

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on January 20, 2023 at 9:16 a.m.)

MINUTES  
Monday, January 23, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy James Rea, Commissioner Stan Sallee, Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelley Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of January 17, 2023

B. Board of County Commissioner's Special Meeting of January 19, 2023

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Board of County Commissioners - Tulsa County Courthouse Renovation  
Construction Manager at Risk - Deferred

Motion made by Stan Sallee, seconded by James Rea, to defer the recommendation. Upon roll call, Yes- James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Amendments

1. Engineers - #1 to the proposal for On-Call Surveying Services awarded to Geodeca, LLC, Guy Engineering Services, Inc., Meshek & Associates, LLC, and Tanner Consulting, LLC, CMF #20220340, to revise the rates of the original agreement with Guy Engineering Services, Inc. and Meshek & Associates, LLC (Clerk's Misc. File No. 20230090)
2. Board of County Commissioners - of Resolution amending the 2023 meeting schedule for the Board of County Commissioners (Clerk's Misc. File No. 20230091)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution, as needed. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending January 30, 2023 (Clerk's Misc. File No. 20230089)

Motion made by James Rea, seconded by Stan Sallee, to approve the fuel quotes. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Memorandum of Understanding - (Sheriff) - Oklahoma Department of Mental Health and Substance Abuse Services, (ODMHSAS), for the sponsorship of an overdose reversal course for the Sheriff's Office, overdose reversal kits and training on how to use these kits (Clerk's Misc. File No. 20230092)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Request to Accept and File - (Board of County Commissioners) - of documents executed in closing on real property located at 12000 E. Skelly Dr., Tulsa, OK (Clerk's Misc. File No. 20230093)

Motion made by Stan Sallee, seconded by James Rea, to accept and file the real property documents for Election Board. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

D. Requests for Approval

1. Board of County Commissioners - of introductory letter to tenant at 12000 E. Skelly Drive, Tulsa, OK

Motion made by James Rea, seconded by Stan Sallee, to strike the letter. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers - Oklahoma Department of Emergency Management and Homeland Security, of Revised FEMA Grant Match Commitment Letter and Grant Application for FY22 Building Resilient Infrastructure and Communities program, replacing CMF #20230038 dated 1/9/2023 and CMF #20230071 dated 1/17/2023 respectively, and increasing the local match from \$1,600,000.00 to \$1,693,569.10 (Clerk's Misc. File No. 20230094)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Tulsa Area Emergency Management Agency (TAEMA) - of application for reimbursement through the ODEMHS Fiscal Year 2022 Emergency Management Performance Grant Program (EMPG) in the amount of \$800 for hotel and registration for Emergency Management Conference and/or training event (Clerk's Misc. File No. 20230095)

Motion made by James Rea, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- E. Request for Public Hearing - (INCOG) - to receive recommendations on housing needs for the cities and counties within the Metropolitan Tulsa HOME Consortium. The Department of Housing and Urban Development has awarded Tulsa County HOME Consortium FY2020 HOME-American Rescue Plan funding in the amount of \$4,049,107 to address housing needs within the HOME Consortium's service area of 6 counties and 18 jurisdictions for the qualified populations of homeless or at risk of homelessness, fleeing or attempting to flee domestic violence, sexual violence, stalking, or human trafficking, veterans and families that include a veteran who meet one of preceding criteria to be held at 9:30 a.m. on February 13, 2023 in Room 132 of the Tulsa County Headquarters Building at 218 W. 6th St., Tulsa, OK. Recommendations received will be considered by INCOG and the Tulsa County Board of Commissioners in developing an Allocation Plan for the HOME ARP funds to be submitted to HUD by March 31, 2023 (Clerk's Misc. File No. 20230096)

Motion made by Stan Sallee, seconded by James Rea, to approve the request. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- F. Resolution - (Board of County Commissioners) - to redistribute Bond proceeds from The Horsepen Creek Bridge Replacement project (H137E CMF# 20230042) which has an amount of \$237,928.45 of unencumbered bond funding available for partial reassignment of \$235,000 and the 121st St. S Improvements from Highway 75 to Elwood project (H121E CMF# 20220614) that has an amount of \$445,000 of unencumbered funding being available for partial reassignment of \$100,000 to the 51st St. Lynn Lane Roundabout (H193E) for adjustment/relocation of Explorer Pipeline at the roundabout and authorization of the pre-payment with savings in the amount of \$63,888.86 (Clerk's Misc. File No. 20230097)

Motion made by James Rea, seconded by Stan Sallee, to approve and authorize execution by the Commission.

Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Agreements

1. Board of County Commissioners:

- a. City of Sand Springs, ARPA Subrecipient Agreement in the amount of \$2,700,014, CMF #20220171, to provide funding for the extension of a sanitary sewer system to the Berryhill Schools (Clerk's Misc. File No. 20230098)
- b. Life Senior Services Inc., ARPA Beneficiary in the amount of \$200,000, CMF #20220466, to provide funding for the HVAC system for the Roma Berry Center for Seniors (Clerk's Misc. File No. 20230099)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Juvenile Bureau - Turn Key Health Clinics, LLC, for medical staffing and administration at the Family Center for Juvenile Justice located at 500 W. Archer St., Tulsa, OK 74103 at a rate of \$30,862.48 per month from 2/1/2023 - 6/30/2023

Motion made by Stan Sallee, seconded by James Rea, to defer the agreement. Upon roll call, Yes- James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Parks:

- a. Eastern Technical Associates, for use of Chandler Park Baseball Parking Lot for Smokeschool event on April 5 & 6, and October 4 & 6, 2023; fee of \$300 (Clerk's Misc. File No. 20230101)
- b. RecDesk, LLC for Parks & Recreation Management Software-as-a-Service (SaaS), cost of \$8,300 (Clerk's Misc. File No. 20230102)

Motion made by James Rea, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

4. Sheriff - Attic Storage of Owasso, for the rental of two 10' x 50' storage units from 2/1 - 6/30/2023; cost of \$345 each per month (Clerk's Misc. File No. 20230100)

Motion made by James Rea, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- H. Agreement Renewals - (IT) - OneNet, a division of the Oklahoma State Regents for Higher Education, for renewal of CMF #20220116 for FY 2023-2024 (Clerk's Misc. File No. 20230103)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- I. Request to Advertise for Bids - (Highways) - Road Materials (Clerk's Misc. File No. 20230104)

Motion made by Stan Sallee, seconded by James Rea, to approve the request to advertise. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

J. Inventory Resolutions

1. Building Operations - surplus; multiple vehicles (Clerk's Misc. File No. 20230105)
2. Treasurer - junked; computer (Clerk's Misc. File No. 20230106)

Motion made by James Rea, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- K. Utility Permit - (Engineers) - Oklahoma Natural Gas Company, for the crossing of S. 59th W. Ave. approximately 0.36 mi. E. and 0.13 mi. S. of the S. 65th W. Ave. & W. 31st St. S. junction (Clerk's Misc. File No. 20230107)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

L. Travel/Training

1. Building Operations - Ronny Walker for expenses procured, in addition to travel, expenses for training, conferences, and meetings (including, but not limited to registration, lodging, per diem, airfare, and tolls) which will be used for NAWIC conferences representing Tulsa County, will not exceed \$6,000 (Clerk's Misc. File No. 20230108)
2. Human Resources - Xai Xiong to do online Workday Fundamental Recruiting class, date to be determined; cost of \$800 for registration only (Clerk's Misc. File No. 20230109)
3. OSU Extension - Jan Dawson to CED Biennial Conference in Stillwater, OK from 1/-24-26/2023; cost of \$500 (Clerk's Misc. File No. 20230110)

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

M. Claims (payments for bills to be paid from 1/9-13/2023)

Motion made by James Rea, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/17-20/2023

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

O. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20230111)  
**Creditor:** R & L Construction; **Trust** #719384-H9; **Item:** 10,467-Owasso Sports Park Project. # 2; **Purpose:** Sports Park Improvements; **Amt. Paid:** \$153,675.00
2. Vision Tulsa County (Clerk's Misc. File No. 20230112)  
Sales Tax/Bond Funded Projects Recommended for Payment  
**Creditor:** Hunter CGC; **Fund:** HEDSO/PJ1037; **Item:** Edison Bridge Replacement; **Purpose:** Testing; \$2,550  
  
**Creditor:** Lowes; **Fund:** H209W/PJ1029; **Item:** 91st So. Improvements from HWY 75 to Elwood; **Purpose:** Materials; **Amt Paid:** \$212.51  
  
**Creditor:** Meshek; **Fund:** H91SO/PJ1033; **Item:** 209th Bridge Replacement; **Purpose:** ROWs; **Amt Paid:** \$7,038.75  
  
**Creditor:** Economy Lumber Co.; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Renovation – BOPS Basement; **Purpose:** Materials; **Amt Paid:** \$1,902.97  
  
**Creditor:** Intermountain Lock and Security Supply; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Renovation – BOPS Basement; **Purpose:** Materials; **Amt Paid:** \$4,471.14  
  
**Creditor:** Midwest Block & Brick; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$9.94  
  
**Creditor:** The Home Depot; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$438.51

**Creditor:** The Home Depot; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$514.33

3. Family Center for Juvenile Justice: (Clerk's Misc. File No. 20230113)

Bond Funded Project Recommended for Payment

**Creditor:** Magnum Construction; **Fund:** PJ1436; **Item:** Juvenile Justice Center Sleeping Room Improvement; **Purpose:** Construction; **Amount Paid:** \$92,545.12

Motion made by Stan Sallee, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Stan Sallee, James Rea, Kelly Dunkerley, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

P. Public Health Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 and flu season in Tulsa County

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by James Rea, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - James Rea, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk