

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on January 24, 2019 at 3:59 p.m.)

APPROVED
MINUTES
Monday, January 28, 2019

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member; Stan Sallee, Member; and Michael Willis, Tulsa County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Peters, seconded by Sallee, to approve the minutes of the Management Conference Meeting of January 10, 2019 and the Board of County Commissioner's Meeting of January 22, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve Addendum #3 from the Board of County Commissioners, to the Notice to Bidders for the Tulsa County "HQ" Administration Building Renovations, CMF #246698, to provide answers to vendor submitted requests for information and substitutions; changes and clarifications to specifications and drawings; CM Clarification including updates to the individual bid packages; and agenda and sign-in sheet for the 1/22/19 pre-bid meeting. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246849)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, Amendment #1 from CC Health, to extend the bid award for Laboratory Services to Regional Medical Laboratory, Inc., CMF #243625, for one year beginning 1/31/19 with bid terms to remain the same. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246850)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, Change Order #2 from the Board of County Commissioners, to the agreement with The Wilson Group, Inc., for the Tulsa Administration Exterior Window Replacement, CMF #245636, to increase the contract time by 106 days with a new date of substantial

completion of 4/18/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

(Clerk's Misc. File No. 246851)

Moved by Peters, seconded by Sallee, to approve the gasoline and diesel fuel quotes for the week ending 2/4/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

(Clerk's Misc. File No. 246852)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Commission, the following Documents for Sale of County Property from the Treasurer:

1. Parcel #00775-02-25-00960, E 50 LT 8 W 13.5 LT 7 BLK 8, ACRE GARDENS, to Anna Marlene Marquez, for the sum of \$900 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$134.81, total paid \$1,034.81 (Clerk's Misc. File No. 246853)
2. Parcel #20625-92-04-06680, LT 10 BLK E, JOE SUB, to Glen R Graham, for the sum of \$800 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$134.81, total paid \$934.81 (Clerk's Misc. File No. 246854)
3. Parcel #29650-03-07-05050, LT 20 BLK 6, NORTHRIDGE ADDN, to Anna Marlene Marquez, for the sum of \$1,600 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$134.81, total paid \$1,734.81 (Clerk's Misc. File No. 246855)
4. Parcel #44250-02-12-14690, LT 45 BLK 52, VALLEY VIEW ACRES THIRD ADDN, to HBSY Properties LLC, for the sum of \$800 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$136.81, total paid \$936.81 (Clerk's Misc. File No. 246856)
5. Parcel #53850-02-02-03540, LT 18 BK 5, NORTHGATE THIRD ADDN, to Steve Lahmeyer, for the sum of \$800 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$134.81, total paid \$934.81 (Clerk's Misc. File No. 246857)
6. Parcel #55625-92-06-03570, N 1/2 OF LT 2 BLK 7, TWIN CITIES, to Mr. Chalks Adventures LLC, for the sum of \$600 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$134.81, total paid \$734.81 (Clerk's Misc. File No. 246858)
7. Parcel #57550-74-27-01710, LT 15 BLK 36, LEONARD, to Chad A Potter, for the sum of \$450 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$134.81, total paid \$584.81 (Clerk's Misc. File No. 246859)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following resolutions from Engineers:

1. to raise weight limits on the following bridges: Bridge No. 016, NBI 72N4050E0420002, North 161st East Avenue, 0.1 mi. south of 176th Street North - 23 tons; Bridge No. 018, NBI 72N3990E0430009, Sheridan Road, 0.9 mi. south of 166th Street North - 25 tons; and Bridge No. 107, NBI 72N3900E0610008, 65th West Avenue, 0.05 mi. south of 31st Street South - 26 tons (Clerk's Misc. File No. 246860)
2. to lower weight limits on the following bridges: Bridge No. 017, NBI 72N3950E0440000, North Peoria Avenue at 156th Street North - 18 tons; Bridge No. 166, NBI 72E0710N3930007, 121st Street South, 0.7 mi. east of Union Avenue - 10 tons; Bridge No. 116, NBI 72E0640N3790003, Coyote Trail, 0.1 mi. east of Dip Creek Road - 12 tons (Clerk's Misc. File No. 246861)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution, as needed, the following agreements:

1. Board of County Commissioners - Wells Fargo Bank NA - for a donation agreement concerning real property donated through its Community and Urban Stabilization Program located at 3121 S. 63rd W. Ave., Tulsa, OK 74107 (Clerk's Misc. File No. 246862)
2. Parks - Planning Design Group - for design services for the LaFortune Park Tennis Center Phase III Project (Clerk's Misc. File No. 246863)
3. Sheriff - Summit Food Service, LLC - for a food service partnership agreement, providing for food service and operations at the David L. Moss Criminal Justice Center (Clerk's Misc. File No. 246864)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following agreement renewals from Human Resources with BOKF, NA:

1. for renewal of CMF #243987 for FY 2019-2020 (Clerk's Misc. File No. 246865)
2. for renewal of CMF #243988 for FY 2019-2020 (Clerk's Misc. File No. 246866)
3. for renewal of CMF #243989 for FY 2019-2020 (Clerk's Misc. File No. 246867)
4. for renewal of CMF #243990 for FY 2019-2020 (Clerk's Misc. File No. 246868)
5. for renewal of CMF #243991 for FY 2019-2020 (Clerk's Misc. File No. 246869)
6. for renewal of CMF #243992 for FY 2019-2020 (Clerk's Misc. File No. 246870)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the following requests to advertise for bids for TC Departments:

1. Office Supplies (Clerk's Misc. File No. 246871)
 2. Print Cartridges (Clerk's Misc. File No. 246872)
- Bids to be received by 4:00 p.m. on 2/22/19 & to open on 2/25/19 at 9:30 a.m.

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following inventory resolutions:

1. Assessor - Surplus; PC Optiplex 755 SFF Duo Core Processor, SN 1L2N6G1, purch. 5/1/08 for \$1,239.62; HP Color Laser Jet CP3525DN Printer, SN SCNCC97H02L, purch. 6/5/09 for \$688.80; 2-Dell Optiplex 990 SFF, Intel Core I, SN 7F6XNS1, 7F6ZNS1, purch. 4/27/12 for \$1,551.04 ea., Lexmark E462DTN Printer, SN 72HYN24, purch. 7/27/12 for \$415.30; 4-Acronis Backup & Recovery Servers, SN 27HB3M5H-BTYQUNRT-Z9, 27LWHTUH-KXN8D7UU-J2, 27LWHTUH-KXN8D7UU-J2, 27RZH6K7-345HLL46-FB, purch. 6/29/12 for \$568 ea.; Lexmark CS 410DN-Printer, SN S50273794507WY, purch. 5/20/13 for \$344.84; Monitor, Dell Ultrasharp U2713HM 27, SN 14FH7X1, purch. 5/16/13 for \$676.82; Dell Latitude E5530N Laptop -3rd Gen Int, SN 1D3H3X1, purch. 5/2/13 for \$1,284.23; Dell Optiplex 9010 - Small Form FAC, SN 5Y4PHX1, purch. 7/3/13 for \$1,452.98; 3-Lexmark CS410N-Printers - Color, SN S50270694519G8, S50270694519GP, S50270694519H2, purch. 6/27/13 for \$387.59 ea.; Lexmark CS410N-Printer - Color, SN 50273094502DD, purch. 11/26/13 for \$387.59; 3-Lexmark CS410DN Color 25PPM, SN S5027039464MZZ, S5027039464N1C, S5027039464N3V, purch. 4/15/14 for \$310.54 ea.; Lexmark CS410DN, S5027139459KPV, purch. 6/10/15 for \$264.66; 4-Lexmark CS410DN Color Printers, SN S50270794693HM, S50270794693NC, S50270794693NV, S50270794693N7, purch. 8/10/15 for

- \$409.65 ea; HP Colorjet LJ Pro M452DN, SN VNB3M10683, purch. 5/27/16 for \$238.42 (Clerk's Misc. File No. 246873)
2. Assessor - transferred to Court Clerk; 3-Dell Latitude E6510, Dual Core Processors; SN 5LWP9P1, 5LWQ9P1, 5LWR9P1, purch. 1/27/11 for \$1,438.59 ea. (Clerk's Misc. File No. 246874)
 3. Building Operations - surplus; 2006 Ford Crown Victoria, VIN 2FAHP71W96X163269, purch. 6/23/06 for \$20,985; 2011 Chevy Tahoe, VIN 1GNLC2E04BR141555, purch. 10/13/10 for \$26,270.10; 2012 Chevy Tahoe 4X4, VIN 1GNSK2E04CR161188, purch. 11/14/11 for \$29,326.10; 2012 Chevy Tahoe, 2WD 4DR SUV, VIN 1GNLC2E09CR282378, purch. 5/23/12 for \$26,768; 2017 Ford Utility Interceptor, VIN 1FM5K8AR4HGB47318, purch. 12/15/16 for \$28,017 (Clerk's Misc. File No. 246875)
 4. Human Resources - junked; Dell Latitude E6510, SN BTDL3Q1, purch. 3/13/11 for \$1,833; Optiplex 9020 Form Factor, SN 1CSXH02, purch. 3/7/14 for \$1,851.07; Optiplex 9020 SFF-Dual Monitor, SN 9FNZV12, purch. 6/30/14 for \$1,725.19; 2-Optiplex 9020 SFF, SN 9FM0W12, 9FM1W12, purch. 6/30/14 for \$1,490 ea. (Clerk's Misc. File No. 246876)
 5. Juvenile Bureau - junked; Dell Computer, SN 5ZHSKS1, purch. 3/2/12 for \$1,359.64 (Clerk's Misc. File No. 246877)
 6. Treasurer - junked; 2-Dell Optiplex 9010 Small Form, SN 5KPN7Y1, 5KMR7Y1, purch. 8/1/13 FOR \$1,424.57; Poweredge R720, SN GC3LYV1, purch. 1/2/13 for \$8,222.40; 3-Poweredge R720 and accessories, SN GC4LYV1, GC3MYV1, GC4KYV1 purch. 1/2/13 for \$13,863.65 ea. (Clerk's Misc. File No. 246878)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the following utility permits from Engineers:

1. Cimarron Telephone Co. - to cross and parallel W. 48th St. +/- 1,680' S. of the Jct. of S. 221st & Coyote Trail and further described as 2,064' NE of the SW/C of Section 27, Township 19N, Range 10E by trenching and directional boring for 72 fiber line with 1.25" poly (4 way) future path (Clerk's Misc. File No. 246879)
2. Cimarron Telephone Co. - to parallel W. 47th St. at the Jct. of S. 221st W. Ave and further described as 2,600' NE of the SW/C of Section 27, Township 19N, Range 10E by placing on Indian Electric poles a 72 fiber line and 1" poly on 6M strand casing (Clerk's Misc. File No. 246880)
3. Cimarron Telephone Co. - to parallel S. 221st W. Ave. +/- .26 miles E. of the Jct. of 225th W. Ave. and further described as 1,230' E of the NW/C of the SW1/4 of Section 27, Township 19N, Range 10E by trenching for 2-72 fiber cables with 2" existing casing (Clerk's Misc. File No. 246881)
4. Cimarron Telephone Co. - to parallel W. Coyote Trail +/- .26 miles E. of the Jct. of 225th W. Ave. and further described as 1,230' E. of the NW/C of the SW1/4 of Section 27, Township 19N, Range 10E by trenching for 72 fiber line with 1.25" poly casing (Clerk's Misc. File No. 246882)
5. Oklahoma Natural Gas Company, a division of ONEOK, Inc. - to cross E. 80th St. N. +/- 3.26 mi. W. & 3.63 miles S. of the junction of US Hwy 169 & St Hwy 20 and further described as 1,289' E. & 1,985' N. of the SW/C of Section 25, Township 21N, Range 13E by boring for 3/4" line (Clerk's Misc. File No. 246883)
6. Washington County RWD #3 - to cross N. 118th E. Ave. +/- 1/4 mile North of the Junction of 126th St. N. & N. 118th E. Ave. and further described as Section 32, Township 22N, Range 14E by boring for 1" line with 1 1/4" casing (Clerk's Misc. File No. 246884)
7. Washington County RWD #3 - to cross N. Sheridan Rd. +/- 3/8 miles South of the Junction of E. 136th St. N. & N. Sheridan Rd. and further described as 1,900' South of the NW/C of Section 35, Township 22N, Range 13E by boring for 1" line with 1 1/4" casing (Clerk's Misc. File No. 246885)
8. Washington County RWD #3 - to cross E. 80th St. N. +/- 1/4 miles N. of the Junction of 76th St. N. and N. Memorial and further described as Section 25,

Township 21N, Range 13E by boring for 3/4" line with 1" casing (Clerk's Misc. File No. 246886)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve the following Travel/Training requests:

1. Board of County Commissioners - John Fothergill and Mike Craddock to CODA 2019 Legislation Conference from 2/5-7/19 in Norman, OK; cost of \$1,653 (Clerk's Misc. File No. 246887)
2. Inspections - Teresa Tosh and Daniel Walden to Oklahoma Medical Marijuana Symposium on 3/5/19 in Shawnee, OK; cost of \$200 (Clerk's Misc. File No. 246888)
3. OSU Extension - Tracy R. Lane to FCS Ambassador Board Meeting on 1/30/19 in OKC, OK; cost of \$125 (Clerk's Misc. File No. 246889)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Administrative Services</u>			
Ewert, Angela (Clerk's Misc. File No. 246890)	Part Time	\$10.69/hr.	1/22/19
<u>Building Operations</u>			
Graham, Carol (Clerk's Misc. File No. 246891)	Discharge		1/17/19
<u>Highways</u>			
Thorpe, Patrick	Discharge		1/14/19
Hayes, Bobby (Clerk's Misc. File No. 246892)	Begin FMLA w/pay	\$3,541.05	1/16/19
<u>Inspections</u>			
Edenborough, Kerrick (Clerk's Misc. File No. 246893)	Regular	\$2,885.68	2/1/19
<u>Parks</u>			
Haley, Kristyn	Resignation		1/16/19
Frias Rizik, Jeremine	Termination		1/15/19
Estep, Kimberly	Resignation		1/23/19
Hall, Callie	End of Temp. Employment		1/17/19
Hoff, Mollie	End of Temp. Employment		1/17/19
Charles, Katherine	Resignation		1/17/19
Nesbit, Cade	Resignation		1/17/19
Rich, SheMya	Resignation		1/17/19
Simmons, Torrye	Resignation		1/17/19
Carlson, Brad (Clerk's Misc. File No. 246894)	Resignation		1/22/19
<u>Social Services</u>			
Timmons, Geraldine (Clerk's Misc. File No. 246895)	Resignation		1/7/19

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to accept and file the following Juvenile Bureau

Documents:

Personnel Actions

A. Name	B. Action	C. Salary	D. Eff. Date
Baker, Kelli	Salary Adj.	\$3,058.82	2/1/19
Smith, Paul	Regular Appt.	\$2,173.21	1/12/19

(Clerk's Misc. File No. 246900)

Travel/Training:

1. Markus Johnson, Brooke Jackson and Douglas Currington to Medical Administration Technician training from 2/13-14/19 in Tulsa, OK; cost of \$246 (Clerk's Misc. File No. 246901)
2. Kevin Cave and Elfreda Buckley to Medical Administration Technician training on 2/8/19 in Tulsa, OK; cost of \$102 (Clerk's Misc. File No. 246902)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to accept and file the following CC Health

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Ceja-Martinez, Yvette	New Hire Regular Full Time	\$2,400.00	1/22/19
Quach, Sara	New Hire Regular Full Time	\$2,330.10	1/22/19

(Clerk's Misc. File No. 246903)

Travel/Training:

1. Michael Meador to Master Vector-Borne Disease Management Certification Course from 2/4-8/19 in Jackson, MS; cost of \$680
 2. Leanne Stephens to Good News Summit on 2/7/19 in Tulsa, OK; cost of \$15
 3. Scott Buffington to OKHR Legislative Conference on 2/21/19 in OKC, OK; cost of \$194.60
 4. Karri Geisinger-Hamilton to Chautauqua: Family Resilience and Recovery: Opioids and Other Addictions on 2/22/19 in Tulsa, OK; cost of \$40
 5. Bernard Dindy and Michael Meador to AMCA National Conference from 2/25-3/1/19 in Orlando, FL; cost of \$4,546.28
 6. Kristi Ring to Lactation Cram Course from 3/11-13/19 in OKC, OK; cost of \$467
 7. Donna Smithwick to National WIC Education and Training Conference from 4/6-10/19 in Baltimore, MD; cost of \$2,418
 8. Joann Peel to JUVARE Exchange19 Summit from 5/5-10/19 in New Orleans, LA; cost of \$3,516.48
 9. Scott Buffington to 2019 OKHR Conference & Expo from 5/8-10/19 in Norman, OK; cost of \$726.60
 10. Leslie Carroll to course; Research for Doctoral Dissertation, OU, Spring 2019; cost of \$1,846.95
 11. Roshini Muralidharan to course; Organization Development Certification Program, Institute of Organization Development, from 2/1/19- 9/30/19; cost of \$2,500
 12. Stephan Steele to courses; Capstone Study for Environmental Management & Land Use Management, University of Maryland, spring 2019; cost of \$2,500
- (Clerk's Misc. File No. 246904)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the

Commission, the claims, (payments for bills to be paid 1/14-18/19) that are in order as

required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 1/22-25/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to enter into Public Hearing for Zoning Application CZ-481 from the Tulsa Metropolitan Area Planning Commission, Applicant: Tork Investments, Owner: True Life Tabernacle c/o Pastor Robert A. Griffin, subject property located North of the Northwest Corner of West 181st Street South and Highway 75. The request is to rezone approximately 4 acres from AG to CS to permit seasonal sales. On meeting date of December 5, 2018, the TMAPC voted 10-0-0 to recommend that the County Commission approve rezoning of 4.0 ± acres from AG to CS. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Public Hearing commenced at 9:36 a.m. Dwayne Wilkerson, representing INCOG, presented the application. The applicant, Melissa Torkleson, 637 S. 193rd Ave. W., Sand Springs, OK 74063, spoke concerning the plan for the property. There were no other members of the public that wished to speak. Public hearing closed at 9:38 a.m.

Moved by Peters, seconded by Sallee, to approve the Zoning Application and Resolution from the Tulsa Metropolitan Area Planning Commission, CZ-481, Applicant: Tork Investments, Owner: True Life Tabernacle c/o Pastor Robert A. Griffin, Subject Property Located North of the Northwest Corner of West 181st Street South and Highway 75. The request is to rezone approximately 4 acres from AG to CS to permit seasonal sales. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246905)

Executive Session from the District Attorney, requested by Douglas Wilson, pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *King v. BOCC, et al.*, Case No. CJ-2018-3245, in the Tulsa County District Court, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest. (Clerk's Misc. File No. 246906)

Moved by Peters, seconded by Sallee, to go into Executive Session. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Executive Session commenced at 9:40 a.m.

Moved by Peters, seconded by Sallee, to reconvene the regular meeting at 9:48 a.m. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to retain the Norman Wohlgemuth law firm to represent the Board of County Commissioners in the case of *King v. BOCC, et al.* Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246907)

Moved by Peters, seconded by Sallee, that this meeting be adjourned. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.