

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on January 23, 2020 at 3:53 p.m.)

MINUTES
Monday, January 27, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee, Commissioner Ron Peters; Others present: Michael Willis, County Clerk.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of January 21, 2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Officials:

1. Sheriff - Annual Commissary for 2019 (Clerk's Misc. File No. 20200158)
2. Treasurer - Depository Summary of Daily Analysis for 12/19 (Clerk's Misc. File No. 20200159)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the reports. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Amendments

1. Human Resources - #3 to extend the bid award for Safety Shoes to Gellco Clothing and Shoes, Inc. and Red Wing Shoes, CMF #240353, for one year beginning 2/23/20 (Clerk's Misc. File No. 20200160)
2. Parks - #2 to the bid award for Security Patrol to Praetoria Group, LLC, CMF #243784, to change the times for locking gates at two locations, Gardens at LaFortune and Chandler Park (Clerk's Misc. File No. 20200161)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Change Orders - Board of County Commissioners:

1. #4 to the agreement with Interior Concepts, Inc., for the Tulsa County "HQ" Administration Building Renovations bid package 09B (Flooring), CMF #248213, for changes to the shower flooring for ADA access as well as revised flooring for the Treasurer area (8th floor). The contract sum will be increased by \$41,234 with a new total contract sum of \$826,368 (Clerk's Misc. File No. 20200162)
2. #8 to the agreement with Colburn Electric, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 26A (Electrical), CMF #247582, for electrical work required to change a conference room on the 9th floor into two offices as well as new conduit runs to the stair lighting. The contract sum will be increased by \$7,441 with a new total contract sum of \$2,981,634 (Clerk's Misc. File No. 20200163)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 2/3/20 (Clerk's Misc. File No. 20200164)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Request for Approval - (Building Operations) - eMaint - for acceptance of the technical specifications and proposed design and description of the Fuel Master Interface (Clerk's Misc. File No. 20200165)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Agreements

1. Board of County Commissioners - Oklahoma Natural Gas - for gas installation at District 3 Highway Maintenance Facility located at 4959 E 171st St S, Bixby, OK (Clerk's Misc. File No. 20200166)
2. Engineers - Wallace Engineering Structural Consultants Inc. - for structural engineering services at the Tulsa County HQ Administration Building Parking Garage, 218 West 6th Street, Tulsa, OK, Project No. 2020067 (Clerk's Misc. File No. 20200167)
3. Tulsa Area Emergency Management Agency (TAEMA) - Indian Nations Council of Governments (INCOG) - for updating of the Tulsa County Multi-Hazard Mitigation Plan to include the cities of Collinsville, Glenpool, Sand Springs and Skiatook (Clerk's Misc. File No. 20200168)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Agreement Renewals:

1. Highways - Xerox Corporation - for renewal of CMF #248217 for FY 20-21 (Clerk's Misc. File No. 20200169)
2. Sheriff - Summit Food Service, LLC - for renewal of CMF #246864 for FY 19-20 (Clerk's Misc. File No. 20200170)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Requests to Advertise for Bids - TC Departments:

1. Office Supplies (Clerk's Misc. File No. 20200171)
2. Print Cartridges (Clerk's Misc. File No. 20200172)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the Requests to Advertise for Bids. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Highways - Junked - Pole Saw (Clerk's Misc. File No. 20200173)
2. TAEMA:
 - a. Surplus - Misc. Electrical Equipment (Clerk's Misc. File No. 20200174)
 - b. Surplus - Monitor (Clerk's Misc. File No. 20200175)
 - c. Surplus - Xerox Copier (Clerk's Misc. File No. 20200176)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- G. Utility Permit - (Engineers) - Oklahoma Natural Gas Company - to cross E. 106th St. N. (Clerk's Misc. File No. 20200177)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Travel/Training

1. Board of County Commissioners - Keri Fothergill to various functions and events for FY 2019-2020 (Clerk's Misc. File No. 20200178)
2. Highways - Brian Malone and Eddy Barclay to Oklahoma Asphalt Pavement Association Conference, to replace CMF #2020074 due to cost adjustment (Clerk's Misc. File No. 20200179)
3. OSU Extension - Tracy McKaughan to NE District County Director Meeting (Clerk's Misc. File No. 20200180)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the travel/training requests. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20200181)
2. Building Operations (Clerk's Misc. File No. 20200182)
3. Election Board (Clerk's Misc. File No. 20200183)
4. Highways (Clerk's Misc. File No. 20200184)
5. Parks (Clerk's Misc. File No. 20200185)
6. Social Services (Clerk's Misc. File No. 20200186)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the Personnel Actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20200187)

Motion made by Stan Sallee, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

K. CC Health Department Travel/Training to Accept & File (Clerk's Misc. File No. 20200188)

Motion made by Karen Keith, seconded by Stan Sallee, to accept and file the CC Health Travel/Training. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 1/21-24/20)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 1/13-17/20)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/21-24/20

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

O. Zoning Application Hearings and Possible Action - Tulsa Metropolitan Area Planning Commission:

1. CZ-475 - Applicant: Robert Bird, Owner: Ron Lawrence Living Trust, Location: North and West of the northwest corner of North Highway 75 and East 86th Street North. The request is to rezone approximately 8.5 ± acres from RMH to CH to market for commercial uses. On meeting date of September 19, 2018, TMAPC voted 9-0-0 to recommend that the County Commission deny the request for CH and approve rezoning of 8.5 acres from RMH to CS (Clerk's Misc. File No. 20200189)

2. CZ-491 - Applicant: Christina Wilson, Owner: JEJ Properties LLC-Series 8, Location: West of the southwest corner of West 21st Street South and South 49th West Avenue. The request is to rezone from CS to IL to permit light industrial uses. On meeting date of September 18, 2019, TMAPC voted 8-1-0 to recommend that the County Commission approve rezoning of 0.27± acres from CS to IL (Clerk's Misc. File No. 20200190)

Motion made by Stan Sallee, seconded by Karen Keith, to enter into public hearing at 9:35 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Dwayne Wilkerson from INCOG presented the applications for CZ-475 and CZ-491. John Fothergill spoke regarding CZ-475. No members of the public signed up to speak.

Motion made by Karen Keith, seconded by Stan Sallee, to close the public hearing at 9:40 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman, Zoning Application and Resolution, CZ-475. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman, Zoning Application and Resolution, CZ-491. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk