

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on February 2, 2022 at 3:12 p.m.)

MINUTES
Monday, February 7, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Mike Craddock led the Pledge of Allegiance

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

A. Management Conference Meeting of January 10, 2022

B. Board of County Commissioner's Meeting of January 31, 2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. REPORTS

A. Elected Official - (County Clerk Budget Division) - E-911 Quarterly (Clerk's Misc. File No. 20220173)

B. County Department - (Election Board) - Monthly for 1/2022 (Clerk's Misc. File No. 20220174)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Openings

1. Highways - Road Materials - Deferred

Motion made by Vicki Adams, seconded by Stan Sallee, to defer the bid openings. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Building Operations - Central Garage Roof Replacement, to Graco Roofing and Construction, LLC, in the total amount of \$260,000 which includes the Base Bid and alternate #1, the lowest and best bid received (Clerk's Misc. File No. 20220175)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve the bid award. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Amendments - Engineers

1. #1 to the Agreement for Grant Services for BRIC Grant Application with Meshek & Associates, LLC, CMF# 20200789, to revise the scope for preparation of a BRIC or an HMGP application and approval coordination, increasing the cost of the services by \$25,000 for a total contract amount of \$50,585 (Clerk's Misc. File No. 20220176)
2. # 2 to award for Testing Services to EST, Inc., HCGC, LLC., and Terracon, CMF # 20200755, to renew for an additional one year beginning 4/13/2022 with no changes to the terms of this proposal (Clerk's Misc. File No. 20220177)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 2/14/2022 (Clerk's Misc. File No. 20220178)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Court Services - of Forensic Use Only from Siemens Medical Solutions USA, Inc., CMF#20212564 for ARK Synthetic Cannabinoids and ARK ETG, as well as other Forensic Use only assays added in the future (Clerk's Misc. File No. 20220179)
2. Parks - to accept the donation of 18 new disc golf baskets from The Tulsa Disc Sports Association in the amount of \$8,332.39 for Chandler Park Disc Golf Course. (Clerk's Misc. File No. 20220180)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Resolution - (Board of County Commissioners) - Authorizing the transfer of Vision Tulsa Capital Improvements Program sales tax proceeds from ITCO6-IT Core Upgrade (CMF#24694), HQIT-IT for HQ (CMF#20190684), ITVPN-VPN Concentrators (CMF#20202543) and ITDCS-Data Center Services (CMF#20211678), to HQ 4th Floor Training Center replacement of all computers in the amount of \$31,365.44 for a new allocation for 4th Floor Training Room Computer Replacement in the same amount (Clerk's Misc. File No. 20220181)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Agreements

1. Assessor - Just Appriased, Inc., for support and maintenance services related to its platform and may offer consulting, implementation and other professional services (Clerk's Misc. File No. 20220182)

2. Court Clerk
 - a. JD Young/Think Healthy Systems, for rental of one (1) model 3i filtration system with service and filters for a total of \$46.95 per month, serial number 1445M20548, located at 2929B E Apache St, Tulsa, OK 74110 (Clerk's Misc. File No. 20220183)
 - b. JD Young/Think Healthy Systems, for rental of one (1) model PW1R Black filtration system with service and filters for a total of \$46.95 per month, serial number 0942226122, located at the Tulsa County Court Clerk's office at 500 S. Denver Ave., Tulsa, Oklahoma 74103 (Clerk's Misc. File No. 20220184)
3. Highways - State of Oklahoma Department of Transportation (ODOT):
 - a. Avery Drive Stabilization of Slide Areas from 21st Street to SH-97, Project No.: J3-5937(004)IG, State Job No.: 35937(04) (Clerk's Misc. File No. 20220185)
 - b. 101st Street and Garnett Road Intersection Improvements, Project No.: J3-5938(004)IG, State Job No.: 35938(04) (Clerk's Misc. File No. 20220186)
 - c. Micro-surfacing 76th Street North from Sheridan to Mingo Project No.: J3-5939(004)IG, State Job No.: 35939(04) (Clerk's Misc. File No. 20220187)
4. Parks - Joyce Gossom, to provide Tai Chi program at LaFortune Park on Saturday mornings from 1/8/2022-6/30/2022, for 20% of enrollment fees of \$5 per participant (Clerk's Misc. File No. 20220188)
5. Sheriff - ImageNet Consulting, LLC, for lease and service of Canon IR-ADV DX C357IF multifunction copier located at Tulsa County Sheriff, 303 West 1st Street, Tulsa, OK 74103. The lease shall be for a term of sixty (60) months with a monthly lease payment of \$90.65 plus \$25.00 base usage charge and applicable overage fees (Clerk's Misc. File No. 20220189)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Request to Advertise for Bids - (TC Departments) - Paperstock for Printing (Clerk's Misc. File No. 20220190)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the request to advertise for bids. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Highways - stolen; Cut-off Saw (Clerk's Misc. File No. 20220191)
2. Engineers - sold; Equipment included in the sale of Hwy Dist One property, 3801 N Harvard, Tulsa, OK (Clerk's Misc. File No. 20220192)
3. Treasurer - junked; computer table (Clerk's Misc. File No. 20220193)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- G. Utility Permit - (Engineers) - Oklahoma Natural Gas - to cross W. 33rd St. S. approximately 1.44/2.88 mi S/E of the US412 & SH97 junction (Clerk's Misc. File No. 20220194)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Travel/Training - Building Operations:

1. to renew the plumbing contractor license for Donald Jones, cost \$200 (Clerk's Misc. File No. 20220195)

2. Jeff Dannels to online Infrared Thermographer continuing education course from 3/1-4, 2022 to maintain Infrared Thermographer license; cost \$1,995 (Clerk's Misc. File No. 20220196)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel training request. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Tulsa City-County Health Department Documents to Accept & File

1. Agreements

- a. Crossover Community Impact, Inc., for Grant subrecipient agreement for CDC Health Equity grant 6760, to support clinic being established at North Regional Health and Wellness Center, from 1/1/2022-5/31/2022, cost of \$100,000 (Clerk's Misc. File No. 20220197)
- b. TVEyes, Inc., for Renewal of subscription to media monitoring service, from 3/1/2022-2/28/2023; cost of \$2,400 (Clerk's Misc. File No. 20220198)

2. Travel/Training (Clerk's Misc. File No. 20220199)

Motion made by Vicki Adams, seconded by Stan Sallee, to accept and file the Tulsa Health Department documents. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 1/31-2/4/2022)

There were no claims to be disallowed.

K. Claims (payments for bills to be paid by 1/24-28/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/31-2/4/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20220200)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the Construction Program Payment for Vision 2025. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

N. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-524 Applicant and Owner: Natalie Gast, Location: South of the Southwest corner of West 171 st Street South & South Union Avenue. The request is to rezone 13.5 ± acres from AG to CH to permit an office/warehouse. On meeting date of November 17, 2021 TMAPC voted 9-0-0 to recommend that the County Commission Approve rezoning of 13.5 ± acres from AG to CH (Clerk's Misc. File No. 20220201)

Motion made by Vicki Adams, seconded by Stan Sallee, to enter into public hearing at 9:41 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Jay Hoyt, representing the Tulsa Metropolitan Area Planning Commission, presented the zoning application. There were no members of the public who wished to speak.

Motion made by Vicki Adams, seconded by Stan Sallee, to close the public hearing at 9:42 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the application as presented. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

P. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein - There was no discussion regarding this item.

Q. Executive Session - (District Attorney) - Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Stan Sallee, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:44 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 10:36 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

R. Discussion and Possible Action Regarding Executive Session Item

No action taken.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Vicki Adams, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk