

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration Building and on the Tulsa County website at www.tulsacounty.org on January 14, 2021 at 4:08 p.m.)

MINUTES
Tuesday, January 19, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 8:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of January 11, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Officials:

1. County Clerk - E-911 for July 1-December 31, 2020 (Clerk's Misc. File No. 20210095)
2. Court Clerk - Monthly for December 2020 (Clerk's Misc. File No. 20210096)
3. Sheriff - Commissary & Inmate Trust Financial Report for December 31, 2020 (Clerk's Misc. File No. 20210097)
4. Treasurer - Depository Summary of Daily Analysis for December 1-31, 2020 (Clerk's Misc. File No. 20210098)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations - (Board of County Commissioners) - Ray Jordan Administration Building Glass & Glazing - Deferred

Motion made by Ron Peters, seconded by Karen Keith, to defer the bid award. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Amendments

1. Board of County Commissioners:
 - a. #3 to Agreement with Tulsa Economic Development Corporation for Tulsa County Rest Program, CMF #20201458, #20202296 & 20202803, to increase the amount of the initial RESET Fund not to exceed \$62,500,000, including costs and fees, for performance period from 6/1/2020-9/30/2021 (Clerk's Misc. File No. 20210099)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. Resolution to amend the 2021 meeting schedules for Board of County Commissioners and Management Conference due to the move to Tulsa County Headquarters Building - Deferred

Motion made by Karen Keith, seconded by Ron Peters, to defer the amendment. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Parks - #1 to award for Agricultural Supplies to Helena Agri Enterprises, Simplot Turf and Horticulture, SiteOne Landscape Supply and Winfield United, CMF# 20203014, due to a price increase on the following Bayer Brand Agency items that are on bid: Banol 66.5% Propamocarb 2.5 gallons jug size for \$999.20, Chipco Signature 80% Aluminum Tris 5.5 lbs. case size for \$1,317.04, Exteris Stressgard 2.5 gallons for \$286.00, Celsius 8.7% Theocarbazone-methyl 10 oz. bottle for \$104.00, Revolver Foramsulfuron 2.34% 87 oz. bottle for \$605.12 and Spectile 7.4 % indaziflam 1 gallon jug for \$1,728.90 (Clerk's Misc. File No. 20210100)

Motion made by Karen Keith, seconded by Ron Peters, to approve the amendment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending January 25, 2021 (Clerk's Misc. File No. 20210101)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs (Clerk's Misc. File No. 20210102)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Board of County Commissioners - Stava Building Corporation, for Construction Management Advisor Services for the Ray Jordan Administration Building Renovations, CMF# 20202415, to provide authorization to issue Notices to Proceed to the various awarded vendors (Clerk's Misc. File No. 20210103)
2. Building Operations - Certificate of Substantial Completion for Annex Building Cooling Tower Replacement, with Forrest Shoemaker Air-Conditioning, Inc., dba Shoemaker Mechanical, CMF# 20202051. Substantial completion was reached on December 2, 2020 (Clerk's Misc. File No. 20210104)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Request for Public Hearing - (INCOG) - A Public Hearing to be held at 9:30 a.m., January 25, 2021 in the Tulsa County Commission Room at 500 S. Denver Ave, Tulsa, to receive recommendations on needs related to the use of funds to prevent, prepare for, and respond to coronavirus (COVID-19) for the cities within the Tulsa County CDBG Urban County (Clerk's Misc. File No. 20210105)

Motion made by Karen Keith, seconded by Ron Peters, to approve the request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Resolution - (Court Clerk) - to designate Janice Scott as Requisitioning Office (Clerk's Misc. File No. 20210106)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreements

1. Board of County Commissioners:

- a. Arrow Construction Resources, LLC, for Ray Jordan Administration Building Renovations award of Bid Package 09-01-C (Framing, Drywall, and Ceiling) to Arrow Construction Resources, LLC, CMF #20202952 (Clerk's Misc. File No. 20210107)
- b. Contract Drapery & Blind, Inc., for the Tulsa County Ray Jordan Administration Building Renovations award of Bid Package 12-01-C (Window Treatments) to Contract Drapery & Blind, Inc., CMF #20202952 (Clerk's Misc. File No. 20210108)
- c. Indian Nation Fire Sprinklers LLC, for the Ray Jordan Administration Building Renovations award of Bid Package 21-01-C (Fire Sprinkler) to Indian Nation Fire Sprinklers LLC, CMF #20202952 (Clerk's Misc. File No. 20210109)
- d. Lighthouse Electric LLC, for the Ray Jordan Administration Building Renovations award of Bid Package 26-01-C (Electrical and Fire Alarm) to Lighthouse Electric LLC, CMF #20202952 (Clerk's Misc. File No. 20210110)
- e. Platinum Mechanical, LLC, for the Ray Jordan Administration Building Renovations award of Bid Packages 22-01-C (Plumbing) and 23-01-C (HVAC) to Platinum Mechanical, LLC, CMF# 20202952 (Clerk's Misc. File No. 20210111)
- f. Spencer Concrete & Excavation, for the Ray Jordan Administration Building Renovations award of Bid Package 03-01-C (Cast-in Place Concrete) to Spencer Concrete & Excavation, CMF #20202952 (Clerk's Misc. File No. 20210112)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - The Turner Living Trust for settlement payment of \$36,981.75, of which \$28,542.72 is considered damages, for the purchase of right of way and easements for the widening of 51st Street between 177th and 193rd East Ave, Parcel 6/6.1/6A (Clerk's Misc. File No. 20210113)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Parks - Broadcast Music, Inc., (BMI), for the notice regarding the Oklahoma Act in Relation to Establishing Copyright Royalty Collection Practices. This agreement describes the rate and terms of royalties required to be paid from Tulsa County to BMI for authorization to perform the music in which BMI licenses (Clerk's Misc. File No. 20210114)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Procurement - Transferred to County Clerk; 2 U-shaped workstations (Clerk's Misc. File No. 20210115)
2. Sheriff - Junked; Computers & Printers (Clerk's Misc. File No. 20210116)
3. Treasurer - Transferred to Public Defender; Miscellaneous office furnishings & equipment (Clerk's Misc. File No. 20210117)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Travel/Training - (OSU Extension) - Michelle Bonicelli:

1. to NE District Office on 2/4/2021 (Clerk's Misc. File No. 20210118)
2. to Career Ladder on 3/30/2021 (Clerk's Misc. File No. 20210119)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Personnel Actions

1. Court Services (Clerk's Misc. File No. 20210120)
2. Highways (Clerk's Misc. File No. 20210121)
3. Human Resources (Clerk's Misc. File No. 20210122)

Motion made by Ron Peters, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210123)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. CC Health Department Documents to Accept & File

1. Agreements

- a. Morton Health Transportation - for Morton will provide non-emergency transportation services for Center for Community Health Improvement, from 11/1/20-10/31/21; cost of \$1,000 per month (Clerk's Misc. File No. 20210124)
- b. Oklahoma Center for Nonprofits, to provide a 2-hour grant writing seminar via Zoom on January 26, 2021; cost of \$600 (Clerk's Misc. File No. 20210125)
- c. Oklahoma State University Center for Health Sciences - Training, including materials and other costs for Opioid Prescribing Guidelines, from 12/7/20-6/30/21; cost of \$8,497 (Clerk's Misc. File No. 20210126)
- d. TrueGreen Commercial - for Prepaid lawn maintenance services at THD Sites, from 1/1/21-12/31/21; cost of \$12,271.29 (Clerk's Misc. File No. 20210127)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the agreements. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Personnel Actions (Clerk's Misc. File No. 20210128)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Travel/Training (Clerk's Misc. File No. 20210129)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 1/11-15/2021)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 1/4-8/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/11-15/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

P. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20210130)

Motion made by Karen Keith, seconded by Ron Peters, to approve the CARES funding requests and RESET Loan Applications. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk