

(Amended Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on December 6, 2019 at 8:40 a.m.)

MINUTES
Monday, December 9, 2019

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Ron Peters, Commissioner Karen Keith; Others present: Michael Willis, County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of December 2, 2019

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Minutes. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

III. REPORT

A. County Clerk - Monthly for 11/19 (Clerk's Misc. File No. 20191198)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid/Proposal Awards & Recommendations:

1. CC Health - WIC Little by Little Bulk Books - to Barnes & Noble, Books4School, All About Books and Workman Publishing, the proposals received that met the requirements and expectations. This award is for one year beginning 12/10/19 (Clerk's Misc. File No. 20191199)
2. Sheriff and Court Services - Uniforms and Accessories - to Baysingers Uniforms & Equipment and Oklahoma Police Supply, the lowest and best bids received. This award is for one year beginning 12/14/19 (Clerk's Misc. File No. 20191200)
3. TC Departments - Hygiene Supplies - to ICS Jail Supplies, Inc., the lowest bid received on the majority of items purchased by Tulsa County. This award is for one year beginning 12/12/19 (Clerk's Misc. File No. 20191201)

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Bid/Proposal Awards and Recommendations. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

B. Amendments

1. Board of County Commissioners - #1 to the Agreement with Cintas for Rental of Uniforms, Mats, Towels, and Miscellaneous Items, CMF #245483, for the addition of the Family Center for Juvenile Justice location at 500 West Archer Street (Clerk's Misc. File No. 20191202)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

2. TC Departments:
 - a. #1 to Extend the Bid Award for Miscellaneous Electrical Supplies to Irby Electrical Distributor, CMF #246765, for one year period beginning 1/19/20 with no changes to pricing or terms of the bid (Clerk's Misc. File No. 20191203)
 - b. #2 to Extend the Bid Award for Laboratory Services to Regional Medical Laboratory, Inc., CMF #243625, for one year beginning 1/31/20 with no changes to the terms of the original bid (Clerk's Misc. File No. 20191204)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Change Order #6 - (Board of County Commissioners) - to the Agreement with A.C. Owen Construction, LLC for the Construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #247111, for installation of fire and water lines from the existing utility main to the new building at the District 1 site. The contract time is increased by 15 days. The contract sum will be increased by \$144,214.77 with a new total contract sum of \$7,015,393.71 (Clerk's Misc. File No. 20191205)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes - for week ending 12/16/2019 (Clerk's Misc. File No. 20191206)

Motion made by Stan Sallee, seconded by Ron Peters, to approve the Gasoline and Diesel Fuel Quotes. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Board of County Commissioners:
 - a. Performance Recognition Awards Program for County Employees, Appointees and Volunteers Policy, TCP 033, establishing policies for presenting employees, appointees and volunteers of Tulsa County with non-monetary awards in recognition of, and as an incentive to achieve, consistently high levels of service and performance (Clerk's Misc. File No. 20191207)
 - b. Annual Membership Dues to the Oklahoma Ethics Commission for Tulsa County and Terry Simonson; total cost of \$500 (Clerk's Misc. File No. 20191208)
 - c. Notice of Termination of the Memorandum of Understanding with the Tulsa Authority for the Recovery of Energy for Use of the City of Tulsa's Green Waste Mulch Site, CMF #247989, dated June 3, 2019 (Clerk's Misc. File No. 20191209)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

2. Highways - for Renewal of Pesticide Applicator Licenses with the Oklahoma Department of Agriculture for Eddy Barclay, Troy Fitch and Harvey Jones; cost of \$50 (Clerk's Misc. File No. 20191210)

Motion made by Stan Sallee, seconded by Ron Peters, to approve the Request. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

3. Parks - for Renewal of Pesticide Applicator Licenses with the Oklahoma Department of Agriculture for 14 Parks Employees; cost of \$150 (Clerk's Misc. File No. 20191211)

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Request. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Resolution - (Election Board) - to Designate Sheryl Rea-Williams as Requesting and Requisitioning Officer to Replace Martha Bales (Clerk's Misc. File No. 20191212)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Agreements - Sheriff:

1. International Association of Chiefs of Police (IACP) - for Sergeant Testing Examinations; cost of \$1,200 (Clerk's Misc. File No. 20191213)
2. Oklahoma Highway Safety Office (OHSO) - for FY 2020 Grant Agreement for Tulsa County Impaired Driving and Speed Enforcement; in the amount of \$112,700 (Clerk's Misc. File No. 20191214)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Agreement Renewals

1. Board of County Commissioners and Sheriff:
 - a. Brewster & DeAngelis, P.L.L.C. - for renewal of CMF #246673 for FY 2019-2020 (Clerk's Misc. File No. 20191215)
 - b. Gibbs Armstrong Borochoff, P.C. - for renewal of CMF #246674 for FY 2019-2020 (Clerk's Misc. File No. 20191216)
2. Purchasing - ImageNet Consulting, LLC - for renewal of CMF #246645 and #246646 for FY 2019-2020 (Clerk's Misc. File No. 20191217)
3. Sheriff - Motorola Solutions, Inc. - for renewal of CMF #245123 for FY 2019-2020 (Clerk's Misc. File No. 20191218)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Utility Permit - (Engineers) - Oklahoma Natural Gas Company - to Cross S. 121st E. Ave. (Clerk's Misc. File No. 20191219)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- G. Travel/Training - OSU Extension:

1. Charlie Amos to OCES Conference (Clerk's Misc. File No. 20191220)
2. Charlie Amos to Winter Forge Field Day (Clerk's Misc. File No. 20191221)
3. Michelle Bonicelli to OEAFCS Planning Meeting (Clerk's Misc. File No. 20191222)
4. Michelle Bonicelli to OHCE Planning (Clerk's Misc. File No. 20191223)
5. Brian Jervis to OCES Conference (Clerk's Misc. File No. 20191224)
6. Tracy McKaughan to Biennial Extension Conference (Clerk's Misc. File No. 20191225)
7. Lisa Nicholson to Biennial Extension Conference (Clerk's Misc. File No. 20191226)

Motion made by Stan Sallee, seconded by Ron Peters, to approve the Travel/Training Requests. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

H. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20191227)
2. Court Services (Clerk's Misc. File No. 20191228)
3. Engineers (Clerk's Misc. File No. 20191229)
4. IT (Clerk's Misc. File No. 20191230)
5. Parks (Clerk's Misc. File No. 20191231)

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Personnel Actions. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

I. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20191232)

Motion made by Stan Sallee, seconded by Ron Peters, to accept and file the Juvenile Bureau Personnel Actions. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

J. CC Health Department Documents to Accept & File

1. Agreement - Morton Comprehensive Health Services, Inc. - for services of Nurse Practitioner at CCHI from 11/1/19 to 10/31/20; cost of \$10,000/mo. max. (Clerk's Misc. File No. 20191233)
2. Personnel Actions (Clerk's Misc. File No. 20191234)
3. Travel/Training - Leslie Floyd attended OK Futures Moving Forward Professional Development; Heaven Kupiec attended Records Consultant Meeting; Kendra Wise attended OLHCHH New Grantee Orientation (Clerk's Misc. File No. 20191235)

Motion made by Ron Peters, seconded by Stan Sallee, to accept and file the CC Health Documents. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

K. Claims to be Disallowed (payments cancelled as of 12/2-6/19)

There were no claims to be disallowed.

L. Claims (payments for bills to be paid by 11/25-27/19)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 12/2-6/19

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- N. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-493, Applicant: Richard Peek, Owner: Richard and Jackie Peek, Location: Southwest Corner of Highway 51 & South 241st West Avenue. The request is to rezone approximately 41.78 acres from AG to IL to allow light industrial uses. On meeting date of October 16, 2019, TMAPC voted 7-0-0 to recommend that the County Commission approve rezoning of 41.78 ± acres from AG to IL. (Clerk's Misc. File No. 20191236)

Motion made by Ron Peters, seconded by Stan Sallee, to enter into public hearing. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

Public Hearing commenced at 9:37 a.m.

Dwayne Wilkerson with INCOG presented the application. No members of the public signed up to speak.

Motion made by Ron Peters, seconded by Stan Sallee, to close the public hearing. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

The public hearing closed at 9:40 a.m.

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman, Zoning Application and Resolution CZ-493. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk

