

(Amended Agenda of meeting was posted in the central and outside lobby of the Ray Jordan  
Tulsa County Administration Building on January 11, 2019 at 9:16 a.m.)

**APPROVED**  
MINUTES  
Monday, January 14, 2019

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m.  
with the following members present: Karen Keith, Chairman, represented by John  
Fothergill, Chief Deputy; Ron Peters, Member; Stan Sallee, Member; and Michael Willis,  
Tulsa County Clerk, represented by Georgeann Hiebert.

Ron Peters, Chairman Pro Tem, called the meeting to order at 9:30 a.m. and the  
following business was transacted:

Moved by Sallee, seconded by Fothergill, to approve the Proclamation recognizing  
January 20-26, 2019 as Tulsa County School Choice Week. Upon roll call, Sallee, yes;  
Fothergill, yes; Peters, yes. Motion carried. (Clerk’s Misc. File No. 246757)

Moved by Fothergill, seconded by Sallee, to approve the minutes of the Board of  
County Commissioner’s Meeting of January 7, 2019. Upon roll call, Sallee, yes; Fothergill,  
yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Fothergill, to approve and authorize execution, as  
needed, the following reports:

- 1. Assessor - Monthly Revolving Fund for 12/18 (Clerk’s Misc. File No. 246758)
- 2. County Clerk - Monthly for 12/18 (Clerk’s Misc. File No. 246759)
- 3. Sheriff - Annual Commissary for 2018 (Clerk’s Misc. File No. 246760)
- 4. Election Board - Monthly for 12/18 (Clerk’s Misc. File No. 246769)
- 5. Fiscal Office - E-911 Quarterly Fund from 10/1/18 to 12/31/18 (Clerk’s Misc. File  
No. 246761)

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file  
and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Hardware Components for the Jail Management System were received  
and opened. The bidders being two (2) in number are as follows:

- |  |         |                                 |
|--|---------|---------------------------------|
| 1. Black Creek Integrated<br>Systems Corp. | by item | (Clerk’s Misc. File No. 246762) |
| 2. CDW Government, LLC                     | by item | (Clerk’s Misc. File No. 246763) |

Moved by Fothergill, seconded by Sallee, to refer the bids to the Sheriff and Purchasing for analysis, report and recommendation on January 22, 2019. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Fothergill, to approve the following bid awards:

1. TC Departments - Industrial Hose Assemblies - to AmeriFlex Hose & Accessories, LLC, the only bid received, but is a past vendor that has performed satisfactorily (Clerk's Misc. File No. 246764)
2. TC Departments - Miscellaneous Electrical Supplies - to Irby Electrical Distributor, the only bid received. This award is for one year beginning 1/19/19 (Clerk's Misc. File No. 246765)
3. TC Departments - Vehicle Lubricants & Antifreeze - to reject all bids. The Purchasing Department failed to communicate the bid to several vendors who have expressed interest in the bid thereby depriving Tulsa County of the competitive bid process (Clerk's Misc. File No. 246766)

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Fothergill, seconded by Sallee, to approve Addendum #1 from the Board of County Commissioners, to the Notice to Bidders for the Tulsa County "HQ" Administration Building Renovations, CMF #246698, to provide answers to vendor submitted requests for information, changes and clarifications to specifications and drawings; CM Clarification 1 including updates to the individual bid packages and the full schedule; and a revised bid form. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 246767)

Moved by Sallee, seconded by Fothergill, to approve and authorize execution by the Chairman Pro Tem, Amendment #1 from Parks, to the award for Security Patrol to Praetoria Group, LLC, CMF #243784, to extend award for one year beginning 3/1/19 with no changes to the terms of the original bid. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 246770)

Moved by Fothergill, seconded by Sallee, to approve the gasoline and diesel fuel quotes for the week ending 1/22/19. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 246771)

Moved by Sallee, seconded by Fothergill, to approve and authorize execution by the Chairman Pro Tem, the Memorandum of Understanding from the Board of County Commissioners with the U.S. Marine Corps Forces, Special Operations Command (MARSOC), for planned training in Tulsa County. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 246772)

Moved by Fothergill, seconded by Sallee, to approve and authorize execution by the Chairman Pro Tem, the request from the Board of County Commissioners for permit application to the Tulsa Health Department Environmental Health Services Asbestos Permit Section for Abatement Systems, Inc., to perform an asbestos demolition/renovation project at the Tulsa County "HQ" Administration Building (old Community Care building) located at 218 W. 6th St., Tulsa, OK 74103. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 246768)

Moved by Sallee, seconded by Fothergill, to approve the request from the Juvenile Bureau to purchase furniture from Oklahoma Correctional Industries to be placed in the new Family Center for Juvenile Justice with funds set aside in the construction budget for FF&E. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 246773)

Moved by Fothergill, seconded by Sallee, to approve the request from Parks to accept a donation on behalf of Park Friends of \$25,000 from Chapman Foundation for LaFortune Tennis Center. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 246774)

Moved by Sallee, seconded by Fothergill, to approve and authorize execution by the Chairman Pro Tem, the resolution from Engineers, ordering approval of plat for The Ranch subdivision, as required under Title 19 O.S., § 288.1. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 246775)

Moved by Fothergill, seconded by Sallee, to approve and authorize execution by the Chairman Pro Tem, the Resolution from Tulsa Metropolitan Area Planning Commission, pursuant to Title 19 Oklahoma Statutes, Section 863.7; Amending the City of Tulsa Comprehensive Plan and the Tulsa Metropolitan Area Plan for District 9 by Adopting Berryhill Land Use Plan. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 246776)

Moved by Sallee, seconded by Fothergill, to approve and authorize execution, as needed, the following agreements:

1. Board of County Commissioners - Flintco, LLC - for Construction Management Advisor Services for the Tulsa County Headquarters Administration Building (Clerk's Misc. File No. 246777)

2. Engineers - Public Service Company of Oklahoma - for utility relocation to allow for improvements and road widening at the intersection of 86th Street North and Sheridan Rd. (Clerk's Misc. File No. 246778)
3. Parks - Ruth Kaiser Nelson Family Foundation - for the naming of Tennis Court Number 11 at LaFortune Park for a period of 15 years beginning 2/1/19 for the sum of \$125,000 (Clerk's Misc. File No. 246779)
4. Sheriff - MGT of America Consulting, LLC - to perform a comprehensive costs analysis to include both direct and indirect costs to determine the daily inmate per diem rate at the David L. Moss Criminal Justice Center (Clerk's Misc. File No. 246780)

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Fothergill, seconded by Sallee, to approve and authorize execution by the Chairman Pro Tem, the following agreement renewals:

1. Building Operations - Schneider Electric - for renewal of CMF #243853 for FY 2019-2020 (Clerk's Misc. File No. 246781)
2. Building Operations - Schneider Electric - for renewal of CMF #243854 for FY 2019-2020 (Clerk's Misc. File No. 246782)
3. Human Resources - United Safety and Claims, Inc. - for the renewal of CMF #244707 for FY 2019-2020 (Clerk's Misc. File No. 246783)

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Fothergill, to approve the following Request to Advertise for Bids:

1. TC Departments - Vehicle Lubricants and Antifreeze (Clerk's Misc. File No. 246784)  
Bids to be received by 4:00 p.m. on 2/8/19 & to open on 2/11/19 at 9:30 a.m.

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Fothergill, seconded by Sallee, to approve and authorize execution by the Chairman Pro Tem, the following utility permits from Engineers:

1. Oklahoma Natural Gas Company, a Division of ONEOK, Inc. - to cross N. Sheridan Rd. +/- 1.03 mi. E. & 0.41 miles S. of US Hwy 75 & St Hwy 20 and further described as 1,422' & 2,158' S. of the NE/C of Section 27, Township 22N, Range 13E by boring for 2" & 4" natural gas pipeline (Clerk's Misc. File No. 246785)
2. Washington County RWD #3 - to cross E. 126th St. N. +/- .15 miles East of the junction of E.126th St & N.129th E. Ave. and further described as 840' East of the NW/C of Section 4, Township 21N, Range 14 East by boring for 4" line with 12" steel casing (Clerk's Misc. File No. 246786)

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Fothergill, to approve the following Travel/Training requests:

1. Highways - Eddy Barclay to Legislative Process on 2/5/19 in Norman, OK; cost of \$150 (Clerk's Misc. File No. 246787)
2. OSU Extension:
  - a. Michelle Bonicelli to FCCLA Regional Judging on 2/5/19 in Wagoner, OK; cost of \$50 (Clerk's Misc. File No. 246788)
  - b. Lisa Nicholson to 8 Essential Element In-Service on 2/6/19 in Shawnee, OK; cost of \$112 (Clerk's Misc. File No. 246789)

- c. Lisa Nicholson to Jr. Master Gardeners In-Service on 2/12/19 in Stillwater, OK; cost of \$90 (Clerk's Misc. File No. 246790)
- d. Lisa Nicholson to Ag in the Classroom In-Service on 2/13/19 in Stillwater, OK; cost of \$80 (Clerk's Misc. File No. 246791)

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Fothergill, seconded by Sallee, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Administrative Services</u>			
Latty, Kelsey	Resignation		1/18/19
Gerard, Olivia	Resignation		1/1/19
Brown, Claudia	Salary Adj.	\$10.69/hr.	12/19/18
Brown, Charlotte	Salary Adj.	\$10.69/hr.	12/19/18
Peak, Emma (Clerk's Misc. File No. 246792)	Salary Adj.	\$10.69/hr.	12/19/18
<u>Board of County Commissioners</u>			
Martinez, Cheryl (Clerk's Misc. File No. 246793)	FMLA w/pay		1/2/19
<u>Highways</u>			
Jones, Clifford	New Hire	\$2,300.00	1/7/19
Fitch, Troy	Begin FMLA		12/26/18
Barclay, Edward	End FMLA		1/2/19
Clayton, Michael (Clerk's Misc. File No. 246794)	New Hire	\$2,109.08	1/3/19
<u>IT</u>			
Hamilton, Ryan	FMLA		12/18/18
Hamilton, Ryan (Clerk's Misc. File No. 246795)	Return from FMLA		1/7/19
<u>Inspections</u>			
Strate, Dennis (Clerk's Misc. File No. 246796)	Performance Increase	\$3,802.39	2/1/19
<u>Parks</u>			
Carlson, Brad	Regular	\$2,079.52	1/17/19
Owen, Kasey	Transfer	\$2,079.51	1/19/19
Turner, Kannon	Part Time	\$8.00/hr.	1/7/19
Huggins, Billy	Resignation		1/4/19
Herrington, Darrell	End of Temp. Employment		1/7/19
Wall, Steve	End of Temp. Employment		1/8/19
Clayton, Arther (Clerk's Misc. File No. 246797)	Termination		1/3/19
<u>Social Services</u>			
Graves, Kimberly L. (Clerk's Misc. File No. 246798)	Name Change to Kimberly Buggs	\$1,763.79	9/24/18

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Fothergill, to accept and file the following Juvenile

Bureau Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Giordano, Julia	FMLA Leave with Pay	\$5,711.94	1/10/19
Overton, Amy	Rehire-Regular Appt	\$2,173.21	12/26/18
Burks, Jabari	Regular Appt	\$2,173.21	12/19/18
Totten, Karen	Additional Duties 5% Increase-Correction on Effective Date	\$3,122.48	12/1/18
Finklea, Ronald	Additional Duties 10% for Temporary time	\$4,600.38	1/10/19
Eaton, Marquis	Regular Appt.	\$2,173.21	1/3/19
Hager, Misty	Promotion/Change Org. to 10003775- 505010	\$4,035.63	1/7/19

(Clerk's Misc. File No. 246803)

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Fothergill, seconded by Sallee, to accept and file the following CC Health

Documents:

Agreements:

1. General Financial Services, Inc. - for lease of office space at 6831 S. Peoria Ave., Tulsa for WIC Clinic from 1/1/19-12/31/19; cost of \$1,537.43/mo. (Clerk's Misc. File No. 246804)
2. Board of Regents University of Oklahoma - for vasectomy services for low income/uninsured men from 7/1/18-6/30/19; cost of \$300 per procedure \$18,000/yr. max. (Clerk's Misc. File No. 246805)
3. Heluna Health - for new Database, training and technical assistance for Little by Little Program from 12/1/18-11/30/19; cost of \$20,686 (Clerk's Misc. File No. 246806)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
McQuarrie, Georgia	Temp/hourly	\$15.00/hr.	12/17/18
Barragan, Maria	New hire; regular full time	\$2,330.10	12/21/18
Tanguma, Kimberly	New hire; regular full time	\$2,400.00	1/1/19
Henin, Darren	New hire; regular full time	\$3,340.38	1/1/19
Chicas, Stephanie	Salary adjustment; PDIP #1 (2% incr.)	\$3,473.80	1/1/19
Wadlin, Russell	Salary adj.; PDIP #2	\$4,405.75	1/1/19
Dindy, Bernard	Salary adj.; PDIP #3	\$5,841.12	1/1/19
Holt, Pam	Salary adj.; PDIP #3	\$6,028.61	1/1/19
Podolak, Lisa	Salary adj.; PDIP #3	\$3,832.26	1/1/19
Abbott, Sunny	Promotion; title, grade and salary change	\$4,500.00	1/1/19
Ezell, Kitty	Salary adj.; end of probation (2% incr.)	\$2,697.67	1/1/19
Harris, Bria	Salary adj.; end of probation (2% incr.)	\$2,451.41	1/1/19
Kramer, Dava	Salary adj.; end of probation (2% incr.)	\$4,171.32	1/1/19
Xiong, Lee Pao	Salary adj.; end of probation (2% incr.)	\$2,367.31	1/1/19
Reed, JaVonna	Salary adj.; end of probation (2% incr.)	\$2,451.41	1/1/19

Travel/Training:

1. Renita Clemons, Kathryn Crabtree, Christina Edmonds, Delana Gregg, and Ellen Niemitalo to Preconception COIIN Year Two Meeting from 1/16-18/19 in Atlanta, GA; cost of \$2,910.48
  2. Kristy Elias to Beyond Awareness Summit from 1/17-18/19 in Tulsa, OK; cost of \$49
  3. Monica Rogers to Leadership Tulsa from 1/28/19-10/15/19 in Tulsa, OK; cost of \$3,050
  4. Payton Flewellen to OK 2 Training from 1/29-31/19 in OKC, OK; cost of \$528
  5. Letitia Dehart to CPP Learning Collaborative, Session 3 from 2/10-12/19 in OKC, OK; cost of \$515.85.
  6. Aaron Greenquist, Uzoma Anyanwu, Amanda Henrichs, Abhishek Shakya, Rachel Walker, and Tou Yang to 2019 MCAFDO Annual Educational Conference from 2/25-27/19 in Manhattan, KS; cost of \$3,684
  7. Karen Fritz (OKMRC) and Megan Wenzell to 2019 Public Health Preparedness Summit from 3/24-29/19 in St. Louis, MO; cost of \$4,606.61
  8. Samantha Hood to courses; Ethics in Human and Health Services Administration & Strategic Planning and Evaluation in HHSA, OU, Spring 2019; cost of \$2,500
  9. Deedra Bryant to courses; General Physical Science, Early Field Exp – Teaching & Introduction to Literature, TCC, Spring 2019; cost of \$2,500
  10. James Bradley to course; Masters Research, NSU, Spring 2019; cost of \$292.70
  11. Jeny Long to courses; Public Speaking & U.S. History - Civil War to Present, TCC, Spring 2019; cost of \$833
  12. Rachel Walker to courses; Environmental Regulatory Compliance & Masters Research, NSU, Spring 2019; cost of \$1,153.55
- (Clerk's Misc. File No. 246808)

Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Fothergill, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid 12/31/18-1/4/19) that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Moved by Fothergill, seconded by Sallee, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 1/7-11/19. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.

Chairman Pro Tem advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Fothergill, seconded by Sallee, that this meeting be adjourned. Upon roll call, Sallee, yes; Fothergill, yes; Peters, yes. Motion carried.