

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on December 28, 2023 at 4:09 p.m.)

MINUTES  
Tuesday, January 2, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Karen Keith and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelly Dunkerley, 2023 Chairman, called the meeting to order at 8:30 a.m., and the following business was transacted:

II. ELECTION OF CHAIRMAN FOR 2024

Motion made by Karen Keith, seconded by Kelly Dunkerley, to Elect Commissioner Stan Sallee as Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Commissioner Sallee assumed chairmanship of the remainder of the meeting.

III. ELECTION OF CHAIRMAN PRO TEM FOR 2024

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to Elect Commissioner Karen Keith as Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. PLEDGE OF ALLEGIANCE

Sheriff Vic Regaldo led the Pledge of Allegiance.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VI. MINUTES

A. Board of County Commissioner's Meeting of December 18, 2023

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. UNFINISHED BUSINESS

A. Bid Openings

1. Board of County Commissioners - County Property located Near 21st and Union St., in Tulsa, OK, located within Tulsa County, Oklahoma, a portion of the parcel identified in the records of the Tulsa County Assessor as Parcel # 99215-92-15-

05770. A bid from Aaon, Inc., in the amount of \$480,000, the only bid received, was opened and read (Clerk's Misc. File No. 20240002)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to refer the bids to Board of County Commissioners and Procurement for analysis, review and recommendation on 1/8/2024. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Amendments

1. Engineers:

- a. #2 to the agreement with Olsson Associates, Inc., for the improvement of North 137th East Avenue over Horsepen Creek, CMF# 242560 and CMF# 20201401, to reduce the cost of Geotechnical Investigation and Report outlined in the original scope of services. The cost shall be reduced by \$1,915.41, modifying the original limit from \$34,025 to \$32,109.59 (Clerk's Misc. File No. 20240003)
- b. #3 to the agreement with Walter P. Moore and Associates, Inc., CMF #244703, and previous amendments CMF #20202717 and CMF #20230585, to revise the scope of services for additional services due to the relocation of Coyote Trail as part of the West 41st Street widening. This will require an additional Plan and Profile sheet as well as revisions to the quantities and pay notes developed as part of the 6" water line relocation on a Lump Sum Fee basis of \$7,325 (Clerk's Misc. File No. 20240004)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Sheriff - #3 to the award for Hygiene Supplies, to Bob Barker Company, Inc., CMF #20231523 and Amendment #2, CMF #20231973, to exercise the option to renew the bid award for an additional one-year period beginning 1/18/2024 (Clerk's Misc. File No. 20240005)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VIII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 1/8/2024 (Clerk's Misc. File No. 20240001)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Appointment - (Board of County Commissioners) - Commissioner Karen Keith, of Margaret Robinson to the Tulsa Metropolitan Area Planning Commission, effective immediately. Robinson is replacing Stacey Bayles, who resigned. The appointment is for the remainder of the term which expires 12/31/2025 (Clerk's Misc. File No. 20240006)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the appointment. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Board of County Commissioners:

- a. of original agreement to repay, by way of installment payments, disallowed expenses under the American Rescue Plan Act, (ARPA), from subrecipient Oasis Fresh Foundation, dba, the Oasis Project

- b. of Exhibit B, amended agreement to repay by way of installment payments, disallowed expenses under the American Rescue Plan Act (ARPA), by subrecipient Oasis Fresh Foundation, dba, The Oasis Project, CMF #20230044, submitted by Oasis Fresh Foundation

Motion made by Karen Keith, seconded by Kelly Dunkerley, to defer these items until 1/16/2024 meeting.

Upon roll call, Yes- Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Budget Division - Tulsa County Agency Fund Recommended for Payment  
Creditor: Crawford & Associates, P.C.; Fund: 500; Item: Professional Services rendered through 12/15/2023; Purpose: Work in Progress on Preparation of annual financial statements for FY23; Amount Paid: \$80 (Clerk's Misc. File No. 20240007)
3. Sheriff - for Deputy Archie David Wortham to retain peace officer status, retired, with full rights as authorized under Oklahoma Title 19, §553 and §554 and to retain his badge, service weapon and body armor, and the right to purchase the DPMS AR-15 carried while on duty (Clerk's Misc. File No. 20240008)
4. Tulsa Area Emergency Management Agency (TAEMA) - of 2024 Consolidated Continuity of Operations Plan (Clerk's Misc. File No. 20240009)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Sign Contractor's Bond - (Inspections) - Blankenship Brothers, Inc., dba, FASTSIGNS, as Principal and Merchants Bonding Company as Surety, in the amount of \$10,000; time period from 12/15/2023 to 12/15/2024 (Clerk's Misc. File No. 20240010)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Assessor:
  - a. Moody's Analytics, Inc., for the Commercial Real Estate Appraisal Data Source Subscription, CMF# 20231970, to install the REIS API Software and Catylist Research Licenses for 30 members, to meet the demands to value commercial properties in the State of Oklahoma (Clerk's Misc. File No. 20240011)
  - b. Trepp, Inc., for the Commercial Real Estate Appraisal Data Source Subscription, CMF# 20231970, to install Trepp CRE Software to assist with the demand to value commercial properties in the state of Oklahoma (Clerk's Misc. File No. 20240012)
2. IT - United Systems, Inc., for Block Hours Schedule for FortiVoice Phone System configuration and Migration Assistance, in the amount of \$18,800 (Clerk's Misc. File No. 20240013)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Juvenile Bureau - Gold Star Security and Investigations, Inc., for a 24-hour employee screening station, a day shift patrolman and other related services provided at 500 West Archer St., Tulsa, OK 74103, until 6/30/2024 (Clerk's Misc. File No. 20240014)

4. Parks:

- a. Eastern Technical Associates, for use of Chandler Park Baseball Parking Lot for Smokeschool on 4/3-4/2024 and 10/2-3/2024, from 8:00 a.m. to 2:00 p.m.; fee of \$300 (Clerk's Misc. File No. 20240015)
- b. Tulsa Schutzhund Club, for use of O'Brien Park for Dog Training Classes from 12/1/2023 - 11/30/2024 as requested by the instructor, fee of 20 percent of the paid enrollment (Clerk's Misc. File No. 20240016)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

5. Sheriff:

- a. Flock Group, Inc., for software and hardware situational awareness solution through Flock's technology platform that upon detection is capable of capturing audio, video, image, and recording data and provide notifications to access to the Flock Services on existing devices, provided by Customer, or Flock provided Flock Hardware in order to create, view, search and archive Footage and receive Notifications, via the Flock Services

Motion made by Kelly Dunkerley, seconded by Karen Keith, to strike the agreement. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- b. International Association of Chiefs of Police (IACP), for Sergeant testing examinations for ten candidates (Clerk's Misc. File No. 20240017)
- c. Wood, Puhl & Wood, P.L.L.C, to represent the individual defendant in the case of Dewayne Knighten v Aaron Ramsey, Northern District of Oklahoma, Case No. 21-CV-186-CVE-JFJ (Clerk's Misc. File No. 20240018)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Building Operations - Asset Disposal: sold - vehicles (Clerk's Misc. File No. 20240019)
2. Parks - Asset Disposal: junked - play environments, defibrillators, lawn & garden equipment, small tools and computer (Clerk's Misc. File No. 20240020)
3. Sheriff:
  - a. Request to Surplus: vehicles (Clerk's Misc. File No. 20240021)
  - b. Asset Disposal: junked - computer; sold - vehicles (Clerk's Misc. File No. 20240022)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

G. Sole Source - (IT) - Hyland Software, Inc., to provide maintenance and technical support to Tulsa County for this software (Clerk's Misc. File No. 20240023)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. Cox Communications, for the cross and parallel E. 156th St. N. & N. 137th E. Ave., approximately 1.0 mi. S. of the N. 137th E. Ave. & E. 166th St. N. junction (Clerk's Misc. File No. 20240024)
2. East Central Oklahoma Electric Cooperative, Inc.:
  - a. to cross E. 201st St. S., approximately 0.45 mi. E. of the E. 201st St. S. & S. Lewis Ave. junction (Clerk's Misc. File No. 20240025)
  - b. to cross E. 141st St. S., approximately 0.38 & 0.49 mi. W. of the E. 141st St. S. & S. Harvard Ave. junction (Clerk's Misc. File No. 20240026)
3. ONE Gas, Inc.:
  - a. for the cross of 7144 E. 181st Street, approximately 3.0 mi. S. & 0.94 W. of the Jct. of US 64 & SH 67 (Clerk's Misc. File No. 20240027)
  - b. for the cross of 16401 S. 1st W. Ave. (W. 164th Pl.), approximately 1.27 mi. S. & 1.18 E. of the Jct. US 75 & SH 67 (Clerk's Misc. File No. 20240028)
  - c. for the parallel of N. Memorial Dr. approximately 0.49 mi. N. of the Centerline of E. 146th St. N. (Clerk's Misc. File No. 20240029)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Claims (payments for bills to be paid from 12/11-22/2023)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 12/27-29/2023

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20240030)  
Creditor: Graybar Electric Co., Inc.; Trust #719384-J7; Item: 10,505 - PJ1384 - Tulsa County Parks - LaFortune Park Trail; Purpose: South Entry Lights; Amt. Paid: \$3,602.28  
Creditor: Alaback Design; Trust #719384-K2; Item: 10,506 - PJ1088 - The Herd @ LaFortune; Purpose: Architect Fees Inv 231207; Amt. Paid: \$1,200
2. Vision Tulsa County (Clerk's Misc. File No. 20240031)  
**Sales Tax/Bond Funded Projects Recommended for Payment**  
Creditor: Graybar; Fund PLAFH/PJ1088; Item: The Herd @ LaFortune; Purpose: Materials; Amt. Paid: \$1,801.14  
Creditor: Metro Roofing Company; Fund HEADQ/PJ1092; Item: Tulsa County Headquarters; Purpose: Final Payment; Amt. Paid \$35,695.15

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program",

and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20240032)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the appropriation. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023  
Joe Kralicek, Director of the Tulsa Area Emergency Management Agency, (TAEMA), gave an update.

N. Executive Session - (District Attorney) - Requested by Andrew Mihelich - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2022-45: Richard Shackelford v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 8:50 a.m.

Motion made by Kelly Dunkerley, seconded by Karen Keith, to reconvene the regular meeting at 8:55 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Discussion and Possible Action Regarding Executive Session Item

Motion made by Karen Keith, seconded by Stan Sallee, to grant settlement authority to Commissioner Kelly Dunkerley, up to the amount discussed in Executive Session, to-wit: *Tort Claim TC-2022-45: Richard Shackelford v. Board of County Commissioners of Tulsa County, Oklahoma*. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20240033)

#### IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

#### X. ADJOURN

Motion made by Karen Keith, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk