

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on January 9, 2020 at 4:28 p.m.)

MINUTES  
Monday, January 13, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m. with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee, Commissioner Ron Peters; Others present: Michael Willis, County Clerk.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of January 6, 2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Official - County Clerk:

1. Monthly for 12/2019 (Clerk's Misc. File No. 20200034)
2. E-911 Quarterly Fund from 10/1/19 to 12/31/19 (Clerk's Misc. File No. 20200035)

B. County Department - (Election Board) - Monthly for 12/2019 (Clerk's Misc. File No. 20200036)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. CC Health Department - Generation Z Focus Groups - Deferred
2. TC Departments - Hydraulic Hoses, Fittings, Assemblies, Installation and Repair - to AmeriFlex Hose & Accessories, LLC, the lowest and best bid received. This award is for one year beginning 1/15/20 (Clerk's Misc. File No. 20200037)
3. TC Departments - Vehicle Lubricants and Antifreeze - to Timmons Oil Company, the overall lowest and best bid received. This award is for one year beginning 1/19/20 (Clerk's Misc. File No. 20200038)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the Bid Awards and Recommendations. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Amendments

1. Human Resources - #3 to the Agreement with ReliaStar Life Insurance Company dba Voya Financial, to add premium/claim account effective 2/1/2020, Account number: 0003, Account name: Tulsa County Alternative Court Program, waiting period will be waived and actively at work provisions will apply (Clerk's Misc. File No. 20200039)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. Sheriff and Court Services - #1 to the bid award for Uniforms and Accessories to Baysingers Uniforms & Equipment and Oklahoma Police Supply, CMF #20191200, to add 5.11 Brand TacLite Pro Women's Pants from Oklahoma Police Supply at \$34.99/ea. (Clerk's Misc. File No. 20200040)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the Amendment. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Change Orders - Board of County Commissioners:

1. #2 to the agreement with A.S. Designs LLC dba Architectural Sign Designs for the Tulsa County "HQ" Administration Building Renovations bid package 10C (Signage), CMF #247580, for the removal of the Tulsa County logo on the stair tower. The contract sum will be decreased by \$13,424 with a new total contract sum of \$40,807 (Clerk's Misc. File No. 20200041)
2. #3 to the agreement with Apax Glass, Inc. for the Tulsa County "HQ" Administration Building Renovations bid package 08E (Aluminum and Glazing), CMF #247995, for the addition of a storefront window in the 7th floor lobby as well as changes to the stair tower curtainwall system. The contract sum will be increased by \$18,078 with a new total contract sum of \$1,060,623 (Clerk's Misc. File No. 20200042)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

3. #5 to the agreement with Platinum Mechanical, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 23A (Mechanical), CMF #247946, for the deletion of a foundation drain and changes to the exhaust duct routing in the basement and first floor. The contract sum will be decreased by \$1,147 with a new total contract sum of \$4,064,308 (Clerk's Misc. File No. 20200043)
4. #7 to the agreement with Colburn Electric, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 26A (Electrical), CMF #247582, for added TV mounts at security and changes to the conduit routing in the basement, first, and fourth floors. The contract sum will be increased by \$14,901 with a new total contract sum of \$2,974,193 (Clerk's Misc. File No. 20200044)
5. #15 to the agreement with Crossland Construction Company, Inc. for the construction of the Family Center for Juvenile Justice, CMF #244492, for a credit for replacing ceramic wall tile with stainless steel wall panels, addition of steel supports to accommodate plumbing at cell toilets, replacement of sidewalk panels damaged by utility placement, power additions for security office and entrance, additional wall preparation in sleeping rooms, and door hardware changes for the Court Building entry door. The contract sum will be increased by \$78,943.99 with a new total contract sum of \$31,257,128.42 (Clerk's Misc. File No. 20200045)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Memorandum of Understanding - (Board of County Commissioners) - Commercial Property Assessed Clean Energy Program (PACE) - Deferred

E. Requests for Approval - Board of County Commissioners:

1. Assessment Contract for Commercial Property Assessed Clean Energy Program (PACE) - Deferred
2. Certificate of Delinquency for Commercial Property Assessed Clean Energy Program (PACE) - Deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the Memorandum of Understanding and Requests for the Commercial Property Assessed Clean Energy Program (PACE). Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 1/21/20 (Clerk's Misc. File No. 20200046)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the Gasoline and Diesel Fuel Quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Memorandum of Understanding - (TAEMA) - Oklahoma State University (Tulsa) -to establish and maintain a coordinated program for enhancing Emergency Management (Clerk's Misc. File No. 20200047)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

### C. Requests for Approval

1. Parks - to accept donation of \$1,500 from JA LaFortune Foundation for LaFortune Tennis (Clerk's Misc. File No. 20200048)
2. Social Services - to accept donations from Community Food Bank, various nursing homes and various individuals of food, medications and various items for 12/2019 (Clerk's Misc. File No. 20200049)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the Requests. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

### D. Resolutions

1. Drainage District #12 - to correct the 2019 Tax Roll and to certify an omitted assessment, All Around Fitness, Parcel No. 00000-51-70-00216, Assessed Value \$658, Tax Amount \$7 (Clerk's Misc. File No. 20200050)
2. Highways:
  - a. authorizing and directing execution of advanced construction agreement with Oklahoma Department of Transportation (ODOT) for a city street project for intersection modification at 116th St. N. and 129th E. Ave. in Owasso (Clerk's Misc. File No. 20200051)
  - b. authorizing and directing execution of advanced construction agreement with Oklahoma Department of Transportation (ODOT) for enhancement project for pedestrian improvements on the Wekiwa Road Trail – 129th W. Ave. to 161st W. Ave. (Clerk's Misc. File No. 20200052)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

### E. Agreements

1. Board of County Commissioners - Forza Construction Services, LLC - Trade Contractor Agreement for masonry demolition at the stair tower located at Tulsa County "HQ" Administration Building (Clerk's Misc. File No. 20200053)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. Highways - Oklahoma Department of Transportation (ODOT):
  - a. CIRB Advanced Construction Agreement for city street project for intersection modification on 116th St. N. and 129th E. Ave. in Owasso, State Job No. 30703(04), Federal-Aid Project Number STP-272B(278)CI (Clerk's Misc. File No. 20200054)

- b. CIRB Advanced Construction Agreement for enhancement project for pedestrian improvements on Wekiwa Road Trail – 129th W. Ave. to 161st W. Ave., State Job Number 33019(4), Federal-Aid Project Number TAP-272E(294)CO (Clerk's Misc. File No. 20200055)
- c. Project Agreement for city street project for intersection modification on 116th St. N. and 129th E. Ave. in Owasso, State Job No. 30703(04), Federal- Aid Project Number STP-272B(278)CI (Clerk's Misc. File No. 20200056)
- d. Project Agreement for enhancement project for pedestrian improvements on Wekiwa Road Trail – 129th W. Ave. to 161st W. Ave., State Job Number 33019(4), Federal- Aid Project Number TAP-272E(294)CO (Clerk's Misc. File No. 20200057)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- 3. Parks - National Eating Disorder Association (NEDA) - for Tulsa NEDA Walk event to be held at LaFortune Park on 4/18/20 (Clerk's Misc. File No. 20200058)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- 4. Sheriff - CoxCom, LLC - for commercial services at the TCSO 911 Center located at 801 E. Oklahoma St., Tulsa, OK 74106 (Clerk's Misc. File No. 20200059)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- F. Agreement Renewal - (Sheriff) - MGT of America Consulting, LLC - for renewal of CMF #246780 for FY 2019-2020 (Clerk's Misc. File No. 20200060)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- G. Requests to Advertise for Bids - Highways

- 1. Hydro-Mulching Services (Clerk's Misc. File No. 20200061)
- 2. Road Materials (Clerk's Misc. File No. 20200062)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the Requests to Advertise. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- H. Inventory Resolutions

- 1. Building Operations - Surplus - Chevrolet Malibu (Clerk's Misc. File No. 20200063)
- 2. Election Board - Transfer to Parks - Workstation (Clerk's Misc. File No. 20200064)
- 3. Juvenile Bureau - Junked - Computers (Clerk's Misc. File No. 20200065)
- 4. Sheriff - Junked - Washers; Tasers (Clerk's Misc. File No. 20200066)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- 5. TAEMA:

- a. Surplus - Cameras (Clerk's Misc. File No. 20200067)
- b. Surplus - Computers (Clerk's Misc. File No. 20200068)
- c. Surplus - Electrical Equipment (Clerk's Misc. File No. 20200069)
- d. Surplus - Misc. Equipment (Clerk's Misc. File No. 20200070)
- e. Surplus - Printer (Clerk's Misc. File No. 20200071)
- f. Surplus - Radios (Clerk's Misc. File No. 20200072)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- I. Utility Permit - (Engineers) - AT&T - to cross & parallel N. 129th E. Ave. (Clerk's Misc. File No. 20200073)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- J. Travel/Training
  - 1. Highways - Eddy Barclay and Brian Malone to Oklahoma Asphalt Pavement Association Conference (Clerk's Misc. File No. 20200074)
  - 2. OSU Extension
    - a. Michelle Bonicelli to OHCE Planning (Clerk's Misc. File No. 20200075)
    - b. Michelle Bonicelli to Ambassador Meeting (Clerk's Misc. File No. 20200076)
    - c. Michelle Bonicelli to N.E. OHCE Planning (Clerk's Misc. File No. 20200077)
    - d. Tracy McKaughan to RSU-TV Board Meeting (Clerk's Misc. File No. 20200078)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the Travel/Training Requests. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- K. Personnel Actions
  - 1. Administrative Services (Clerk's Misc. File No. 20200079)
  - 2. Building Operations (Clerk's Misc. File No. 20200080)
  - 3. Highways (Clerk's Misc. File No. 20200081)
  - 4. Parks (Clerk's Misc. File No. 20200082)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the Personnel Actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- L. Juvenile Bureau Documents to Accept & File
  - 1. Personnel Actions (Clerk's Misc. File No. 20200083)
  - 2. Travel/Training - 12 Staff Members to Medical Administration Technician Training (Clerk's Misc. File No. 20200084)

Motion made by Karen Keith, seconded by Stan Sallee, to accept and file the Juvenile Bureau Documents. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- M. CC Health Department Documents to Accept & File
  - 1. Agreements
    - a. TVEyes, Inc. - for licensing agreement for media monitoring from 3/1/20 to 2/28/21; cost of \$2,400 (Clerk's Misc. File No. 20200085)
    - b. St. John Health System, Inc. - for breast imaging, chest x-rays and early detection of cervical cancer from 7/1/19 to 6/30/20; cost of \$25,000/yr. (Clerk's Misc. File No. 20200086)
    - c. Oklahoma State University - Center for Health Sciences - for CME training, including costs, for opioid prescribing guidelines from 1/15/20 to 6/30/20; cost of \$7,000 (Clerk's Misc. File No. 20200087)
  - 2. Personnel Actions (Clerk's Misc. File No. 20200089)
  - 3. Travel/Training - Heaven Kupiec attended Records Consultant Meeting; Kelley Florence to PCIT Basic Training, Part 2; Laura Embry and Ha Seo to OK-3; Priscilla Haynes to Leadership Tulsa Class 63; Aaron Greenquist, Jessica Palastak and Elizabeth Nutt to Mid-Continental Association of Food & Drug Officials (MCAFDO) Annual Education Conference; Uzoma Anyanwu and DeBrena Hilton to Conference for Food Protection; Megan Calahan, Alicia Etgen, Samantha Hood, Gregory Morgan, Joann Peel, Carrie Suns and Rosa Tavizon to 2020 Preparedness Summit; Haley Billings, Ashley Cutright, Hannah Douthat and Shivangi Panchal to

Tribal Public Health Conference; Charley Daniel, Veronica Maples, Bridget Parra and Margaret Richardson to SHAPE America; Carrie Suns to 2020 Points of Light Conference (Clerk's Misc. File No. 20200089)

Motion made by Stan Sallee, seconded by Karen Keith, to accept and file the CC Health Documents. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Claims to be Disallowed (payments cancelled as of 1/6-10/20)

There were no claims to be disallowed.

O. Claims (payments for bills to be paid by 12/30/19-1/3/20)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/6-10/20

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

#### VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

#### VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

#### VIII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk