

(Amended Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on February 6, 2020 at 4:51 p.m.)

MINUTES  
Monday, February 10, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Keri Fothergill, Commissioner Stan Sallee, Commissioner Ron Peters; Others present: Michael Willis, County Clerk.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of February 3, 2020

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

III. REPORT

A. Elected Official - (County Clerk) - Monthly for 1/2020 (Clerk's Misc. File No. 20200268)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - Highways:

1. Hydro-mulching Services

- a. Outside, Inc. (Clerk's Misc. File No. 20200314)
- b. Tulsa Landscape, Inc. (Clerk's Misc. File No. 20200315)

Motion made by Keri Fothergill, seconded by Stan Sallee, to refer the bids to Highways and Procurement for analysis, review and recommendation on February 18, 2020. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. Road Materials

- a. Anchor Stone Company (Clerk's Misc. File No. 20200316)
- b. APAC-Central, Inc. (Clerk's Misc. File No. 20200317)
- c. Asphalt Producers, Inc. (Clerk's Misc. File No. 20200318)
- d. Core & Main LP (Clerk's Misc. File No. 20200319)
- e. Crafcro, Inc. (Clerk's Misc. File No. 20200320)
- f. Dolese Bros. Co. (Clerk's Misc. File No. 20200321)
- g. Dub Ross Co., Inc. (Clerk's Misc. File No. 20200322)
- h. Dunham's Asphalt Services, Inc. (Clerk's Misc. File No. 20200323)
- i. Ergon Asphalt & Emulsions, Inc. (Clerk's Misc. File No. 20200324)
- j. Fensco, Inc. (Clerk's Misc. File No. 20200325)
- k. Kirby-Smith Machinery, Inc. (Clerk's Misc. File No. 20200326)
- l. Logan County Asphalt Co. (Clerk's Misc. File No. 20200327)
- m. Longan Construction Company (Clerk's Misc. File No. 20200328)
- n. Maxwell Supply of Tulsa, Inc. - Bid Rejected - Affidavit for Filing with Competitive Bid Not Signed as Required (Clerk's Misc. File No. 20200329)
- o. Scotwood Industries, Inc. (Clerk's Misc. File No. 20200330)

- p. Sherwood Construction Co., Inc. dba Greenhill Concrete (Clerk's Misc. File No. 20200331)
- q. Sherwood Construction Co., Inc. dba Greenhill Materials (Clerk's Misc. File No. 20200332)
- r. Sherwood Construction Co., Inc. dba Millennial Asphalt (Clerk's Misc. File No. 20200333)
- s. Tulsa Asphalt LLC (Clerk's Misc. File No. 20200334)
- t. Vance Brothers, Inc. (Clerk's Misc. File No. 20200335)
- u. Wear Parts & Equipment Co., Inc. (Clerk's Misc. File No. 20200336)
- v. Wright Asphalt Products Company LLC (Clerk's Misc. File No. 20200337)

Motion made by Stan Saltee, seconded by Keri Fothergill, to refer the bids to Highways and Procurement for analysis, review and recommendation on February 18, 2020. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations - TC Departments:

- 1. Bermuda Grass Sod - to Riverview Sod Ranch, Inc., the lowest and best bid received. This award is for one year beginning 2/10/20 (Clerk's Misc. File No. 20200269)

Motion made by Stan Saltee, seconded by Keri Fothergill, to approve the bid award and recommendation. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- 2. Testing Services - to reject all bids received in order to revise and clarify specifications (Clerk's Misc. File No. 20200270)

Motion made by Keri Fothergill, seconded by Stan Saltee, to approve the recommendation. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Change Orders - Board of County Commissioners:

- 1. #1 to the agreement with Contract Drapery & Blind, Inc., for the Tulsa County "HQ" Administration Building Renovations bid package 12A (Window Treatments), CMF #247245, to add WS-1 manual roller shades to training room 131 storefront along front entry. The contract sum will be increased by \$560 with a new total contract sum of \$100,185 (Clerk's Misc. File No. 20200271)
- 2. #5 to the agreement with Oakridge Builders for the Tulsa County "HQ" Administration Building Renovations bid package 03A (Concrete), CMF# 248131, for adding concrete approach at dumpster. The contract sum will be increased by \$5,560 with a new total contract sum of \$546,324 (Clerk's Misc. File No. 20200272)
- 3. #7 to the agreement with Talon Commercial Services, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 09A (Drywall), CMF #248061, for adding a window at Room 721, new exhaust placement in existing masonry shaft and boiler flue replacement. The contract sum will be increased by \$34,739 with a new total contract sum of \$2,165,275 (Clerk's Misc. File No. 20200273)

Motion made by Stan Saltee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 2/18/2020 (Clerk's Misc. File No. 20200274)

Motion made by Keri Fothergill, seconded by Stan Saltee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Requests for Approval - Engineers:

1. for Proportionate Payment of 2020 Tulsa County Aerial Photographs from INCOG in the amount of \$12,324.40 (Clerk's Misc. File No. 20200275)
2. to purchase right of way and easements for the widening of South Garnett Road between 91st to 101st, Parcel 9/9A, Project #49.0-24.0 from Loy D. and Orpha A. Bunch in the amount of \$30,500 (Clerk's Misc. File No. 20200276)
3. Quit-Claim Deed - to City of Owasso - for transfer of right-of-way for widening East 116th Street North from Mingo Road to U.S. Highway 169 (Clerk's Misc. File No. 20200277)

Motion made by Stan Saltee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Request for Approval - (INCOG) - for Consent of the Annexation of a parcel of land lying in NE 1/4 of section 29, T 19 N, R 12E (Clerk's Misc. File No. 20200278)

Motion made by Keri Fothergill, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Building Operations - to designate Jeff Dannels as Receiving Officer to replace Troy McDaniel (Clerk's Misc. File No. 20200279)
2. Drainage District #12 - to strike assessment from the 2019 tax roll, International Brotherhood of Teamsters, Parcel No. 00000-54-00-007784, Item No. 19-20-501930-001-7, Assessed Value \$461, Tax Amt. \$5, Amount to Strike \$5 (Clerk's Misc. File No. 20200280)
3. Highways - Vision Tulsa County Capital Improvements Program - for authorization and distribution of Bond Proceeds in the amount of \$1,370,188 for the following purpose of Matching/Sponsor funding for the ODOT Enhancement project described as pedestrian improvements on Wekiwa Road Trail from 129th W. Ave. to 161st West Ave., ODOT Project Number 33019(4), Federal-Aid Project Number TAP-272E(294)CO as identified in the project the agreement approved January 13, 2020 as CMF #20200057 (Clerk's Misc. File No. 20200281)

Motion made by Keri Fothergill, seconded by Stan Saltee, to approve and authorize execution, as needed. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Tort Claims - District Attorney:

1. TC-2019-17, Claimant: James Schaeffer for incident on May 10, 2018 in the amount of \$1,042.69 (Clerk's Misc. File No. 20200282)
2. TC-2019-39, Claimant: Budget Truck Rental, LLC for incident on November 11, 2019 in the amount of \$2,029.79 (Clerk's Misc. File No. 20200283)
3. TC-2020-1, Claimant: Doris J. Greene for incident on November 14, 2019 in the amount of \$1,508.11 (Clerk's Misc. File No. 20200284)

Motion made by Stan Saltee, seconded by Keri Fothergill, to approve the recommendations from the District Attorney. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

F. Agreements

1. Board of County Commissioners - Total Administrative Services Corporation (TASC) - for administrative services of a self-funded employee benefits plan (Clerk's Misc. File No. 20200285)

2. Building Operations - Otis Elevator Company - for maintenance of four (4) gearless and one (1) hydraulic elevators located at 218 W. 6th St., Tulsa, OK (Clerk's Misc. File No. 20200286)
3. County Clerk - BMI Imaging Systems, Inc. (BMI) - for conversion and hosting services (Clerk's Misc. File No. 20200287)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Assessor - Remove from Capital Inventory - Misc. Furniture (Clerk's Misc. File No. 20200288)
2. IT - Transfer to Law Library - computer (Clerk's Misc. File No. 20200289)
3. OSU Extension - Transfer to IT - Misc. Computers (Clerk's Misc. File No. 20200290)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Sole Source - (Sheriff) - Black Creek Integrated Systems Corporation - for all goods, maintenance and services related to the David L. Moss correctional center touchscreen security control system (Clerk's Misc. File No. 20200291)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Utility Permits - (Engineers) - Oklahoma Natural Gas Company:

1. to cross W. 171st St. S. (Clerk's Misc. File No. 20200292)
2. to cross W. 58th St. S. (Clerk's Misc. File No. 20200293)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Travel/Training

1. Highways - Troy Fitch - to Oklahoma Vegetation Management Association Spring Conference (Clerk's Misc. File No. 20200294)
2. OSU Extension - Lisa Nicholson - to Oklahoma Youth Expo (Clerk's Misc. File No. 20200295)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the travel/training requests. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

K. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20200296)
2. Court Services (Clerk's Misc. File No. 20200297)
3. Election Board (Clerk's Misc. File No. 20200298)
4. Highways (Clerk's Misc. File No. 20200299)
5. IT (Clerk's Misc. File No. 20200300)
6. Parks (Clerk's Misc. File No. 20200301)
7. Social Services (Clerk's Misc. File No. 20200302)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the personnel actions. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20200303)  
Motion made by Keri Fothergill, seconded by Stan Saltee, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

M. CC Health Department Documents to Accept & File

1. Agreements
  - a. General Financial Services, Inc. - for Renewal of Lease of office space at 6831 S. Peoria for WIC Clinic from 1/01/20-12/31/20; cost of \$1,631.06/mo. (Clerk's Misc. File No. 20200304)
  - b. Glenn Security Systems, Inc.- for Fire Alarm monitoring at NRHC from 7/01/19-6/30/20; cost of \$34.00/mo. (Clerk's Misc. File No. 20200305)
  - c. Glenn Security Systems, Inc. - for Burglar Alarm monitoring at NRHC from 7/01/19-6/30/20; cost of \$37.00/mo. (Clerk's Misc. File No. 20200306)
2. Personnel Actions (Clerk's Misc. File No. 20200307)
3. Travel/Training (Clerk's Misc. File No. 20200308)

Motion made by Stan Saltee, seconded by Keri Fothergill, to accept and file the CC Health Department documents. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Claims to be Disallowed (payments cancelled as of 2/3-7/2020)

1. PO #2013420, Vendor Meyering, Cathy, Warrant #500022816, Amt. Paid \$100 (Clerk's Misc. File No. 20200309)

Motion made by Keri Fothergill, seconded by Stan Saltee, to approve the disallowed purchase order. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

O. Claims (payments for bills to be paid by 1/27-31/2020)

Motion made by Stan Saltee, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 2/3-7/2020

Motion made by Stan Saltee, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Keri Fothergill, to adjourn the meeting. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk