolling door lintels. The contract sum will be increased in the amount of \$880 for a new total contract sum of \$1,104,960 (Clerk's Misc. File No. 20202955)
3. #26 to the agreement with Colburn Electric, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 26A (Electrical), CMF #247582, for electrical needs for miscellaneous equipment installation. The contract sum will be increased in the amount of \$1,936 for a new total contract sum of \$3,013,951 (Clerk's Misc. File No. 20202956)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Public Hearing - (INCOG) - to inform citizens of how HOME and CDBG funds were spent in cities and counties within the program service areas during the program year ending 6/30/2020. The HOME Consortium expended \$1,602,083.58 in Fiscal Year 2019 HOME funds and the Urban County expended \$1,140,024.56 in CDBG funds from the Department of Housing and Urban Development (Clerk's Misc. File No. 20202957)

Motion made by Stan Sallee, seconded by Keri Fothergill, to enter into public hearing at 9:36 a.m. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Claudia Brierre presented the details of the HOME Consortium funds and CDBG Funds for program year ending June 30, 2020, explaining that this is generally due on September 30, however, because of COVID-19, HUD allowed the reporting deadline to be extended to December 31, 2020. Details are available in the County Clerk's office. There were no members of the public who wished to speak.

Motion made by Stan Sallee, seconded by Keri Fothergill, to close the public hearing at 9:42 a.m.. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 12/14/2020 (Clerk's Misc. File No. 20202958)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Appointment - (Commissioner Peters) - Commissioner Karen Keith to the Tulsa County Criminal Justice Planning and Policy Council effective 1/1/2021 with term to expire 12/31/2021 (Clerk's Misc. File No. 20202959)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve the appointment. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Reappointments

1. Commissioner Keith - Peter Regan to the INCOG Board of Directors effective 1/1/2021 with term to expire 12/31/2022 (Clerk's Misc. File No. 20202960)
2. Commissioner Peters:
 - a. Chris Bengel to the INCOG Board of Directors effective immediately with terms to expire 12/31/2022 (Clerk's Misc. File No. 20202961)
 - b. Don Newberry to the INCOG Board of Directors effective immediately with terms to expire 12/31/2022 (Clerk's Misc. File No. 20202962)
 - c. Frazier Henke to the INCOG Board of Directors effective immediately with terms to expire 12/31/2022 (Clerk's Misc. File No. 20202963)
 - d. Michael Willis to the INCOG Board of Directors effective immediately with terms to expire 12/31/2022 (Clerk's Misc. File No. 20202964)
 - e. Alisa Dougless to the Vision Sales Tax Overview Committee effective immediately with term to expire 12/31/2022 (Clerk's Misc. File No. 20202965)
 - f. Momodou Ceesay to the Tulsa County Vision Authority Board of Directors effective 1/1/2021 with term to expire 12/31/2021 (Clerk's Misc. File No. 20202966)
3. Commissioner Sallee - Richard Carter to the INCOG Board of Directors effective 1/1/2021 with term to expire 12/31/2022 (Clerk's Misc. File No. 20202967)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the reappointments. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

D. Request for Approvals

1. Board of County Commissioners:
 - a. Drug and Alcohol Policy (Anti-Substance Abuse Program), TCP 111 - Tulsa County has a vital interest in maintaining a safe, healthy, and efficient working environment for all its employees. Drug and alcohol abuse is regarded as a serious social and economic problem. Individuals under the influence of drugs or alcohol present safety and health risks to themselves and their fellow employees and have a detrimental effect upon high standards of performance and conduct (Clerk's Misc. File No. 20202968)
 - b. Media Relations Policy, TCP 027 - Establishing general policies for providing accurate and timely information about Tulsa County to the public, through a program of coordinated communication with the media. Clarifies employees' roles and responsibilities in contributing to successful media relations, including specific duties of the County's Communications Manager, and other authorized spokespersons for the Board of County Commissioners (Clerk's Misc. File No. 20202969)
2. Building Operations - for renewal of stationary engineers licenses for Jeff Mann and Jim Neff; cost of \$150 (Clerk's Misc. File No. 20202970)
3. Highways - Certificate of Substantial Completion from A.C. Owen Construction, LLC for the District 3 Tulsa County Maintenance Facility. Substantial completion was reached on December 1, 2020 (Clerk's Misc. File No. 20202971)
4. Human Resources - for mileage reimbursement for FY 2020-2021; cost of \$1,500 maximum (Clerk's Misc. File No. 20202972)
5. TAEMA - 2020 Consolidated Continuity of Operations Plan for all County Departments (Clerk's Misc. File No. 20202973)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Resolutions

1. Drainage District #12 - to strike assessment from the 2019 Tax Roll, HEP Tulsa, Parcel No. 00000-51-00-01767, Item No. 19-20-5000780-019-4, Assessed Value \$1,489,906, Tax Amount \$15,867, Amount to Strike \$6,293; Parcel No. 00000-51-00-01765, Item No. 19-20-5000770-019-9, Assessed Value \$2,617,950, Tax Amount \$27,881, Amount to Strike \$9,315 (Clerk's Misc. File No. 20202974)
2. Tulsa County Alternative Courts Programs - to designate Andrea Hagar as additional Requisitioning Officer (Clerk's Misc. File No. 20202975)
3. Tulsa Metropolitan Area Planning Commission - TCCP-4, Resolution Nos. 2830:1020, 2830:1021 and 2830:1022, Amendments to the Tulsa Metropolitan Area Comprehensive Plan for the unincorporated areas within the unincorporated areas of North Tulsa County, West Central Tulsa County and Turley (Clerk's Misc. File No. 20202976)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution, as needed. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

F. Agreements

1. Board of County Commissioners - Broken Arrow Neighbors - for provision of services for CDBG-CV CARES Act Program for financial housing assistance

payments and administration in the amount of \$77,000 (Clerk's Misc. File No. 20202977)

2. Engineers:

- a. Carolyn Dorsey - for purchase of right of way and easements for replacement of Bridge #101, W. Edison E. of 65th W. Ave., Parcel 4.0/4.1, in the amount of \$10,450 (Clerk's Misc. File No. 20202978)
- b. City of Tulsa and Oklahoma Turnpike Authority - relating to the construction of a drainage structure under W. 21st Street South to facilitate the construction of the Gilcrease Expressway Turnpike from Interstate 44/244 Interchange North to United States Highway 412 (Clerk's Misc. File No. 20202979)
- c. Cynda Joyce and Billy Edward Meyer - for purchase of right of way and easements for replacement of Bridge #101, W. Edison E. of 65th W. Ave., Parcel 5.0/5.1, in the amount of \$10,275 (Clerk's Misc. File No. 20202980)
- d. Joseph and Janice M. Perry - for purchase right of way and easements for replacement of Bridge #101, W. Edison E. of 65th W. Ave., Parcel 3.0, in the amount of \$24,975 (Clerk's Misc. File No. 20202981)

3. Highways - Oklahoma Department of Transportation (ODOT):

- a. for project maintenance, financing, and right-of-way agreement for Project No. J3-1223(005)RB, State Job No. 31223(05)(06)(07), CO RD N YALE AVE OVER CHARLEY CREEK BR 47 APPX .25 MI N OF 106TH ST N (Clerk's Misc. File No. 20203001)
- b. for project maintenance, financing, and right-of-way agreement for Project No. STP-0132(004)CI, State Job No. 30132(04)(05)(06)(07), CO BR OVER SNAKE CREEK ON 201ST S APPX 1.5 MI E OF MEMORIAL AKA BR 218 (Clerk's Misc. File No. 20202982)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Highways - Junked - Radios (Clerk's Misc. File No. 20202983)
2. Sheriff - Junked - Taser (Clerk's Misc. File No. 20202984)
3. Social Services - Junked - Refrigerator (Clerk's Misc. File No. 20202985)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. Keystone Rural Gas District #1 - to cross 263rd W. Ave. (Clerk's Misc. File No. 20202986)
2. Oklahoma Natural Gas - to cross S. 23rd St./S. 193rd E. Ave. (Clerk's Misc. File No. 20202987)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20202988)

2. Highways (Clerk's Misc. File No. 20202989)
3. Human Resources (Clerk's Misc. File No. 20202990)
4. Parks (Clerk's Misc. File No. 20202991)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the personnel actions. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20202992)

Motion made by Keri Fothergill, seconded by Stan Sallee, to accept and file the personnel actions. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

K. CC Health Department Documents to Accept & File

1. Agreements

- a. LexisNexis Risk Solutions, FL, Inc. - for subscription to Accurint locating service for COVID-related contact tracing from 12/1/2020 to 11/30/2021; cost of \$130/mo. (Clerk's Misc. File No. 20202993)
- b. ThermoFisher Scientific a/k/a ThermoElectron North America, LLC - for maintenance agreement for iCE 3500 AA Spectrometer, iCAP 6300 DuoView ICP Spectrometer and Cetac ASX-520 Autosampler from 10/10/2020 to 10/19/2021; cost of \$13,213 (Clerk's Misc. File No. 20202994)

2. Personnel Actions (Clerk's Misc. File No. 20202995)

Motion made by Stan Sallee, seconded by Keri Fothergill, to accept and file the CC Health documents. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 11/30-12/4/2020)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 11/23-25/2020)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the claims. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/30-12/4/2020

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

P. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20202996)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the CARES funding requests and RESET loan applications with the addition of \$103,158 for the Court Clerk project. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC

Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of
County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and
discussion. The Departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as
any matter not known about or which could not have been reasonably foreseen prior to the time
of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Keri Fothergill, to adjourn the meeting. Upon roll call, Yes - Keri
Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk