

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on January 12, 2023 at 2:26 p.m.)

MINUTES
Tuesday, January 17, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Commissioner Karen Keith, Chief Deputy Michael Craddock, representing Commissioner Stan Sallee and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelly Dunkerley, Chairman, called the meeting to order at 8:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of January 9, 2023

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

1. Assessor - Revolving Fee for 12/2022 (Clerk's Misc. File No. 20230057)
2. County Clerk - Monthly for 12/2022 (Clerk's Misc. File No. 20230058)
3. Court Clerk:
 - a. Monthly for 12/2022 (Clerk's Misc. File No. 20230059)
 - b. Management and Preservation Monthly for 12/2022 (Clerk's Misc. File No. 20230060)
4. Sheriff - Commissary/Inmate Trust Financial Report for 2022 (Clerk's Misc. File No. 20230061)
5. Treasurer - Depository Summary of Daily Analysis for 12/2022 (Clerk's Misc. File No. 20230062)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. County Department

1. Election Board - monthly for 12/2022 (Clerk's Misc. File No. 20230063)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Board of County Commissioners - Tulsa County Courthouse Renovation Construction Manager at Risk

Motion made by Karen Keith, seconded by Michael Craddock, to defer the award. Upon roll call, Yes- Michael Craddock, Karen Keith, Kelly Dunkerley, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers - Haikey Creek Levee Retaining Wall Replacement - to reject all bids (Clerk's Misc. File No. 20230064)

Motion made by Karen Keith, seconded by Michael Craddock, to approve the recommendation to reject all bids. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. TC Departments - Hygiene Supplies, to Bob Barker Company, Inc., the lowest and best bid received. This award is for one year beginning 1/18/2023 (Clerk's Misc. File No. 20230065)

Motion made by Michael Craddock, seconded by Karen Keith, to approve the award. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Amendments

1. Highways - #2 to the award for hydro-mulching services to Hydromulch Plus of Oklahoma, LLC, CMF #20210293, to renew the bid award for an additional one-year period beginning 1/28/23, with no changes to the terms (Clerk's Misc. File No. 20230066)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers - Guy Engineering Services, Inc.
 - a. #4 to the engineering services agreement, CMF #245534, to modify an existing storm box crossing E. 51st Street, West of the 193rd East Avenue Roundabout, increasing the contract amount by \$89,938, for a new total contract of \$881,186 (Clerk's Misc. File No. 20230067)
 - b. #5 to the engineering services agreement CMF #245534, to relocate eleven utilities crossing E. 51st Street, West of the 193rd East Avenue Roundabout, increasing the contract amount by \$22,001, for a new contract sum of \$903,187 (Clerk's Misc. File No. 20230068)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Human Resources - #6 to the award for Safety Shoes to Gellco Clothing Shoes, Inc. and Red Wing Shoes, CMF #240353, to renew the award for an additional one-year period beginning 2/23/2023, with no changes to the terms (Clerk's Misc. File No. 20230069)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Agreement - (Juvenile Bureau) - Turn Key Health Clinics, LLC, to provide medical staffing and administration at the Family Center for Juvenile Justice - deferred from 1/3 and 1/9/2023

Motion made by Michael Craddock, seconded by Karen Keith, to strike this agreement. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 1/23/2023 (Clerk's Misc. File No. 20230056)

Motion made by Karen Keith, seconded by Michael Craddock, to approve the fuel quotes. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs (Clerk's Misc. File No. 20230070)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Request for Approval - (Engineers) - Oklahoma Department of Emergency Management and Homeland Security, Grant Application for FEMA's FY22 Building Resilient Infrastructure and Communities Program. Tulsa County is requesting \$8,215,115.56 from federal funding with a match of nonfederal funding of \$1,600,000. A commitment letter from Chairman, Commissioner Kelly Dunkerley for the \$1,600,000 was approved 1/3/2023, CMF #20230038 (Clerk's Misc. File No. 20230071)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- D. Resolution - (Drainage District #12) - Resolution to Strike Assessment from the 2022 Tax Roll: Properties Acquired by the City of Tulsa at 2022 resale:
Parcel No.: 99204-92-04-18930 **Item No.:** 22-20-5037650-001-1 **Tax Amount:** \$6.00
Amt. to Strike: \$6.00
Parcel No.: 22175-92-08-01830 **Item No.:** 22-01-0427350-001-5 **Tax Amount:** \$445.00
Amt to Strike: \$445.00 (Clerk's Misc. File No. 20230072)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- E. Agreements

1. Assessor - Josh Myers Valuation Solutions, LLC, for review of county valuation models and provide feedback directly to stakeholders. The project is to begin January 2023 at a rate of \$225 per hour for a maximum of 10 hours (Clerk's Misc. File No. 20230073)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Inspections - Okie Safety Consulting, Inc., for review and evaluation of project designs of safety building elements and fire protection systems. Rates are based on type of service per fee schedule (Clerk's Misc. File No. 20230074)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Highways District #2:

- a. 2009 Dodge Ram 1500, VIN 1D3HB18P59S709892 - This Highway District #1 asset was previously approved to be surplus on 9/7/2021 & sold at the Purple Wave Auction. However, the asset never sold and Highway District #2 would like to utilize the asset. Since the asset was retired in Munis and not carried over to Workday, we cannot "Re-Activate" the asset and as such, we request approval to manually create this asset in Workday (Clerk's Misc. File No. 20230075)
- b. 2009 Dodge Ram 1500, VIN 1D3HB18P79S709893 - This Highway District #1 asset was previously approved to be surplus on 9/7/2021 and sold at the Purple Wave Auction. However, the asset never sold and Highway District #2 would like to utilize the asset. Since the asset was retired in Munis and not carried over to Workday, we cannot "Re-Activate" the asset and as such, we request approval to manually create this asset in Workday (Clerk's Misc. File No. 20230076)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Juvenile Bureau - junked; computer equipment & washer (Clerk's Misc. File No. 20230077)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Utility Permits - Engineers:

1. Oklahoma Natural Gas:

- a. for the crossing of E. 156th St. N. approximately 0.03 mi. E. of the E. 156th St. N. & N. Memorial Dr. junction (Clerk's Misc. File No. 20230078)
- b. for the crossing of N. Memorial Dr. approximately 0.09 mi. S. of the E. 156th St. N. & N. Memorial Dr. junction (Clerk's Misc. File No. 20230079)
- c. for the crossing of S. Lewis Ave. approximately 0.49 mi. S. of the E. 161st St. S. & S. Lewis Ave. junction (Clerk's Misc. File No. 20230080)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Okmulgee County Rural Water District #6, for the crossing of E. 161st St. S. approximately 0.16 mi. E. of the E. 161st St. S. & S. Yale Ave. junction (Clerk's Misc. File No. 20230081)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Claims to be Disallowed (payments cancelled as of 1/9-13/2023)

1. **Fund #:** 100 **PO #:** 106104 **Vendor Name/Number:** Association of Public Safety/27180 **Warrant #:** 500060295 **Amount Paid:** \$30.00 (Clerk's Misc. File No. 20230082)
2. **Fund #:** 100 **PO #:** 108212 **Vendor Name/Number:** Clemente Villegas/S500597 **Warrant #:** 500059931 **Amount Paid:** \$13.13 (Clerk's Misc. File No. 20230083)
3. **Fund #:** 100 **PO #:** 105027 **Vendor Name/Number:** Rusts Interiors for Business/S500058 **Warrant #:** 500061077 **Amount Paid:** \$545.00 (Clerk's Misc. File No. 20230084)
4. **Fund #:** 100 **PO #s:** 2211969, 2211970, 2211971, 2211972, 2211974 **Vendor Name/Number:** Trojan Self Storage **Warrant #s:** 5000051592, 5000052123, 5000053080, 5000055177, 5000057319 **Amount Paid:** \$178 each; **Total:** \$890.00 (Clerk's Misc. File No. 20230085)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

I. Claims (payments for bills to be paid from 1/3-6/2023)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

J. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/9-13/2023

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

K. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20230086)
Creditor: Program Management Group; **Trust #**816421-59; **Item:** 10466-V2025 Program Management; **Purpose:** Program Administration; **Amt. Paid:** \$22,754.39

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Vision Tulsa County (Clerk's Misc. File No. 20230087)
Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Bright Lighting, Inc.; **Fund:** HEDSO/PJ1037; **Item:** Edison Bridge Replacement; **Purpose:** Construction; **Amt. Paid:** \$90,874.84

Creditor: Economy Lumber; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Renovation - BOPS Basement; **Purpose:** Materials; **Amt. Paid:** \$770.73

Creditor: Platinum Mechanical, LLC; **Fund:** HEADQ/PJ1092; **Item:** Tulsa County Headquarters; **Purpose:** Retainage; **Amt. Paid:** \$218,504.20

Sales Tax Funded Projects Recommended for Payment

Creditor: Meshek & Assoc., LLC; **Fund:** HLV13/PJ1083; **Item:** Jenks/Hager Creek Levee & Road Improvements; **Purpose:** Design; **Amt. Paid:** \$2,053.01

Creditor: Program Management Group, LLC; **Fund:** ADMIN/PJ1001; **Item:** Vision Tulsa County Administration; **Purpose:** Administration; **Amt. Paid:** \$17,631.61

Use Tax Funded Projects Recommended for Payment

Creditor: Tulsa County Engineer; **Fund:** HEDSO/PJ1037; **Item:** Edison Bridge Replacement; **Purpose:** Consulting; **Amt. Paid:** \$19,634.92

Creditor: Tulsa County Engineer; **Fund:** H209W/PJ1029; **Item:** 209th W. Ave. Bridge Replacement; **Purpose:** Consulting; **Amt. Paid:** \$3,143.96

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

L. Public Health Update

There was no health update.

- M. Executive Session - (District Attorney): Requested by Andrew Mihelich, pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: Tort Claim: TC-2022-42, *Wiley D. Jamerson v. Tulsa County Sheriff's Office*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Michael Craddock, to go into Executive Session. Upon roll call, Yes - Michael Craddock, Karen Keith, Michael Craddock, Kelly Dunkerley, Kelly Dunkerley. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 8:45 a.m.

Motion made by Michael Craddock, seconded by Karen Keith, to reconvene the regular meeting at 8:55 a.m. Upon roll call, Yes - Michael Craddock, Karen Keith, Michael Craddock, Kelly Dunkerley, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

N. Discussion and Possible Action Regarding Executive Session Item

There was no action taken on the Executive Session item, to wit: *Tort Claim: TC-2022-42, Wiley D. Jamerson v. Tulsa County Sheriff's Office*

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Michael Craddock, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk