

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on February 24, 2022 at 3:21 p.m.)

MINUTES
Monday, February 28, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

- A. Board of County Commissioner's Meeting of February 22, 2022
- B. Correction of scrivener's error on 2/22/2022 Agenda listing 2/7/2022 minutes instead of 2/14/2022 minutes. The correct minutes were linked in the agenda packet. The 2/7/2022 minutes were approved at the 2/14/2022 meeting

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

III. REPORT

- A. Elected Officials - (Court Clerk) - Management and Preservation for 1/2022 (Clerk's Misc. File No. 20220334)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - Highways

- 1. Sign and Delineator Posts, Brackets and Markers
 - a. J & A Traffic Products (Clerk's Misc. File No. 20220335)
 - b. RoadSafe Traffic Inc. (Clerk's Misc. File No. 20220336)
 - c. Xcessories Squared Development and Mfg., Inc. (Clerk's Misc. File No. 20220337)

Motion made by Vicki Adams, seconded by Stan Sallee, to refer the bids to Highways and Procurement for analysis, review and recommendation on March 7, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 2. Tree Trimming and Removal

- a. Custom Cuts Tree Care, Inc. (Clerk's Misc. File No. 20220338)
- b. Lot Maintenance of Oklahoma, Inc. (Clerk's Misc. File No. 20220339)

Motion made by Vicki Adams, seconded by Stan Sallee, to refer the bids to Highways and Procurement for analysis, review and recommendation on March 7, 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Engineers - On-Call Surveying Services to Geodeca, LLC, Guy Engineering Services, Inc., Meshek & Associates, LLC, and Tanner Consulting, LLC. These are the lowest and best proposals received. This award is for one year beginning 3/9/2022 (Clerk's Misc. File No. 20220340)
2. TC Departments - Print Cartridges to The Tree House, Inc., the lowest and best bid received. This award is good from 4/7/2022-10/6/2022 (Clerk's Misc. File No. 20220341)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve the bid awards and recommendations. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Addendums

1. Engineers - #1 for Engineering Services for West 41st Street Improvements, to open 3/7/2022, to provide answers to submitted questions (Clerk's Misc. File No. 20220342)
2. TC Departments - #1 to Paperstock for Printing, to open 3/7/2022, to provide answers to vendor questions (Clerk's Misc. File No. 20220343)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve the addendums. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 3/7/2022 (Clerk's Misc. File No. 20220344)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Grant Applications - Tulsa Area Emergency Management Agency (TAEMA) - Oklahoma Department of Emergency Management and Homeland Security Emergency Management Performance Grant American Rescue Plan ACT

1. for the acquisition of a Generator in the amount of \$10,000 the local cost share required to complete this grant is 50% of the total project cost of \$20,000, to be closed by 12/31/2022 (Clerk's Misc. File No. 20220345)
2. in the amount of \$4,700 for Water Buffalo. The local cost share required to complete this grant is 50% match or at least \$4,700 for a total cost of \$9,400, to be closed by 12/31/2022 (Clerk's Misc. File No. 20220346)
3. in the amount of \$7,700 (Federal Share) for a Water Pallet. There is no local cost share required to complete this grant making the total cost \$7,700, to be closed by 12/31/2022 (Clerk's Misc. File No. 20220347)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Board of County Commissioners - Notice of Exercise of Option to Extend the Term of the Lease Agreement between the City of Tulsa acting by and through the Tulsa Airport Authority, as Lessor, and Board of County Commissioners, for the Leased Premises referred to as the Southlake Golf Course Property, to extend the Term of the Lease for a second, 10-year renewal period. The second renewal term will run from 7/1/2022-6/30/2032 (Clerk's Misc. File No. 20220348)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Building Operations - Cyntergy fee proposal and billing rates for the design of a new Fire Sprinkler system at Apache Warehouse, 2929 E. Apache St., Tulsa, OK 74110 (Clerk's Misc. File No. 20220349)
3. Parks - Rogue Trails Proposal for the design of a trail at Chandler Park; cost of \$15,000 (Clerk's Misc. File No. 20220350)
4. Public Defender - Right of Way Minor Construction Permit Application for temporary use of street located at 423 S. Boulder Ave., Tulsa, OK, from 3/21-25/2022 (Clerk's Misc. File No. 20220351)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Board of County Commissioners - INCOG for the Economic Development Administration Build Back Better Regional Challenge Phase 2 project application for the Tulsa Regional Tulsa Regional Advance Mobility (TRAM) Corridor project (Clerk's Misc. File No. 20220352)
2. Drainage District #12 - to Strike Assessments from the 2021 Tax Roll
 - a. D & L Manufacturing, Inc., Parcel No. 00000-59-20-01735; Item No. 21-20-5002910-063-1; Assessed Value \$952,128; Tax Amount \$10,664; Amount to Certify \$1,595 (Clerk's Misc. File No. 20220353)
 - b. Metals USA Plates & Shapes, Parcel No. 00000-50-701190; Item No. 21-20-5000540-019-4; Assessed Value \$1,643,013; Tax Amount \$18,402; Amount to Certify \$6,940 (Clerk's Misc. File No. 20220354)
 - c. M W Piping Fabrication, LLC - Parcel No. 00000-51-80-01653; Item No. 21-20-5001440-063-1; Assessed Value \$8,794; Tax Amount \$98; Amount to Certify \$847 (Clerk's Misc. File No. 20220355)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - Purchase and Sale Agreement between the Board of County Commissioners of the County of Tulsa, as Buyer, and Emily Morgan, LLC, as Seller for approximately 5.065 acres of land

Motion made by Vicki Adams, seconded by Stan Sallee, to defer the agreement. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Sheriff - Cox Business for WiFi and TV Service at 555 S. Peoria Ave, Tulsa, OK; cost of \$185.46 per month (Clerk's Misc. File No. 20220356)
3. Treasurer - Tulsa Home Shows for booth space at the Spring Home & Outdoor Living Expo from 4/22-24/2022; cost of \$750 (Clerk's Misc. File No. 20220357)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Notice to Proceed - (Parks) - Myers-Cherry Construction, LLC, for the Tulsa Heard at LaFortune Park, CMF# 20220226, to proceed with the scope of work as defined in the approved agreement (Clerk's Misc. File No. 20220358)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the notice to proceed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Requests to Advertise for Bids

1. Highways - Road Materials - for categories that did not receive responses from the recent bid (Clerk's Misc. File No. 20220359)
2. TC Departments - Chevrolet and GMC Automotive Repair (Clerk's Misc. File No. 20220360)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the requests to advertise. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Inventory Resolution - (Sheriff) - Junked; Washer & Dryer (Clerk's Misc. File No. 20220361)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Travel/Training

1. Board of County Commissioners:
 - a. Karen Keith to the Tulsa Regional Chamber of Commerce's OneVoice Day at the Capitol, Oklahoma City, Oklahoma from 3/1-2/2022; cost of \$592.24 (Clerk's Misc. File No. 20220362)
 - b. Keri Fothergill to the Tulsa Regional Chamber of Commerce's OneVoice Day at the Capitol, Oklahoma City, Oklahoma from 3/1-2/2022; cost of \$262 (Clerk's Misc. File No. 20220368)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel/training. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Tulsa City-County Health Department Documents to Accept & File

1. Agreements
 - a. Teledyne Instruments, Inc., for Service Agreement on TOC Fusion s/n US16095006 for Water Lab, from 4/8/2022-4/7/2023; cost of \$7,158/yr. (Clerk's Misc. File No. 20220363)
 - b. RingCentral, Inc., for Phone and video communication services agreement, from 4/1/2022-3/31/2023; cost of \$6,628.04/mo. (Clerk's Misc. File No. 20220364)
2. Travel/Training (Clerk's Misc. File No. 20220365)

Motion made by Vicki Adams, seconded by Stan Sallee, to accept and file the Tulsa Health Department documents. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Claims to be Disallowed (payments cancelled as of 2/22-25/2022)

There were no claims to be disallowed.

L. Claims (payments for bills to be paid by 2/14-18/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 2/22-25/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

N. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20220366)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the construction payment for Vision Tulsa County. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

P. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20220367)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the appropriation. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk

