

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on February 23, 2024 at 9:15 a.m.)

MINUTES
Monday, February 26, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of February 20, 2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Employees' Retirement System of Tulsa County - Treasurer's Report 1/31/2024 (Clerk's Misc. File No. 20240293)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the report. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Engineers - Request for Qualifications for On-Call Surveying Services
2. TC Departments - Amendment to Correctional/Institutional Supplies

Motion made by Karen Keith, seconded by Kelly Dunkerley, to defer the recommendations. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 3/4/2024 (Clerk's Misc. File No. 20240292)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Board of County Commissioners - of updated 2019 CDBG-DR Tulsa County Voluntary Buyout Program Guidelines (Clerk's Misc. File No. 20240294)
2. Engineers - of Right-of-Way Easement from Wayne Haynes (CLS-29) (Clerk's Misc. File No. 20240295)
3. Parks - to rescind the proposed agreement with JSJ, Inc., for Professional Golf Services and LaFortune Park and South Lakes not yet executed by JSJ, Inc., CMF #20240281, approved on 2/20/2024 (Clerk's Misc. File No. 20240296)
4. Sheriff - of request for Peace Officer Status and designation as a Peace Officer, Retired, with full rights as authorized under Title 19 Oklahoma Statutes § 553 and § 554 for Tracy McCall, along with retention of firearm and body armor, effective 6/20/2024 (Clerk's Misc. File No. 20240297)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Agreements - Parks:

1. Cotton Candy Land, for use of Chandler Park to provide concessions on 3/23/2024; fee \$50 (Clerk's Misc. File No. 20240298)
2. Curtis Hale, for use of several Tulsa County parks for Clogging/Line Dancing classes on meeting as requested by the instructor; fee 20 percent of paid enrollment (Clerk's Misc. File No. 20240299)
3. David Correa, for use of several Tulsa County Parks for Essential Table Tennis, meeting as requested by the instructor; from 3/1/2024 through 12/30/2024, fee \$1,200 (Clerk's Misc. File No. 20240300)
4. Fernanda Thompson, to sell jewelry, ornaments and art at several Tulsa County Park locations, from 3/1/2024 through 2/28/2025; fee \$25 per event (Clerk's Misc. File No. 20240301)
5. Howe Creations, LLC, for use of all Tulsa County Parks for Art/Craft/Flower events, from 3/1/2024 through 2/25/2025; fee \$25 per event (Clerk's Misc. File No. 20240302)
6. JSJ, Inc., for Professional Golf Services at LaFortune Park and South Lakes Golf Courses (Clerk's Misc. File No. 20240303)
7. LandPlan Consultants, Inc., for the Chandler Park Nature Trail Improvements, CMF #20240151, to provide Professional Design Services, at an estimated cost of \$1,072,159 funded by ARPA funds, in the amount of \$1,000,000 and Trees For All, in the amount of \$72,159 (Clerk's Misc. File No. 20240304)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Requests to Advertise for Bids - Parks:

1. Request for Qualifications - Construction Management At-Risk Services for Chandler Park Improvements (Clerk's Misc. File No. 20240305)
2. Request for Qualifications - Construction Management At-Risk for O'Brien Park Improvements (Clerk's Misc. File No. 20240306)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the requests to advertise. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Inventory Resolutions

1. Sheriff - Asset Disposal: retired to Deputy Tracy McCall - Glock and body armor (Clerk's Misc. File No. 20240307)
2. Treasurer - Asset Disposal: junked - computer equipment (Clerk's Misc. File No. 20240308)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- F. Travel/Training - (Inspections) - for Teresa Tosh for travel, expenses for training, conferences, and meetings including, but not limited to registration, lodging, per diem, airfare, and tolls which will be used for the National Association of Women in Construction (NAWIC) representing Tulsa County. The total incurred through June 2024 will not exceed \$3000 (Clerk's Misc. File No. 20240309)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the travel/training request. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

G. Claims

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Payroll claims - Monthly for February 2024

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

I. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

J. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20240310)
Creditor: Oklahoma Department of Transportation; Trust #719384-K6; Item: 10,514 - Bixby 126th & Memorial Intersection (P2); Purpose: Signalization and Access Controls at 126th & Memorial; Amt. Paid: \$210,000

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- K. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20240311)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the appropriations. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

L. Executive Sessions - (District Attorney) - Requested by Andrew Mihelich:

1. Pursuant to 25 O.S. § 307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate, to wit: *TAEMA Voluntary Flood Acquisition Program – VBP #969, Ladonna Arce*
2. Pursuant to 25 O.S. § 307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate, to wit: *TAEMA Voluntary Flood Acquisition Program – VBP #928, Walter and Elizabeth Bell*
3. Pursuant to 25 O.S. § 307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate, to wit: *TAEMA Voluntary Flood Acquisition Program – VBP #958, Walter and Elizabeth Bell*
4. Pursuant to 25 O.S. § 307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate, to wit: *TAEMA Voluntary Flood Acquisition Program – VBP #953, Randle and Teresa Hunt*
5. Pursuant to 25 O.S. § 307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate, to wit: *TAEMA Voluntary Flood Acquisition Program – VBP #1021, Lorena Martin*

Motion made by Karen Keith, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Executive Session commenced at 9:50 a.m.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to reconvene the regular meeting at 10:03 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Discussion and Possible Action Regarding Executive Session Items

Motion made by Kelly Dunkerley, seconded by Karen Keith, to proceed with the offer as discussed in Executive Session, to-wit: *TAEMA Voluntary Flood Acquisition Program – VBP #969, Ladonna Arce, (Clerk's Misc. File No. 20240312), VBP #928, Walter and Elizabeth Bell, (Clerk's Misc. File No. 20240313), VBP #958, Walter and Elizabeth Bell, (Clerk's Misc. File No. 20240314), VBP #953, Randle and Teresa Hunt, (Clerk's Misc. File No. 20240315), and VBP #1021, Lorena Martin, (Clerk's Misc. File No. 20240316)*. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk