

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on February 18, 2022 at 8:07 a.m.)

MINUTES
Tuesday, February 22, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 8:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of February 7, 2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Employees' Retirement System of Tulsa County - FY 2020-2021 Financial Report (Clerk's Misc. File No. 20220275)

Motion made by Vicki Adams, seconded by Stan Sallee, to accept and file the report. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings

1. TC Departments - Print Cartridges

- a. W. M. Corp., dba Beyond Technology (Clerk's Misc. File No. 20220328)
- b. Empire Paper Company - Bid rejected due to the vendor not submitting all forms of required bid documents (Clerk's Misc. File No. 20220329)
- c. K&C Innovation Solutions, LLC (Clerk's Misc. File No. 20220330)
- d. Office Depot, LLC (Clerk's Misc. File No. 20220331)
- e. The Tree House, Inc. (Clerk's Misc. File No. 20220332)
- f. Dahill Office Technology Corporations dba Xerox Business Solutions Southwest (Clerk's Misc. File No. 20220333)

Motion made by Stan Sallee, seconded by Vicki Adams, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 2/28/2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations - Engineers:

1. On-Call Surveying Services - Deferred

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the bid award. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Road Materials - to various vendors, lowest and best for their respective awarded categories and products. This award is for one year beginning 3/1/2022 (Clerk's Misc. File No. 20220276)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the bid award. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Amendments

1. Board of County Commissioners - Modification 0004 with Federal Highway Administration for the OK Flap 0600(1) Wekiwa Road Project, CMF #247818, to update accounting appropriation data as well as extend the period of performance (Clerk's Misc. File No. 20220277)
2. Sheriff - #2 with U.S. Department of Homeland Security, CMF #20202473, to incorporate the updated wage determination (Clerk's Misc. File No. 20220278)
3. Human Resources - #5 to the award for Safety Shoes to Gellco Clothing and Shoes, Inc. and Red Wing Shoes, CMF #240353, which has been renewed annually, most recently, CMF #20210226, to exercise the option to renew for an additional one-year beginning February 23, 2022 (Clerk's Misc. File No. 20220279)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Change Order - #4 to the Master Services Agreement and Statement of Work with Accenture LLP, for the deployment of Workday software, CMF #20201255, to change the Phase 2 financials go live date and post production support period (Clerk's Misc. File No. 20220280)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 2/28/2022 (Clerk's Misc. File No. 20220281)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs (Clerk's Misc. File No. 20220282)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Engineers - Oklahoma Department of Transportation for reimbursement of Utility Relocation for Washington County RWD #3 over Horsepen Creek, State Project No. JP#33566(04) N.137th E. Ave., N of 161st St. N., Local BR249, in the amount of \$488,698.19 (Clerk's Misc. File No. 20220283)

2. Social Services - to accept donations of food, medications and various items (Clerk's Misc. File No. 20220284)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Board of County Commissioners - designating Arts Alliance Tulsa a local arts agency for the limited purpose of applying to the National Endowment of the Arts for grants to subgrant to local arts agencies (Clerk's Misc. File No. 20220274)
2. Drainage District #12 - to Strike Assessment from the 2021 Tax Roll for Vern Pentecostal Holiness Church, Inc., Parcel No. 17950-92-04-04960; Item No. 21-20-5009720-001-2; Assessed Value \$7,878; Tax Amount \$88; Amount to Strike: \$88 (Clerk's Misc. File No. 20220285)
3. Engineers - authorizing the filing of the Magnolia Estates plat. This plat meets all the requirements for filing of plats under Title 19 O.S., Section 288.1 of the Oklahoma Statutes (Clerk's Misc. File No. 20220286)
4. Highways District #1 - to replace Receiving Officer Mary Williams Norris:
 - a. Becky Dillingham (Clerk's Misc. File No. 20220288)
 - b. Richie Martinez (Clerk's Misc. File No. 20220289)
 - c. Michael Stokes (Clerk's Misc. File No. 20220290)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - Encinos 3D Custom Products, LLC, for fabrication and installation of sign designs provided by GH2 for the Tulsa County Administration Building; cost of \$48,076.25 (Clerk's Misc. File No. 20220291)
2. Building Operations:
 - a. Graco Roofing & Construction, LLC, for the Tulsa County Central Garage Roof Replacement; cost of \$260,000 (Clerk's Misc. File No. 20220292)
 - b. Legend-Lifts for full service and maintenance of elevators located at 218 W. 6th Street, Tulsa, OK 74119, from 3/2/2022-6/30/2022; cost of \$2,260/mo. (Clerk's Misc. File No. 20220293)
3. Court Clerk - for booth space for the 2022 Tulsa State Fair, cost of \$2,114 (Clerk's Misc. File No. 20220294)
4. District Attorney - ImageNet Consulting, LLC, for the lease of a KM Bizhub 658E copier located at 218 W. 6th Street, 9th floor, Tulsa, OK 74119 at a monthly rate of \$20.33/mo. (Clerk's Misc. File No. 20220295)
5. Employees' Retirement System of Tulsa County - Phillips Murrah P.C., for qualified legal consultant on matters regarding the operations of the Employees' Retirement System of Tulsa County - Deferred from 2/14/2022 agenda (Clerk's Misc. File No. 20220296)
6. IT - ConvergeOne, Inc., for Master Sales Agreement for sales of hardware, software and services (Clerk's Misc. File No. 20220297)
7. Parks - Stanley Keithley, to hold a Bible Study class at Chandler Park from 8 a.m. to 4 p.m., on 4/24/2022; cost of \$500 (Clerk's Misc. File No. 20220298)

8. Sheriff - Lily Architects for Sheriff Office Campus:

- a. Administration and Operations Building - Deferred from 2/14/2022 agenda (Clerk's Misc. File No. 20220299)
- b. Maintenance Building - Deferred from 2/14/2022 agenda (Clerk's Misc. File No. 20220300)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Notice to Proceed - Graco Roofing & Construction, LLC, for the Tulsa County Central Garage Roof Replacement (Clerk's Misc. File No. 20220301)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the notice to proceed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Assessor - Transfer to Procurement; Office chair (Clerk's Misc. File No. 20220302)
2. Board of County Commissioners - Junked; Computer (Clerk's Misc. File No. 20220303)
3. Building Operations:
 - a. Junked; Carpeting from Ray Jordan Building (Clerk's Misc. File No. 20220304)
 - b. Surplus; Vehicles (Clerk's Misc. File No. 20220305)
4. County Clerk:
 - a. Junked; Office furniture (Clerk's Misc. File No. 20220306)
 - b. Junked; Computer (Clerk's Misc. File No. 20220307)
 - c. Transferred to Court Services; Office furniture (Clerk's Misc. File No. 20220308)
5. Highway Construction:
 - a. Junked; Computer (Clerk's Misc. File No. 20220309)
 - b. Junked; Office furniture and equipment (Clerk's Misc. File No. 20220310)
6. IT - Junked; Computer Supplies (Clerk's Misc. File No. 20220311)
7. Juvenile Bureau - Junked; Computers (Clerk's Misc. File No. 20220312)
8. Sheriff:
 - a. Junked; DLM computer and lock brinks (Clerk's Misc. File No. 20220313)
 - b. Junked; X26 Tasers (Clerk's Misc. File No. 20220314)
9. Social Services - Junked; Computers (Clerk's Misc. File No. 20220315)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Sole Source - (Engineers) - OMT Enterprises, Inc., for machines that grind rock, road materials and recycle waste concrete with one machine, giving a finished ground useable product on site (Clerk's Misc. File No. 20220316)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. Cox Communications - to cross & parallel S. Yale Ave./S. 49th E. Ave. approximately 0.09 mi. S. of the E. 161 St. S. and S. Yale Ave. junction (Clerk's Misc. File No. 20220317)
2. Oklahoma Natural Gas:
 - a. To cross E. 94th St. N. approximately 4.79/3.71 mi. N/W of the US-169 & SH-266 junction (Clerk's Misc. File No. 20220318)
 - b. To cross S. 4th E. Ave. approximately 1.63/1.47 mi. S/E of the US-75 & SH-67 junction (Clerk's Misc. File No. 20220319)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Travel/Training - (Board of County Commissioners) - for Commissioner Karen Keith to participate in the County Training Program webinar class, Excise Board-Part 1, on 3/1/2022; cost of \$65 (Clerk's Misc. File No. 20220320)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel training. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Tulsa City-County Health Department Documents to Accept & File

1. Agreements
 - a. Accelerated Technology Laboratories, Inc., for renewal of Tech Support Service agreement for THD Lab system, with no changes, from 2/27/22-2/26/23; cost of \$10,732.68 (Clerk's Misc. File No. 20220321)
 - b. Rycon Environmental, LLC, for Lead-based paint removal at 511 S Yorktown Ave, Tulsa, OK 74104 residence, from 2/1/22-6/1/22; cost of \$29,530 (Clerk's Misc. File No. 20220322)
2. Travel/Training (Clerk's Misc. File No. 20220323)

Motion made by Vicki Adams, seconded by Stan Sallee, to accept and file the CC Health Department documents. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 2/14-18/2022)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 2/7-11/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 2/14-18/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

O. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20220324)

2. Vision Tulsa County (Clerk's Misc. File No. 20220325)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the payments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the, the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

1. to rescind previously approved ARPA, CMF #20212543 (Clerk's Misc. File No. 20220326)

Motion made by Vicki Adams, seconded by Stan Sallee, to rescind the previously approved ARPA funding. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. ARPA review committee recommendations (Clerk's Misc. File No. 20220327)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the appropriation. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

R. Executive Sessions - (District Attorney)

1. Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit *John Harris, Workers' Compensation Court No. CM-3A-2022-00556H*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

2. Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Vicki Adams, seconded by Stan Sallee, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 8:42 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 9:06 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

S. Discussion and Possible Action Regarding Executive Session Items - No action taken

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk