

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on February 4, 2021 at 3:21 p.m.)

MINUTES
Monday, February 8, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Chief Deputy Vicki Adams representing Commissioner Ron Peters and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of February 1, 2021

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORT

A. County Clerk - Monthly for 1/2021 (Clerk's Misc. File No. 20210223)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - Highways:

1. Hydro-Mulching Services

- a. Earth Smart Construction, Inc. (Clerk's Misc. File No. 20210267)
- b. Hydromulch Plus of Oklahoma, LLC (Clerk's Misc. File No. 20210268)
- c. Tulsa Landscape, Inc. (Clerk's Misc. File No. 20210269)

Motion made by Karen Keith, seconded by Vicki Adams, to refer the bids to Highways and Procurement for analysis, review and recommendation on February 16, 2021. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Road Materials

- a. Anchor Stone Company (Clerk's Misc. File No. 20210270)
- b. APAC-Central, Inc. (Clerk's Misc. File No. 20210271)
- c. Core & Main, LP (Clerk's Misc. File No. 20210272)
- d. Crafcro, Inc. (Clerk's Misc. File No. 20210273)
- e. Dolese Bros Co. (Clerk's Misc. File No. 20210274)
- f. Dub Ross Co., Inc. (Clerk's Misc. File No. 20210275)
- g. Dunham's Asphalt Services, Inc. (Clerk's Misc. File No. 20210276)
- h. Eagle Redi-Mix Concrete, LLC (Clerk's Misc. File No. 20210277)
- i. Ergon Asphalt & Emulsions, Inc. (Clerk's Misc. File No. 20210278)

- j. Fensco, Inc. (Clerk's Misc. File No. 20210279)
- k. GNC Concrete Products, Inc. (Clerk's Misc. File No. 20210280)
- l. Logan County Asphalt Co. (Clerk's Misc. File No. 20210281)
- m. Sherwood Construction Co., Inc. dba Greenhill Materials (Clerk's Misc. File No. 20210282)
- n. Sherwood Construction Co., Inc. dba Millennial Asphalt (Clerk's Misc. File No. 20210283)
- o. Tulsa Asphalt, LLC (Clerk's Misc. File No. 20210284)
- p. Vance Brothers, Inc. (Clerk's Misc. File No. 20210285)
- q. Wear Parts & Equipment Co., Inc. (Clerk's Misc. File No. 20210286)
- r. Wright Asphalt Products LLC (Clerk's Misc. File No. 20210287)

Motion made by Vicki Adams, seconded by Karen Keith, to refer the bids to Highways and Procurement for analysis, review and recommendation on February 16, 2021. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

B. Amendments

- 1. Assessor - #5 to the bid award for Production, Printing, Imaging and Mailing of Data, Forms and Envelopes to Automated Mail Service, CMF #239468, to add a new form with change of address information at a cost of \$0.03 cents per insert (Clerk's Misc. File No. 20210224)
- 2. Engineers - #3 to the bid award for Tree Trimming and Removal to Custom Cuts Tree Care, CMF #243955, to renew the award for one year beginning 3/13/2021 with no changes to pricing or terms of the bid (Clerk's Misc. File No. 20210225)
- 3. Human Resources - #4 to the bid award for Safety Shoes to Gellco Clothing and Shoes, Inc. and Red Wing Brands of America, Inc., CMF #240353, to renew the award for one year beginning 2/23/2021 with no changes to pricing (Clerk's Misc. File No. 20210226)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

C. Change Orders

- 1. Board of County Commissioners:
 - a. #1 to the Master Services Agreement with Accenture LLP for the deployment of Workday software, CMF #20201255, to add and remove certain integration scope assumptions for an estimated increase of fees by \$79,900 (Clerk's Misc. File No. 20210227)
 - b. #8 to the agreement with Apax Glass, Inc. for the Tulsa County "HQ" Administration Building Renovations bid package 08E (Aluminum and Glazing), CMF #247995, for a credit resulting from the removal of film graphic. The contract sum will be decreased in the amount of \$10,725 for a revised total contract sum of \$1,051,677 (Clerk's Misc. File No. 20210228)
 - c. #27 to the agreement with Colburn Electric, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 26A (Electrical), CMF #247582, for a fire pump change, added fire alarm device, added combination starters on exhaust fans, and overtime hours needed to meet fire marshal inspection. The contract sum will be increased in the amount of \$14,497 for a revised total contract sum of \$3,028,448 (Clerk's Misc. File No. 20210229)

- d. #28 to the agreement with Colburn Electric, LLC for the Tulsa County “HQ” Administration Building Renovations bid package 26A (Electrical), CMF #247582, for fire alarm changes, addition of two FA strobes, added power for sky bridge lights, and added power to 1st floor north entry automatic door. The contract sum will be increased in the amount of \$9,739 for a revised total contract sum of \$3,038,187 (Clerk's Misc. File No. 20210230)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. District Courts - #1 to the proposal with Conference Technologies, Inc. for the purchase of audio/visual technology and components, CMF #20202408, for additional equipment and implementation services in the amount of \$11,457.41 (Clerk's Misc. File No. 20210231)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Highways - #6 to the project agreement with the Oklahoma Department of Transportation (ODOT) for intersection improvements at 116th Street North and 129th East Avenue, project STP-272B(278)CI, CMF #20200056, for a credit for the use of existing fill from the excavation site for grading and various overruns incurred as a result of errors in plan quantities. The contract sum will be increased in the amount of \$277,569.84 of which Tulsa County is responsible for ten percent (10%) per the original agreement (Clerk's Misc. File No. 20210232)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending February 16, 2021 (Clerk's Misc. File No. 20210233)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Request for Approval - (Board of County Commissioners) - Discussion and Possible Action for the Endorsement of Tulsa Regional Chamber 2021 OneVoice Legislative Agenda (Clerk's Misc. File No. 20210234)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the endorsement. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Agreements

1. Board of County Commissioners:
 - a. Restore Hope Ministries - for CDBG-CV CARES Act Program funds for housing and utility assistance due to loss of income from COVID-19 in the amount of \$277,832 (Clerk's Misc. File No. 20210235)
 - b. U.S. Department of Housing and Urban Development (HUD) - for revised agreement for FY2020 CDBG Urban County Program Funds, CMF #20201592, for adjusted allocation in the amount of \$1,464,744 (Clerk's Misc. File No. 20210236)
 - c. U.S. Department of Housing and Urban Development (HUD) - for revised agreement for FY2020 HOME Investment Partnership Program Funds, CMF #20201593, for adjusted allocation in the amount of \$1,106,031 (Clerk's Misc. File No. 20210237)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - Joseph Ryan and Angela Denise Skaggs - for the purchase of right of way and easements for the replacement of Bridge #101 on W. Edison East of 65th W. Ave., Parcel 2.0, in the amount of \$6,089.80 (Clerk's Misc. File No. 20210238)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Agreement Renewal - (Building Operations) - Schindler Elevator - for renewal of CMF #20200549 for FY 2021-2022 (Clerk's Misc. File No. 20210239)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Inventory Resolutions

1. Assessor:

- a. Transferred to Alternative Courts - 4 desks (Clerk's Misc. File No. 20210240)
- b. Transferred to Court Clerk BA Location - Whirlpool Refrigerator (Clerk's Misc. File No. 20210241)
- c. Transferred to Court Services - Amana Refrigerator and 2 Armless Vinyl Sofas (Clerk's Misc. File No. 20210242)
- d. Transferred to District Attorney - 2 desks (Clerk's Misc. File No. 20210243)
- e. Transferred to Election Board - 6 Haworth Workstations (Clerk's Misc. File No. 20210244)
- f. Transferred to Parks - 5 Desks (Clerk's Misc. File No. 20210245)
- g. Transferred to TC Public Facilities Authority - 2 APC Smart UPS 2200 LCD and Tripp 42U Rack Enclosure (Clerk's Misc. File No. 20210246)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. County Clerk:

- a. Junked - Lexmark Laser Printer (Clerk's Misc. File No. 20210247)
- b. Junked - Cabinet (Clerk's Misc. File No. 20210248)
- c. Junked - Victory Reach-In Refrigerator (Clerk's Misc. File No. 20210249)
- d. Stolen - Dell Laptop Computer (Clerk's Misc. File No. 20210250)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Procurement - Transferred to IT - 6 HP Computers (Clerk's Misc. File No. 20210251)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Sheriff - Junked - Glock 23 (Clerk's Misc. File No. 20210252)

5. Treasurer - Lease Ended - Xerox Work Center (Clerk's Misc. File No. 20210253)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Utility Permits - (Engineers) - Oklahoma Natural Gas Company:

1. to cross E. 101st St. S. (Clerk's Misc. File No. 20210254)
2. to cross S. Joplin Ave. (Clerk's Misc. File No. 20210255)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Personnel Actions

1. Board of County Commissioners (Clerk's Misc. File No. 20210256)
2. Election Board (Clerk's Misc. File No. 20210257)
3. Engineers (Clerk's Misc. File No. 20210258)
4. Highways (Clerk's Misc. File No. 20210259)
5. Human Resources (Clerk's Misc. File No. 20210260)
6. Parks (Clerk's Misc. File No. 20210261)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the personnel actions. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210262)

Motion made by Vicki Adams, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. CC Health Department Documents to Accept & File

1. Agreements
 - a. CommunityCare EAP - for professional counseling, assessment and referral services for employees from 7/1/2020 to 6/30/2021; cost of \$250/mo. (Clerk's Misc. File No. 20210263)
 - b. First Call Medical Inc/First Call of Tulsa - for staffing nurses for immunizations from 1/22/2021 to 1/21/2022 (Clerk's Misc. File No. 20210264)
2. Personnel Actions (Clerk's Misc. File No. 20210265)

Motion made by Karen Keith, seconded by Vicki Adams, to accept and file the CC Health documents. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 02/01-05/2021)

There were no claims to be disallowed.

K. Claims (payments for bills to be paid by 01/25-29/2021)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 02/01-05/2021

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

N. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications

There were no CARES Funding Requests or RESET Loan Applications.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Vicki Adams, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk